CHA
CHICAGO HOUSING AUTHORITY

CHICAGO HOUSING AUTHORITY ("CHA")
INVITATION FOR BID ("IFB") EVENT NO. 1833
FOR
CHA-WIDE SNOW REMOVAL AND SALT / DE-ICING SERVICES

Required for use by
PROPERTY OFFICE

ISSUED ON: WEDNESDAY, NOVEMBER 17, 2016
ISSUED BY: DEPARTMENT OF PROCUREMENT AND CONTRACTS

BID OPEN DATE AND TIME:
THURSDAY, DECEMBER 8, 2016 at 11:00 AM

CHA invites qualified firms/organizations ("Bidder") to submit sealed bids for the below described IFB.

BID SUMMARY

Company Name: A & D Property Services INC
Contact Name: Ananias Granger JR.
Address: 7346 S. Exchange AVE
City/State/Zip: Chicago, IL 60649
Phone Number: 773-983-7840
Fax Number: 708-669-0384

	6 Month Base Period	(1) 6 Month Option Period
Insert Bid Total for Region 3	$ 1,537,000 .00	$ 1,680,000 .00
Insert Bid Total for Region 4	$ 199,335 .00	$ 220,265 .00
Insert Bid Base Period Grand Total:	$ 1,736,335 .00	
		1,900,265.00

Bidder shall complete all BF Pages and submit ONE (1) Original and ONE (1) Copy. **EACH SUBMITTED PAGE 1** and the **BID EXECUTION AND ACCEPTANCE MUST BEAR AN ORIGINAL SIGNATURE. Failure to sign shall result in the entire Bid Package being deemed non-responsive.**

(Signature) A & D Property Services INC (Company Name)

Ananias Granger JR (Print Name) PRESIDENT (Title) 22 NOV 16 (Date)

KEY INFORMATION

1. **BIDDER CONTACT WITH THE CHA:** The Procurement Specialist identified below is the *sole point of contact* regarding this solicitation. From the date of issuance until selection of the successful Bidder. Sealed bids shall be delivered or mailed to the CHA's address listed below:

   Anna Epps, Procurement Specialist
   Chicago Housing Authority
   60 East Van Buren Street, 13th Floor
   Chicago, Illinois 60605
   Phone: (312)786-3420
   Fax: (312) 913-7238
   Email: aepps@thecha.org

2. **PRE-BID MEETING:** Date, Time, and Location: **Monday, November 21, 2016** at 11:00AM, Chicago Housing Authority, 13th Floor, 60 East Van Buren Street, Chicago, IL 60605. *CHA strongly encourages all interested firms to attend the pre-bid meeting where among other topics an overview of Section 3 will be discussed.*

3. **Questions must be submitted in writing to the Procurement Specialist as shown above no later than 12:00PM (CST) on Thursday, December 1, 2016.** Questions received with regards to this solicitation after the deadline shown above will likely be unanswered. The CHA reserves the right, at its sole discretion, to respond to questions received after the deadline.

4. **BID OPENING** Date and Time: **Thursday, December 8, 2016 at 11:00AM (CST).**

   No bids will be accepted after the date and time indicated above, at which time all bids received will be publicly opened and read aloud. Failure to submit bid documents in the required quantity and properly executed shall result in the bid being deemed non-responsive and rejected by the CHA for further consideration.

5. **SUBMISSION INFORMATION:** The CHA invites Bidders to submit an electronic bid for this solicitation. Respondent shall upload all documents via the CHA Supplier Portal at: https://supplier.thecha.org. Electronic bid submissions only require one (1) version.

   FACSIMILE AND/OR E-MAIL TRANSMITTED BIDS WILL NOT BE ACCEPTED

   Any bid submission that cannot be submitted electronically via the CHA supplier portal must be submitted by paper ("Manual Submission") in a sealed envelope or package and delivered by certified mail or hand-delivered. The sealed envelope/package shall be marked with (1) the Bidder's Name and Address; (2) the Specification title and number; and (3) the bid opening date and time. Manual Submissions require the following as described below:

   (a) **Enter Bidder's information** in the "Bid Summary" space provided on the cover page;
   (b) **Submit ONE (1) ORIGINAL DOCUMENT IN ITS ENTIRETY** that shall bear an **original** (not photocopied) signature;
   (c) Submit financial statements (refer to Financial Statement information, Page BF/9);
   (d) Submit **ONE (1) original** of all required MBE/WBE/DBE documents;
   (e) Submit **ONE (1) original** of all other required bid documents (refer to BF/16 enclosed

Acknowledgement of Bid Documents and Instructions);

(f) Submit **ONE (1) original** of the "BID EXECUTION AND ACCEPTANCE FORM" (refer to Page 16 enclosed); and

(g) Acknowledge below receipt of any Addenda issued.

Where responses are sent by certified mail or hand-delivered to CHA, Bidder shall be responsible for their delivery to CHA before the advertised date and hour for the receipt of the Bid. If the mail is delayed beyond the date and hour set for the Bid receipt, the Bid thus delayed will not be considered and will be returned unopened.

Bidder shall bear all costs of responding to this Bid.

IMPORTANT: Do NOT staple, combine or punch holes in any submitted materials. Use binder clips or paper clips only to hold documents together. All bids submitted and accepted become the property of the CHA.

6. **ADDENDA:** Any interpretations, corrections, or changes to the solicitation will be made by addenda issued by the CHA. Any addenda that are issued will be provided to prospective Bidders', and posted on the CHA's Supplier Portal website at: https://supplier.thecha.org. It is the responsibility of the Bidder to inquire of the issuance of any addenda. Respondents shall acknowledge receipt of all addenda in the Invitation for Bid document. If the CHA determines this solicitation should be modified, it will inform all prospective Bidders' by distributing addendum/addenda to this solicitation before the date set for receipt of bids. The CHA reserves the right to issue Addenda to correct, modify and amend this Invitation for Bid. Bidders shall acknowledge receipt of all Addenda below.

BIDDER ACKNOWLEDGES RECEIPT OF ADDENDA:

Number	_____	_____	_____	_____	_____
Dated	_____	_____	_____	_____	_____

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TYPE OF CONTRACT: The CHA contemplates award(s) of a firm fixed rate contract(s) resulting from this solicitation. CHA is soliciting these services on behalf of its Private Property Management (PPM) firms.

