



# CHA STUDENT INTERNSHIP PROGRAM FACT SHEET

## 2024 SUMMER INTERNSHIP PROGRAM

**Purpose:** The Chicago Housing Authority (CHA) 2024 Summer Internship Program is an 8-week program that is designed to provide opportunities for **college students** (both undergraduate and graduate) to participate in a professional environment, building workplace skills and gaining valuable experience in preparation for future employment.

**Program Details:** The Internship program will run for approximately **8 weeks** as follows:

Program Dates: **June 17<sup>th</sup>- Aug 9<sup>th</sup>, 2024 (Dates subject to change)**

Application Opens: **March 4<sup>th</sup>, 2024**

Hours: 8:30 AM- 5:00 PM (40 hours per week excluding holidays)

Compensation: \$15.80 per hour

**Open to all undergraduates/ graduate students but preference given to CHA residents & HCV program participants**

**Qualifications:** The CHA is seeking applicants for the 2024 Summer Internship Program who meet the following qualifications:

- ❖ **Currently enrolled** as **active students in good standing** at an accredited college or university for the academic year 2024-2025.
- ❖ Maintaining a cumulative grade point average of 2.0 or above as an undergraduate and 2.5 or above if in graduate school.
- ❖ Majoring in any of the following or related subject areas:

Accounting	Economics / Finance	Public Policy
Architectural Studies	Engineering	Social Work
Business Administration	Political Science	Urban Planning
Computer/ Information Technology	Psychology	
- ❖ Skilled and proficient in Microsoft Office computer applications: MS Word, PowerPoint, and Excel

**Selected candidates must provide the following documentation:**

- ❖ Proof of current enrollment and resume
- ❖ A transcript of grades for the most recently completed semester, proof of CHA residency (i.e., Client ID or first and last name of the CHA head of household)

Internship application form will be available online at [www.thecha.org](http://www.thecha.org).

**Contact: Email your questions to: [ProfessionalLearningInq@thecha.org](mailto:ProfessionalLearningInq@thecha.org)**