TIME FOR PERFORMANCE: Services to be rendered under this Contract shall start from the date set forth in the Notice to Proceed ("NTP") to be issued by the PPM Firms subsequent to contract execution and will be for a base period of six (6) months with one (1) six (6) month option period.

TERM OF CONTRACT: The term of the contract(s) to be awarded shall be for a six (6) month base period with one (1) six (6) month option period. Each award may be subject to the U.S. Housing and Urban Development ("HUD") approval and/or CHA Board approval.

No Awards may be made to a contractor or firm that is on the list of contractor's ineligible to receive awards from CHA or the United States, as furnished by HUD.

SCOPE OF SERVICES

This solicitation is for services to conduct snow removal and de-icing services at CHA properties identified in Attachment B (Listing of Property Addresses). It is the sole responsibility of the Contractor to view properties and verify locations.

It is the Contractor's responsibility to become familiar with the area of each property's layout and dimensions as well as accessibility prior to submitting a bid. By submitting a bid for these services, the Contractor is deemed to have appropriately assessed each property. No allowances will be granted for conditions which should have been reasonably anticipated by thoroughly examining the site prior to bidding. After the contract award, the Contractor will be required to meet with a CHA designate to review the site areas designated for service.

The Contractor must be available and prepared to provide full Snow Removal and De-Icing Services twenty-four (24) hours a day, seven (7) days a week, including holidays. Contractor shall plow overnight snowfalls by 7:00 a.m. to ensure safe passage.

Snow Removal and De-Icing Services shall begin on approximately November 1, 2016 and continue through approximately April 30, 2017. If CHA chooses to exercise the option period, the anticipated Snow Removal and De-Icing Services shall begin on approximately November 1, 2017 and continue through approximately April 30, 2018.

A. SNOW REMOVAL

- Contractor shall be responsible for plow operations on all specified driveway/parking areas, private streets, and all other designated common areas. Contractor shall remove snow from in between parked cars in parking lot spaces, prior to snow plowing. Contractor shall push snow away from parked cars to ensure there is no obstruction to vehicles or parking lot entrances, service lanes or fire lanes.

- Contractor shall be responsible for removal of snow from sidewalk (edge-to-edge) and from the width of property, walkways, stairs, and parking areas for assigned properties. Diligent care shall be observed not to negatively impact neighbors' properties with snow.

- Contractor shall plow upon the accumulation of two (2) inches of snow, and must be completed within a reasonable amount of time, but not more than two (2) hours after the snow has ceased to fall.

- Subsequent snow removals required due to Contractor's initial poor servicing shall be at the sole cost of Contractor and not at the cost of CHA. Contractor call backs for poor servicing will be completed within two (2) hours.

- Blizzard conditions or where accumulation rates are more than ten (10) inches within a twenty-four (24) hour period shall be considered extreme. Contractor will use any available equipment to safely complete snow removal operations. The roadways and drive areas to entrance of buildings / units must remain in useable condition for emergency vehicles.

- Excessive drifting and build-up of snow will be plowed or shoveled upon request of PPM and will be completed at the subsequent contract from this solicitation predetermined rate.

- Contractor will recommend when snow should be relocated on-site or removed off-site. These operations shall commence upon approval from the PPM based upon in the subsequent contract from this solicitation predetermined rate.

  If relocation is necessary due to contactor's inability to appropriately place the snow, it will be removed at the contractor's expense.

- Contractor will be required to submit time tickets within 48 hours of rendering services to the PPM.

B. SALT AND SAND DE-ICING APPLICATIONS

- Applications on roadways, driveways, and parking areas will be made with road salt or sodium chloride. Contractor will notify PPM regarding site conditions and necessity of salt applications. Approval shall be secured prior to any salt applications, unless other arrangements are pending. Costs for these applications shall be predetermined.

- Applications on sidewalks, walkways, stairs, and parking areas for properties will be made with road salt or sodium chloride. Contractor will notify PPM regarding site conditions and necessity of salt applications.

  Contractor will make reasonable attempts to monitor the effectiveness of the salt applications.

- Applications to sidewalks will be made only with calcium chloride. Contractor will notify PPM of hazardous conditions and will secure approval prior to any applications. All applications will be made based upon the subsequent contract from this solicitation predetermined rate.

  Contractor should perform all actions in a safe manner with respect to CHA's residents.

C. VEHICLE AND EQUIPMENT REQUIREMENTS

Each bidder must include a description of bidder's capacity to perform the work within the timeframe(s) required including, but not limited to a listing of all vehicles and equipment necessary to perform the work,

proof of ownership, and proper insurance and licensing. All requirements for vehicles, equipment, and supplies listed herein are PER BID Region and must be dedicated to service only facilities within the respective service area.

Prior to contract award, the bidder may be required to conduct a demonstration of good operating performance of Snow Plowing and De-Icing vehicles and equipment.

Prior to contract award, the bidder must permit inspection of all vehicles and related equipment identified, to assure vehicles and equipment are in good operating condition. The CHA reserves the right to reject any vehicle or equipment that is considered to be in poor operating condition. Furthermore, the bidder, upon CHA request, must provide a sufficient implementation plan describing how the number of vehicles and pieces of equipment will be deployed in order to provide sufficient coverage to provide services for all Snow Plowing and De-Icing locations.

The Contractor will be required to supply, maintain, and operate equipment necessary (snow throwers, shovels, Bobcat-like front loading equipment) to keep designated areas free of ice and snow.

D. STANDARDS OF PERFORMANCE

Contractor shall devote, and shall cause all of its employees and subcontractors, if any, to devote, their time, attention, best skill and judgment, knowledge, and professional ability as is necessary to perform all snow plowing and de-icing services effectively, efficiently, and consistently with the best interests and satisfaction of CHA. Contractor's employees must possess a current valid driver's license and all vehicles used in connection with the contract must be properly insured.

Contractor shall pay particular attention to speed bumps, culverts, sewer covers, drains, signs, light posts, fences, gates, and other obstructions prior to commencement of its operations.

E. PROTECTION OF WORK, DAMAGES, AND REPAIRS

Repairs and replacements will be made as soon as possible and reasonable. Claims for damages will be made no later than May 31st. Displaced turf will be reinstalled when possible. A full assessment of turf damage will be conducted in the Spring with damaged areas repaired with topsoil, seed, and germination blanket where appropriate. Seeded areas will receive the initial watering by the Contractor.

Contractor is responsible for damage to curbs, drives, or asphalt unless Contractor has submitted a report of property damage prior to the first snowfall.

F. OTHER REQUIREMENTS

- Snow accumulation will be determined through reports received from the National Weather Service by the CHA at the time service was performed by the Contractor.

- De-Icing services will be required EVERY TIME snow plowing services are performed. Further, the price bid for snow plowing services, for each snow accumulation level, must be inclusive of the costs for De-Icing Services and all related supplies and materials to meet this requirement.

  In the event CHA requires De-Icing Services without Snow Plowing Services, the Contractor will bill in accordance with the unit price for De-Icing Services only as indicated in the subsequent contract from this solicitation

- The Contractor must provide the CHA an authorized representative with several 24-hour scalable means for getting in contact with the Contractor's 1st Designated Contact Person and an alternate contact person: e.g. – office phone number, cell number, pager number, and mobile e-mail or text messaging. Whenever necessary, the CHA authorized representative must be able to speak, in real-time, to the 1st Designated Contact Person and/or alternate contact person.

- The Contractor must provide a mechanism for the CHA authorized representative to maintain continuous communications with the Contractor's field supervisors, at no additional cost to the CHA. The Contractor must provide radio, cellular phone, and/or pager numbers for this purpose. The Contractor's personnel will be available to receive communications through these numbers at least two (2) hours prior and two (2) hours after commencement of services, twenty-four (24) hours a day, seven (7) days a week.

- The Contractor must comply with any and all rules, regulations, directions, and safety standards while performing snow plowing operations on CHA-owned property.

- The Contractor must maintain daily Snow Removal/Salt Application Logs (refer to Attachment C) signed by the Contractor's supervisor in charge, and shall be countersigned by the PPM to verify work was actually satisfactorily completed. Daily Snow Removal/Salt Application Logs shall include, but not be limited to the following information:

    - Staff on Duty

    - Weather Conditions

    - Number of pieces and type of equipment used at each location/site.

    - Date and time of snow removal from lots and/or walks.

    - Date and time of salt/de-icing on lots and/or walks.

    - Location of work site.

    - Identification number and name of operator of the vehicle that worked.

    - The Contractor shall submit a copy of each daily Snow Removal/Salt Application Log for the applicable month with all invoices to verify all charges. Each location/site must be listed separately. All logs MUST be submitted within 48 hours of service to the relevant site.

    - Contractor's engaged in snow plowing and de-icing operations shall have a supervisor within a reasonable radius of all designated work areas at all times when work is being performed. Reasonable will be determined by the PPM.

      If CHA determines that an employee(s) of the Contractor is/are not performing satisfactorily, is incompetent or unsuitable, for any reason determined by CHA, the Contractor shall immediately

remove said employee(s) from performing any further service and ensure that all CHA property (keys, badges or any other items belonging to CHA) is returned to CHA within twenty-four (24) hours after removal. The Contractor shall immediately replace with (an) other qualified employee(s) meeting the terms and conditions of this requirement.

PRICING (Refer to Fee Forms, Attachment A):

WITHDRAWAL OF BIDS: No bid shall be withdrawn for a period of **one hundred twenty (120) calendar days** after the opening of bids without the consent of the CHA.

PREPARATION OF BIDS:

a) For Manual Submissions, Bids must be submitted on the forms furnished by the CHA or on copies of those forms, and must be manually signed. The person signing a bid must initial each erasure or change appearing on any bid form;
b) The bid forms may require Bidders to submit the bid prices for one or more items on various bases, including lump sum bidding, deductive alternate prices, or any combination thereof.
c) If the solicitation requires bidding on all items, failure to do so will disqualify the bid. If bidding on all items is not required, Bidders should insert the words "no bid" in the space provided for any item on which no price is submitted; and
d) Alternate bids will not be considered unless this solicitation authorizes the submission.

FINANCIAL STATEMENT: Financial Information **(If submitted manually, provide in a separate sealed envelope)**

The Bidder/Financially Responsible Party shall demonstrate its financial capacity by submitting the most recent two years of audited, reviewed or compiled financial statements prepared by a third party licensed Certified Public Accountant (CPA). Listed below are the minimum acceptable required documents based upon the amount of the procurement:
The Bidder must provide Financial Statements, which are compiled, reviewed and/or audited as defined below (which may be subject different levels depending upon the Bidder's quote and the projected contract value of the award), and which consist of:

- Accountant's Report
- Balance Sheet (last 2 years)
- Income Statement (last 2 years)
- Cash Flow Statement (last 2 years)
- Financial Statement Footnotes (if applicable)

For bids or contract awards valued at less than $2,500,000.00, Bidders must provide compiled financial statements. Compiled financial statements represent the **most basic level of financial statements** prepared by a licensed certified public accountant. In a compilation, the certified public accountant assists management in presenting financial information in the form of financial statements and **does not provide any assurance** that there are no material modifications that should be made to the financial statements. The certified public accountant does not perform inquiry, analytical procedures or other procedures that would be performed in a review, or obtain the understanding of the entity's internal control, assess fraud risk or test accounting records as would be performed in an audit.

For bids or contract awards valued between $2,500,000.00 and $10,000,000.00, Bidders must provide reviewed financial statements. **Reviewed** financial statements provide the user with comfort that the certified public accountant is not aware of any material modification that should be made to the financial statements for the statements to be in conformity with the applicable financial reporting framework. A review involves the certified public accountant performing analytical procedures and inquiries that will provide a reasonable basis for obtaining **limited assurance** that there are no material modifications required to the financial statements. A review does not require the certified public accountant to obtain the understanding of the entity's internal control, assess fraud risk or test accounting records as would be performed in an audit.

For bids or contract awards valued in excess of $10,000,000.00, Bidders must provide audited financial statements. **Audited** financial statements provide the user with the **certified public accountant's opinion letter that the financial statements are presented accurately,** in all material respects, in conformity with accounting standards. The auditor is required to obtain an understanding of the entity's internal control, assess fraud risk, perform analytical procedures and test accounting records.

CHA will also evaluate the bids based upon analysis of third party reporting agencies, regulatory agencies, bureaus, etc., as it deems necessary to determine the financial adequacy of the respondent entity and confirm that the entity is in good financial standing with governmental agencies.

Other considerations in the evaluation of the financial condition of Bidders follow:

- Financial statements must be from a legal business entity (i.e. corporation, partnership, LLC, etc.).
- Newly created entities (partnerships, LLC's, etc.) must provide financial statements from the entity's general partner and/or any other financially responsible entity that collectively can demonstrate the capability to complete the contract.
- Internally prepared business entity financial reports generated by the respondent will not be accepted.
- Personal financial statements or tax returns will not be accepted.
- The CHA reserves the right to request additional information to complete the financial evaluation and review of any bid.

FALSE STATEMENTS IN BIDS: Bidders must provide full, accurate, and complete information as required by this solicitation and its attachments. The penalty for making false statements in bids is prescribed in 18 U.S.C. 1001.

BID SECURITY:

[X] Not Required

Each individual bid must be accompanied by a bid bond in the amount of 0% of the total amount of bid submitted or a certified check in the same amount, payable to the "Chicago Housing Authority", hereinafter called the "CHA". If the bid and bid security have not been received by the CHA prior to the time of the bid opening, the bid will not be considered. Checks from unsuccessful bidders will be returned as soon as practicable after the opening of bids.

PRE-AWARD MEETING: The CHA reserves the right to conduct a Pre-Award Meeting with the Bidders, to determine if the Bidder is a responsible party as described and required by Federal Law. This meeting may include a visit to the Bidder's facilities, and examination of the following: the Bidder's facilities; past performance on other CHA and State/local government agencies contracts; capacity to perform the terms and conditions of the contract; on-hand equipment; current employee depth and capabilities; financial records and resources/capabilities; any other area or aspect of the Bidders integrity, operations and/or capability that will assist the CHA in making a determination of responsibility.

AWARD: Contract Award-Sealed Bidding

a) The CHA will evaluate bids in response to this solicitation without discussions, and will award a contract to the responsible Bidder whose bid, responsive and conforming to the solicitation, will be

most advantageous to the CHA, considering the lowest total price per category and the price-related factors specified elsewhere in the solicitation for the base period six (6) months.

b) The CHA may waive informalities or minor irregularities in bids received.

c) The CHA may accept any item or combination of items, unless doing so is precluded by a restrictive limitation in the solicitation or the bid.

d) The CHA may reject a bid as non-responsive if the prices bid are materially unbalanced between line items or sub-line items. A bid is materially unbalanced when it is based on prices significantly less than cost for some items and prices which are significantly overstated in relation to cost for other items, and if there is a reasonable doubt that the bid will result in the lowest overall cost to the CHA even though it may be the low evaluated bid, or it is so unbalanced as to be tantamount to allowing an advance payment.

e) The CHA reserves the right to reject any and all bids, or to reissue or withdraw this Invitation for Bid in the event that competition is deemed inadequate or that it is otherwise deemed to be in the best interest of the CHA. In such instances, the CHA reserves the right to seek procurement by means of non-competitive negotiation.

f) No Awards may be made to a contractor or firm that is on the list of contractor's ineligible to receive awards from the Authority or the United States, as furnished by HUD.

SINGLE OR MULTIPLE AWARDS:

The CHA may elect to award a single contract or multiple contracts for the same work or services to two or more contractors/vendors under this solicitation.

COOPERATIVE PURCHASING:

From time to time, the CHA, other "governmental units" (see 30 ILCS 525/1) (hereinafter, "Sister Agencies"), and CHA contracted Property Management Companies may enter into cooperative purchasing agreements for the procurement or use of common goods and services whereby one Sister Agency or Property Manager conducts a competitive procurement and another or several other Sister Agencies or Property Managers enter into separate and distinct contracts with the Selected Respondent. The Sister Agency(ies) or Property Manager(s) issue purchase orders/delivery orders, process invoices and make payments under separate contracts with the Selected Respondent, to the extent each Sister Agency or Property Manager is authorized to do so. Sister Agencies or Property Managers intending to utilize a competitively solicited CHA Contract must notify the CHA's Contracting Officer of the intended participation and identify the contract. The credit or liability of each Sister Agency or Property Manager shall remain separate and distinct. The following Sister Agencies are contemplated by this provision: The City of Chicago; The Chicago Park District; The Chicago Public Schools; The Chicago Board of Education; The City Colleges of Chicago; The Chicago Transit Authority; The Chicago Board of Elections; The Metropolitan Fair & Exposition Authority; McCormick Place; The Municipal Courts of Chicago; and The Public Building Commission.

PERFORMANCE AND PAYMENT BOND:

[**X**] Not Required

[ ] **Upon award of the contract,** the Contractor must provide and pay for an acceptable Performance Bond in the amount of **0%** of the contract price or **separate acceptable Performance and Payment Bonds each in the amount of 50% or more of the contract price.** The surety must be a guaranty or surety company which appears on the U. S. Treasury Circular No. 570 published annually in the Federal

Register. Assistance in securing the Performance and Payment Bond is available through the Small Business Administration, which encourages Minority Business Enterprises. The CHA shall not be responsible for the cost of the Performance and Payment Bond.

W-9 SUBMITTAL: Upon award of the contract by the CHA, the Contractor shall provide a copy of its Request for Taxpayer Number and Certification (W-9) at the time and date specified by the CHA.

TAX: This bid shall not include charges for the Illinois Retailers' Occupational Tax (so called "Sales Tax") on direct sales to CHA or on any material incorporated into or becoming part of the work; federal excise taxes; or federal transportation taxes or federal transportation taxes. The CHA will provide all contract awardees with a tax Exemption Certificate.

AVAILABILITY OF FUNDS: The CHA's obligation under this contract is contingent upon the availability of appropriated funds from which payments for contract purposes can be made. No legal liability on the part of the CHA for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

CONTRACT DOCUMENTS: The Contract Documents, which forms the Contract between parties (the "Contract"), include the terms and conditions contained within each task order; all written modifications, amendments and change orders to this Contract; all Specification Bid Form pages (pages BF/1 through BF/13 and Attachment A) when accepted by the CHA: "Special Conditions"; "HUD General Conditions for Construction (Form 5370)" or "HUD General Contract Conditions for Non-Construction (Form 5370-C)" (as applicable); the "Work Schedule" as defined in paragraph 6 of HUD General Conditions for Construction and as amended from time to time pursuant to paragraph 6 (if applicable); the "Instructions to Bidders (form HUD- 5369)" or "Instructions to Offerors Non-Construction (form HUD-5369-B)" (as applicable); applicable wage rate determinations from either the U.S. Department of Labor or HUD; the Bid Bond, the Performance and Payment Bond or Bonds or other assurances of completion (if applicable); "Technical Specifications"; drawings, if any; Contractor's Affidavit or any other affidavits, certifications or representations Contractor is required to execute under the Contract with the CHA; MBE/WBE/DBE and Instructions to Contractors regarding Affirmative Action under Executive Orders 11246 and 11914, all inclusive (collectively referred to as the "Contract Documents"). In the event that any provision in one of the component parts of this contract conflicts with any provision of any other component part, the provision in the component part first enumerated herein shall govern except as otherwise specifically stated. The Contract Documents enumerated herein contain the entire Contract between the parties, and no representations, warranties, agreements, or promises (whether oral, written, expressed, or implied) by CHA or Bidder are a part of the contract unless expressly stated therein.

ONLINE CONTRACT COMPLIANCE SYSTEM: The CHA maintains an online contract compliance system which provides various work-flow automation features to improve reporting processes. The online contract compliance system will be used to monitor contract compliance, and the Contractor and its subcontractors shall be required to use the secure web-based system to submit all information related to compliance. Prior to commencing work, the CHA will provide the Contractor access to its online contract compliance system.

Accordingly, the Contractor expressly agrees that it, and its subcontractors, shall provide required the compliance data to the CHA via its electronic system available at https://cha.diversitycompliance.com/. The Contractor acknowledges that it and its subcontractors are responsible for responding by any noted response dates or due dates to any instructions or requests for information, and check the electronic system on a regular basis to manage contact information and Contract records. The Contractor also acknowledges

that it is responsible for ensuring that all subcontractors have completed all requested items with complete and accurate information and that their contact information is current. The Contractor shall flow down this provision to subcontractors at every tier.

INSURANCE REQUIREMENTS:

Prior to the commencement of this Agreement, the Vendor agrees to procure and maintain at all times during the term of this Agreement, the types of insurance specified below in order to protect the CHA from the acts, omissions and negligence of the Vendor, its officers, officials, subcontractors, joint ventures, partners, agents or employees. The insurance carriers used by the Vendor must be authorized to conduct business in the State of Illinois and shall have a BEST Rating of not less than an "A- VII". The insurance provided shall cover all operations under the Agreement, whether performed by the Vendor or by its subcontractor, joint ventures, partners, agents, officers or employees.

Insurance is applicable to All Contracts/Purchase Orders with the exception of Supply and Delivery contracts and purchase orders as approved by CHA Risk Management.

The Vendor shall furnish the Chicago Housing Authority (CHA) with satisfactory evidence (subject to approval from the CHA) that it has the following insurance coverage.

(a) **Workers' Compensation** – Statutory Limits (Coverage A) and Employer's Liability (Coverage B) in an amount of not less than $500,000/$500,000/$500,000.

(b) **Commercial General Liability Insurance** – in the amount of not less than $1,000,000 per occurrence with an Aggregate of not less than $2,000,000. In addition to the stipulations outlined above, the insurance policy is to include coverage for Contractual Liability, Products-Completed Operations, Personal & Advertising Injury and will also cover injury to Vendors agents, subcontractors, invitees and guests and their personal property. **The CHA is to be endorsed as an additional insured on the Vendor's policy and such insurance will be endorsed as primary and non-contributory with any other insurance available to the CHA.**

(c) **Automobile Liability Insurance** – when any motor vehicles (owned, non-owned and hired) are used in connection with the Services to be performed, the Vendor shall provide Comprehensive Automobile Liability Insurance with limits of not less than $1,000,000 per occurrence CSL, for Bodily Injury and Property Damage. **The CHA is to be endorsed as an additional insured on the Vendor's policy and such insurance will be endorsed as primary and non-contributory with any other insurance available to the CHA.**

(d) **Excess Liability** if applicable, is to follow the form of all primary coverage requirements as outlined above in the amount of not less than Two Million Dollars ($2,000,000).

MUST BE INCLUDED ON ALL CERTIFICATES:

1) Certificate Holder: Chicago Housing Authority, 60 E Van Buren, Chicago IL 60605
2) Solicitation number or Contract number and/or the title of the Project or Service
3) **CHA must be endorsed as an additional insured on the Vendor's general/auto liability policy and such insurance will be primary and non-contributory to any other insurance available to the**

CHA.

A current Certificate of Insurance is to be emailed (unsecured, readable PDF format) to the attention of the Procurement Specialist identified in the solicitation as the sole point of contact.

The Certificate of Insurance evidencing the required coverage shall be in force on the Effective Date of the Contract. In addition, copies of the endorsement(s) adding the CHA to Vendor's policy as an additional insured are required. The required documentation must be received prior to the Vendor commencing work under this Agreement. Renewal Certificates of Insurance, or such similar evidence, is to be received by the Procurement Specialist in the Procurement and Contracts Department prior to expiration or renewal date occurring during the term of this Agreement or extensions thereof. At the CHA's option, non-compliance will result in (1) all payments due the Vendor being withheld until the Vendor has complied with the Agreement; or (2) the Vendor will be assessed Five Hundred Dollars ($500.00) for every day of non-compliance; or (3) the Vendor will be immediately removed from the premises and the Agreement will be terminated for default. The receipt of any certificates does not constitute agreement by the CHA that the insurance requirements in the Agreement have been fully met or that the insurance policies indicated on the certificate comply with all Agreement requirements. The insurance policies shall provide for thirty (30) days prior written notice to be given to the CHA in the event coverage is substantially changed, canceled or non-renewed.

THE REQUIRED DOCUMENTATION MUST BE RECEIVED PRIOR TO THE VENDOR COMMENCING WORK AT THE DESIGNATED CHA LOCATION.

If any of the required insurance is underwritten on a claims made basis, the retroactive date shall be prior to or coincident with the date of the Agreement and the Certificate of Insurance shall state the coverage is "claims made" and also the Retroactive Date. The Vendor shall maintain coverage for the duration of the Agreement. Any extended reporting period premium (tail coverage) shall be paid by the Vendor. The Vendor shall provide to the CHA, annually, a certified copy of the insurance policies obtained pursuant hereto. It is further agreed that the Vendor shall provide the CHA a thirty (30) day notice in the event of the occurrence of any of the following conditions: aggregate erosion in advance of the Retroactive Date, cancellation and/or non-renewal.

The Vendor shall require all subcontractors to carry the insurance required herein or the Vendor may provide the coverage for any or all of its subcontractors, and if so, the evidence of insurance submitted shall so stipulate and adhere to the same requirements and conditions as outlined above.

The Vendor expressly understands and agrees that any insurance or self-insurance programs maintained by the CHA shall apply in excess of and will not contribute with insurance provided by the Vendor under the Agreement.

Minimum Wage Requirements

Any award under this solicitation shall be subject to the Chicago Housing Authority's Minimum Wage Requirement of Thirteen Dollars per hour ($13.00/hr.) The Minimum Wage Requirements (http://www.thecha.org/assets/1/6/CHA_Minimum_Wage_Requirement.pdf), which shall be specifically incorporated as a contractual requirement in any award and agreement resulting from this solicitation for any of the Selected Respondent's covered employees. The Respondent should must take the Minimum Wage Requirement into consideration in determining its fees for services to be performed or provided by Respondent under its fee proposal and other submittals.

DISCLOSURE CERTIFICATION

The Contractor shall be required to make the following certification which is included in the Contractors' Affidavit, a required submittal to be executed and notarized.

The Contractor certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Agency requirements and have not violated and City or sister agency policy, codes, state, federal, or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the contractor becomes aware of such information, it must immediately disclose it to the Agency.

[REMAINDER OF THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK]

ACKNOWLEDGMENT OF BID DOCUMENTS AND INSTRUCTIONS: The Bidder acknowledges, by signing page BF/15, that it has read, understands, has filled out where applicable, and accepts the terms of any documents listed below which are included in this solicitation. The Bidder shall execute and submit with its bid, and/or notarize documents, as indicated below:

Execute and submit with Bid	Notarize	Document
√		Invitation for Bid (signed BF pages only)
√		HUD: General Conditions for Non-Construction Contracts (HUD 5370-C)*
√		Instructions to Bidders for Contracts (HUD 5369)*
√		Insurance Requirements
√		Certifications and Representations of Offerors Non-Construction Contract (HUD 5369-C)*
√	√	Contractor's Affidavit* (Review CHA Ethics Policy)
√	√	Schedule A - MBE/WBE Utilization Plan*
√	√	Schedule B – Section 3 Utilization Plan*
√	√	Schedule C - MBE/WBE - Letter of Intent*
√		Statement of Bidder's Qualifications*
√		Subcontractor Information Submittal*
√		Contractor's Financial / Income Tax Statements
√		Equal Employment Opportunity Compliance Certificate*

*** These documents are made available through the CHA's website, www.thecha.org**

(Signature)

A & D Property Services
(Organization Name)

Ananias Granger JR.
(Print Name)

President
(Title)

22NOV16
(Date)

BID EXECUTION AND ACCEPTANCE FORM

ALL BIDDERS MUST COMPLETE THE TOP SECTION OF THIS PAGE

If this Bid is submitted by a Joint Venture, each business shall provide the information requested below and a copy of the Joint Venture Agreement must be included with your Bid. Failure to provide the Joint Venture Agreement will result in the entire Bid Package being deemed non-responsive. This BF Page must be submitted in duplicate and must bear an original signature.

Under penalties of perjury as provided by law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this bid are true and correct.

(Affix Corp. Seal)

If a Corporate Seal is not affixed, this document must be notarized. If neither is done, this entire bid will be considered non- responsive and rejected.

A & D Property Services INC
(Contractor's Name)

By: [signature]
(Signature)

Ananias Granger Jr.
(Printed or Typed Name)

Title: President
(If a Corporation, President, Vice President, Partnership, Partner or other Officer should sign, evidence of authority must be submitted.)

Address: 7346 S. Exchange

City, State, Zip: Chicago, IL 60649

Telephone No.: ( ) 773-999-7840

Taxpayer ID. No.: 06-1673851

Subscribed and sworn to before me

this 22nd day

of NOVEMBER, 20 16

My Commission Expires:
April 15, 2018

Diesha Williams
(Notary Public SEAL)

DIESHA WILLIAMS
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
April 15, 2018

Date Signed By Contractor: 22 NOV 16

Award

112929
(Vendor Code)

11899
(Contract No.)

The Chicago Housing Authority does hereby accept the offer, bid and proposal of the Bidder herein, in an amount not to exceed

One Hundred Sixteen Thousand Seven Hundred Ninty-Five Dollars
($116,795.00) subject to all conditions and requirements as contained in the "Contract Documents".

The Contractor agrees not to perform, and waives any and all claims of payment for work which would result in billings beyond this amount without a prior written amendment to this agreement authorizing said additional work. The Contractor recognizes an affirmative duty to monitor its performance and billings to ensure that the scope of work is completed within this not-to-exceed amount.

The Term of this Contract is December 9, 2016 - June 9, 2017.
The "Notice to Proceed" will be issued as a separate document upon submission of all required documents.

CHICAGO HOUSING AUTHORITY

By: Dionna Brookens
Dionna Brookens

Date Signed: 12/9/16

Title: **Contracting Officer**
Chicago Housing Authority
60 East Van Buren Street
Chicago, Illinois 60605-1207

Attachment A

Fee Form

Scattered Sites

Six-month Base Period

		Region 3	Region 4
	SNOW FALL RATE: 2 to 4 inches		
A	Snow Removal Rate per Event	$8235.00	$11,855
B	Salt/De-icing Rate per Event	$1755	$2700
C	*Sub-Total for Snow Fall Rate 2 - 4 inches per Region:*	$9990	$14,555
	SNOW FALL RATE: 4.1 to 6 inches		
D	Snow Removal Rate per Event	$10,155	$14,065
E	Salt/De-icing Rate per Event	$1755	$2700
F	*Sub-Total for Snow Fall Rate 4.1 - 6 inches per Region:*	$11,910	$16,765
	SNOW FALL RATE: 6.1 to 8 inches		
G	Snow Removal Rate per Event	$12,405	$17,625
H	Salt/De-icing Rate per Event	$3510	$5400
I	*Sub-Total for Snow Fall Rate 6.1 - 8 inches per Region:*	$15915	$22,525
	SNOW FALL RATE: 8.1 to 10 inches		
J	Snow Removal Rate per Event	$16,200	$21,800
K	Salt/De-icing Rate per Event	$3510	$5400

L	*Sub-Total for Snow Fall Rate 8.1 - 10 inches per Region:*	$ 19,710	$ 27,200
	SNOW FALL RATE: 10.1 inches and Above		
M	Snow Removal Rate per Event	$ 20,250	$ 27,150
N	Salt/De-icing Rate per Event	$ 5265	$ 8100
O	*Sub-Total for Snow Fall Rate 10.1 inches and Above per Region:*	$ 25,515	$ 35,250
	6-Month Base Period BID TOTAL: Enter sum of rows *(C + F + I + L + O)* *Enter this Amount into the Bid Summary on Cover Page*	$ 83,040	$ 116,295
	Prioritize Region Preferences	$	
	OFF-SITE SNOW RELOCATION		
	Snow relocation equipment rate per hour	$ 450.00 hr	
	Snow relocation labor rate per hour	$ 75.00 hr	
	Total Hourly Rate for Snow Relocation	$ 525.00 hr	

Authorized Signature

22 NOV 16
Date

Ananias Granger JR/ President
Printed Name and Title

A & D Property Services
Name of Company

Attachment A

Fee Form

Scattered Sites

Six-month Option Period

		Region 3	Region 4
SNOW FALL RATE: 2 to 4 inches			
A	Snow Removal Rate per Event	$9085	$13055
B	Salt/De-icing Rate per Event	$1935	$2980
C	*Sub-Total for Snow Fall Rate 2 - 4 inches per Region:*	$11,020	$16,035
SNOW FALL RATE: 4.1 to 6 inches			
D	Snow Removal Rate per Event	$11,355	$15,565
E	Salt/De-icing Rate per Event	$1,935	$2980
F	*Sub-Total for Snow Fall Rate 4.1 - 6 inches per Region:*	$13,300	$18,545
SNOW FALL RATE: 6.1 to 8 inches			
G	Snow Removal Rate per Event	$13,705	$18,925
H	Salt/De-icing Rate per Event	$3870	$6000
I	*Sub-Total for Snow Fall Rate 6.1 - 8 inches per Region:*	$17,575	$24,925
SNOW FALL RATE: 8.1 to 10 inches			
J	Snow Removal Rate per Event	$17,900	$24,000
K	Salt/De-icing Rate per Event	$3870	$6000

L	*Sub-Total for Snow Fall Rate 8.1 - 10 inches per Region:*	$21,770	$30,000
	SNOW FALL RATE: 10.1 inches and Above		
M	Snow Removal Rate per Event	$22,350	$29,950
N	Salt/De-icing Rate per Event	$5795	$9000
O	*Sub-Total for Snow Fall Rate 10.1 inches and Above per Region:*	$28,145	$38,950
	6-Month Option Period BID TOTAL: Enter sum of rows (C + F + I + L + O) Enter this Amount into the Bid Summary on Cover Page	$ 91,810	$ 128,455
	Prioritize Region Preferences		

	OFF-SITE SNOW RELOCATION	
	Snow relocation equipment rate per hour	$ 450.00 hr
	Snow relocation labor rate per hour	$ 75.00 hr
	Total Hourly Rate for Snow Relocation	$ 525.00 hr

Authorized Signature

22 NOV 16
Date

Ananias Granger JR / President
Printed Name and Title

A & D Property Services
Name of Company

ATTACHMENT B

Listing of Property Addresses

3	033-SS Region 3	IL002033000	4855 S MARSHFIELD AV	Family-S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	6817 S MERRILL AV	Family-S/S	CM-Comprehensive Modernization	4
3	033-SS Region 3	IL002033000	7120 S MERRILL AV	Family-S/S	VA-Valid Building	51
3	033-SS Region 3	IL002033000	7034 S PAXTON AV	Family-S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	7038 S PAXTON AV	Family-S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	7040 S PAXTON AV	Family-S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	4822 S THROOP ST	Family-S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	827 E BOWEN AV	Family-S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4416 S UNIVERSITY AV	Family-S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4546 S OAKENWALD AV	Family-S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	1538 E 67TH PL	Family-S/S	CM-Comprehensive Modernization	2
3	033-SS Region 3	IL002033000	802 E 41ST ST	Family-S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	324-26 W 42ND PL	Family-S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	826 E 42ND ST	Family-S/S	CM-Comprehensive Modernization	3
3	033-SS Region 3	IL002033000	4365 S GREENWOOD AV	Family-S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	4448 S UNIVERSITY AV	Family-S/S	VA-Valid Building	1
3	033-SS Region 3	IL002033000	900 E 40TH ST	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7832 S MERRILL AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7539 S CLYDE AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8823 S CLYDE AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8724 S CRANDON AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4640 S KEATING AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5354 S KOLIN AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	951 W 34TH ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6436 S LAVERGNE AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9916 S MALTA ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	418 W 42ND ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9932 S CHARLES ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5950 S TRIPP AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3316 S LEAVITT AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9437 S BELL AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7154 S LAWNDALE AV	Family-S/S	VA-Valid Building	2

4	035-SS Region 4	IL002035000	3645 W 55TH ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	5439 S KENNETH AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3521 W 63RD PL	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	7612 S COLES AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4852 S WINCHESTER AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4111 S CAMPBELL AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7614 S COLES AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10043 S AVENUE L AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10125 S AVENUE L AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8423 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8546 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8840 S ESCANABA AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8548 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3622 S DAMEN AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7256 S KEDZIE AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7247 S MILLARD AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4218 S MAPLEWOOD AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	2548 W 119TH ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7740-7744 S KEDZIE AV	Family-S/S	VA-Valid Building	9
4	035-SS Region 4	IL002035000	8721 S ESCANABA AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8532 S MACKINAW AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7400-04 S SHORE DR	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8901 S HOUSTON AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8903 S HOUSTON AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8907 S HOUSTON AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8910 S HOUSTON AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8917 S MUSKEGON AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8917 S HOUSTON AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8915 S HOUSTON AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7150 S STEWART AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8550 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4636 W 45TH ST	Family-S/S	VA-Valid Building	5

4	035-SS Region 4	IL002035000	345 W 69TH ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	2112 W 71ST ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	934-936 W 71ST ST	Family-S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	2227 W 72ND ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	2523-25 E 74TH ST	Family-S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	2104 W 75TH PL	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	432-442 W 75TH ST	Family-S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	1247 W 96TH ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6439 S ABERDEEN ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8540 S ABERDEEN ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5818 S BISHOP ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10050 S CALHOUN AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8328 S CARPENTER ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10543 S CHURCH ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10914 S CHURCH ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7653 S CLYDE AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7713 S COLES AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	10527 S CORLISS AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	7153-55 S CORNELL AV	Family-S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	8311 S CRANDON AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5700 S ELIZABETH ST	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8144 S ELLIS AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	7236 S EMERALD AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	600 W ENGLEWOOD AV	Family-S/S	VA-Valid Building	4
4	035-SS Region 4	IL002035000	7822-24 S ESSEX AV	Family-S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	9116-18 S ESSEX AV	Family-S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	9140 S HALSTED ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7749 S HAMILTON AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7101 S HARVARD AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7227-29 S HARVARD AV	Family-S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	7836 S HERMITAGE AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7322 S HONORE ST	Family-S/S	VA-Valid Building	1

4	035-SS Region 4	IL002035000	7325 S HOYNE AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5743 S LAFLIN ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4520 S LEAMINGTON AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6236 S LOOMIS ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6411 S MARSHFIELD AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7619 S MARSHFIELD AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8808 S MAY ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	12440 S PARNELL AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	12834 S PEORIA ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6207-6211 S RICHMOND ST	Family-S/S	VA-Valid Building	12
4	035-SS Region 4	IL002035000	7329 S ROCKWELL ST	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7052-7054 S SANGAMON ST	Family-S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	7148 S STEWART AV	Family-S/S	CM-Comprehensive Modernization	6
4	035-SS Region 4	IL002035000	8245 S THROOP ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10251 S VAN VLISSINGEN RD	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	1018 W VERMONT ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	11600 S VINCENNES AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7634 S WINCHESTER AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5613 S WOLCOTT AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5754 S WOLCOTT AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	404-406 W 120TH ST	Family-S/S	VA-Valid Building	4
4	035-SS Region 4	IL002035000	3339 W 37TH PL	Family-S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	3227 W 38TH PL	Family-S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	3329 W 38TH PL	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4724 W 47TH ST	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	2242 W 50TH ST	Family-S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	3654 W 58TH ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	2677-79 E 74TH ST	Family-S/S	CM-Comprehensive Modernization	2
4	035-SS Region 4	IL002035000	2712 E 76TH ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3519 W 77TH ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3401 W 79TH ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3459 W 79TH ST	Family-S/S	VA-Valid Building	2

4	035-SS Region 4	IL002035000	2914 E 91ST ST	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	2920 E 91ST ST	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	2924 E 91ST ST	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	4358 S ARTESIAN AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	9541 S AVENUE M AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9543 S AVENUE M AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9612 S AVENUE M AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9730 S AVENUE M AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9736 S AVENUE M AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10322 S AVENUE M AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10533 S AVENUE M AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	9659 S AVENUE N AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8400 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8402 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8411 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8413 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8419 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8421 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8446 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8450 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8754 S BUFFALO AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	5328 S CAMPBELL AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	5341 S CAMPBELL AV	Family-S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	5801 S CAMPBELL AV	Family-S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	7457 S COLES AV	Family-S/S	CM-Comprehensive Modernization	8
4	035-SS Region 4	IL002035000	7600 S COLES AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7405-07 S COLFAX AV	Family-S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	8937 S ESCANABA AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	9040 S ESCANABA AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	10737 S GREEN BAY AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	11223 S GREEN BAY AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4434 S HERMITAGE AV	Family-S/S	VA-Valid Building	1

4	035-SS Region 4	IL002035000	4512 S HERMITAGE AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4334 S HONORE ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4340 S HONORE ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4426 S HONORE ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4751 S HONORE ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4457 S KEATING AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8310 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8312 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8314 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8318 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8320 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8324 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8330 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8332 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8334 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8338 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8340 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8501 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8520 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8522 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	10907 S MACKINAW AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10901 S MACKINAW AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8322 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8503 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8505 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8511 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8513 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8515 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8524 S MACKINAW AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8921 S MUSKEGON AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	4322 S PAULINA ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4558 S PAULINA ST	Family-S/S	CM-Comprehensive Modernization	1

4	035-SS Region 4	IL002035000	6101 S SACRAMENTO AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4811 S SPRINGFIELD AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4401 S TALMAN AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3410 S WESTERN AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3412 S WESTERN AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3534 S WESTERN AV	Family-S/S	CM-Comprehensive Modernization	2
4	035-SS Region 4	IL002035000	4853 S WINCHESTER AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4517 S WOLCOTT AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4302 S WOOD ST	Family-S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	4308 S WOOD ST	Family-S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	2249 W 54TH PL	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	2245 W 54TH PL	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	2251 W 54TH PL	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3542 W 38TH PL	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	5433 S CLAREMONT AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	4329 S ROCKWELL ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	5370 S MAPLEWOOD AV	Family-S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	547 W 116TH ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3939 W 71ST ST	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	9940 S AVENUE H AV	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5724 S WOOD ST	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9738-40 S YATES AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	254 W 24TH PL	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4759 S KARLOV AV	Family-S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3323 W 38TH PL	Family-S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3325 W 38th PL	Family-S/S	VA-Valid Building	1

ATTACHMENT C

Snow and Salt Log

CHA
CHICAGO HOUSING AUTHORITY

Snow Removal / Salt Application Log

Development Name: **Week ending date:**

	Sunday				Monday				Tuesday				Wednesday				Thursday				Friday				Saturday			
Date:																												
Staff on Duty:																												
Weather Condition:																												
Activity	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots
12:00 - 2:00 AM																												
2:00 - 4:00 AM																												
4:00 - 6:00 AM																												
6:00 - 8:00 AM																												
8:00 - 10:00 AM																												
10:00 AM - Noon																												
Noon - 2:00 PM																												
2:00 - 4:00 PM																												
4:00 - 6:00 PM																												
6:00 - 8:00 PM																												
8:00 - 10:00 PM																												
10:00 - Midnight																												

Notes / Special Instructions:

Name of Outside Contractor / Contact Name & Phone: