



CHICAGO HOUSING AUTHORITY ("CHA")
INVITATION FOR BID ("IFB") EVENT NO. 1833
FOR
CHA-WIDE SNOW REMOVAL AND SALT / DE-ICING SERVICES

Required for use by
PROPERTY OFFICE

ISSUED ON: WEDNESDAY, NOVEMBER 17, 2016
ISSUED BY: DEPARTMENT OF PROCUREMENT AND CONTRACTS

BID OPEN DATE AND TIME:
THURSDAY, DECEMBER 8, 2016 at 11:00 AM

CHA invites qualified firms/organizations ("Bidder") to submit sealed bids for the below described IFB.

BID SUMMARY

Company Name: <u>A&D Property Services INC</u>			
Contact Name: <u>Ananias Granger Jr.</u>			
Address: <u>7346 S. Exchange AVE</u>			
City/State/Zip: <u>Chicago, IL 60649</u>			
Phone Number: <u>773-983-7840</u>			
Fax Number: <u>708-669-0884</u>			
	6 Month Base Period		(1) 6 Month Option Period
Insert Bid Total for Region 3	\$ <u>1,537,000</u> .00	\$ <u>1,680,000</u> .00	
Insert Bid Total for Region 4	\$ <u>199,335</u> .00	\$ <u>220,265</u> .00	
Insert Bid Base Period Grand Total:	\$ <u>1,736,335</u> .00		
		<u>1,900,265.00</u>	

Bidder shall complete all BF Pages and submit ONE (1) Original and ONE (1) Copy. EACH SUBMITTED PAGE 1 and the BID EXECUTION AND ACCEPTANCE MUST BEAR AN ORIGINAL SIGNATURE. Failure to sign shall result in the entire Bid Package being deemed non-responsive.

Ananias Granger Jr.
(Signature)
Ananias Granger Jr.
(Print Name)

A&D Property Services INC
(Company Name)
PRESIDENT
(Title)

22 NOV 16
(Date)

KEY INFORMATION

1. **BIDDER CONTACT WITH THE CHA:** The Procurement Specialist identified below is the *sole point of contact* regarding this solicitation. From the date of issuance until selection of the successful Bidder. Sealed bids shall be delivered or mailed to the CHA's address listed below:

Anna Epps, Procurement Specialist
Chicago Housing Authority
60 East Van Buren Street, 13th Floor
Chicago, Illinois 60605
Phone: (312)786-3420
Fax: (312) 913-7238
Email: aepps@thecha.org

2. **PRE-BID MEETING:** Date, Time, and Location: **Monday, November 21, 2016** at 11:00AM, Chicago Housing Authority, 13th Floor, 60 East Van Buren Street, Chicago, IL 60605. *CHA strongly encourages all interested firms to attend the pre-bid meeting where among other topics an overview of Section 3 will be discussed.*
3. **Questions must be submitted in writing to the Procurement Specialist as shown above no later than 12:00PM (CST) on Thursday, December 1, 2016.** Questions received with regards to this solicitation after the deadline shown above will likely be unanswered. The CHA reserves the right, at its sole discretion, to respond to questions received after the deadline.
4. **BID OPENING** Date and Time: **Thursday, December 8, 2016 at 11:00AM (CST).**

No bids will be accepted after the date and time indicated above, at which time all bids received will be publicly opened and read aloud. Failure to submit bid documents in the required quantity and properly executed shall result in the bid being deemed non-responsive and rejected by the CHA for further consideration.
5. **SUBMISSION INFORMATION:** The CHA invites Bidders to submit an electronic bid for this solicitation. Respondent shall upload all documents via the CHA Supplier Portal at: <https://supplier.thecha.org>. Electronic bid submissions only require one (1) version.

FACSIMILE AND/OR E-MAIL TRANSMITTED BIDS WILL NOT BE ACCEPTED

Any bid submission that cannot be submitted electronically via the CHA supplier portal must be submitted by paper ("Manual Submission") in a sealed envelope or package and delivered by certified mail or hand-delivered. The sealed envelope/package shall be marked with (1) the Bidder's Name and Address; (2) the Specification title and number; and (3) the bid opening date and time. Manual Submissions require the following as described below:

- (a) **Enter Bidder's information** in the "Bid Summary" space provided on the cover page;
- (b) **Submit ONE (1) ORIGINAL DOCUMENT IN ITS ENTIRETY** that shall bear an original (not photocopied) signature;
- (c) Submit financial statements (refer to Financial Statement information, Page BF/9);
- (d) Submit **ONE (1) original** of all required MBE/WBE/DBE documents;
- (e) Submit **ONE (1) original** of all other required bid documents (refer to BF/16 enclosed

- Acknowledgement of Bid Documents and Instructions);
- (f) Submit **ONE (1) original** of the "BID EXECUTION AND ACCEPTANCE FORM" (refer to Page 16 enclosed); and
- (g) Acknowledge below receipt of any Addenda issued.

Where responses are sent by certified mail or hand-delivered to CHA, Bidder shall be responsible for their delivery to CHA before the advertised date and hour for the receipt of the Bid. If the mail is delayed beyond the date and hour set for the Bid receipt, the Bid thus delayed will not be considered and will be returned unopened.

Bidder shall bear all costs of responding to this Bid.

IMPORTANT: Do NOT staple, combine or punch holes in any submitted materials. Use binder clips or paper clips only to hold documents together. All bids submitted and accepted become the property of the CHA.

6. **ADDENDA:** Any interpretations, corrections, or changes to the solicitation will be made by addenda issued by the CHA. Any addenda that are issued will be provided to prospective Bidders', and posted on the CHA's Supplier Portal website at: <https://supplier.thecha.org>. It is the responsibility of the Bidder to inquire of the issuance of any addenda. Respondents shall acknowledge receipt of all addenda in the Invitation for Bid document. If the CHA determines this solicitation should be modified, it will inform all prospective Bidders' by distributing addendum/addenda to this solicitation before the date set for receipt of bids. The CHA reserves the right to issue Addenda to correct, modify and amend this Invitation for Bid. Bidders shall acknowledge receipt of all Addenda below.

BIDDER ACKNOWLEDGES RECEIPT OF ADDENDA:

Number _____
Dated _____

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TYPE OF CONTRACT: The CHA contemplates award(s) of a firm fixed rate contract(s) resulting from this solicitation. CHA is soliciting these services on behalf of its Private Property Management (PPM) firms.

TIME FOR PERFORMANCE: Services to be rendered under this Contract shall start from the date set forth in the Notice to Proceed ("NTP") to be issued by the PPM Firms subsequent to contract execution and will be for a base period of six (6) months with one (1) six (6) month option period.

TERM OF CONTRACT: The term of the contract(s) to be awarded shall be for a six (6) month base period with one (1) six (6) month option period. Each award may be subject to the U.S. Housing and Urban Development ("HUD") approval and/or CHA Board approval.

No Awards may be made to a contractor or firm that is on the list of contractor's ineligible to receive awards from CHA or the United States, as furnished by HUD.

SCOPE OF SERVICES

This solicitation is for services to conduct snow removal and de-icing services at CHA properties identified in Attachment B (Listing of Property Addresses). It is the sole responsibility of the Contractor to view properties and verify locations.

It is the Contractor's responsibility to become familiar with the area of each property's layout and dimensions as well as accessibility prior to submitting a bid. By submitting a bid for these services, the Contractor is deemed to have appropriately assessed each property. No allowances will be granted for conditions which should have been reasonably anticipated by thoroughly examining the site prior to bidding. After the contract award, the Contractor will be required to meet with a CHA designate to review the site areas designated for service.

The Contractor must be available and prepared to provide full Snow Removal and De-Icing Services twenty-four (24) hours a day, seven (7) days a week, including holidays. Contractor shall plow overnight snowfalls by 7:00 a.m. to ensure safe passage.

Snow Removal and De-Icing Services shall begin on approximately November 1, 2016 and continue through approximately April 30, 2017. If CHA chooses to exercise the option period, the anticipated Snow Removal and De-Icing Services shall begin on approximately November 1, 2017 and continue through approximately April 30, 2018.

A. SNOW REMOVAL

- Contractor shall be responsible for plow operations on all specified driveway/parking areas, private streets, and all other designated common areas. Contractor shall remove snow from in between parked cars in parking lot spaces, prior to snow plowing. Contractor shall push snow away from parked cars to ensure there is no obstruction to vehicles or parking lot entrances, service lanes or fire lanes.
- Contractor shall be responsible for removal of snow from sidewalk (edge-to-edge) and from the width of property, walkways, stairs, and parking areas for assigned properties. Diligent care shall be observed not to negatively impact neighbors' properties with snow.

- Contractor shall plow upon the accumulation of two (2) inches of snow, and must be completed within a reasonable amount of time, but not more than two (2) hours after the snow has ceased to fall.
- Subsequent snow removals required due to Contractor's initial poor servicing shall be at the sole cost of Contractor and not at the cost of CHA. Contractor call backs for poor servicing will be completed within two (2) hours.
- Blizzard conditions or where accumulation rates are more than ten (10) inches within a twenty-four (24) hour period shall be considered extreme. Contractor will use any available equipment to safely complete snow removal operations. The roadways and drive areas to entrance of buildings / units must remain in useable condition for emergency vehicles.
- Excessive drifting and build-up of snow will be plowed or shoveled upon request of PPM and will be completed at the subsequent contract from this solicitation predetermined rate.
- Contractor will recommend when snow should be relocated on-site or removed off-site. These operations shall commence upon approval from the PPM based upon in the subsequent contract from this solicitation predetermined rate.

If relocation is necessary due to contractor's inability to appropriately place the snow, it will be removed at the contractor's expense.

- Contractor will be required to submit time tickets within 48 hours of rendering services to the PPM.

B. SALT AND SAND DE-ICING APPLICATIONS

- Applications on roadways, driveways, and parking areas will be made with road salt or sodium chloride. Contractor will notify PPM regarding site conditions and necessity of salt applications. Approval shall be secured prior to any salt applications, unless other arrangements are pending. Costs for these applications shall be predetermined.
- Applications on sidewalks, walkways, stairs, and parking areas for properties will be made with road salt or sodium chloride. Contractor will notify PPM regarding site conditions and necessity of salt applications.

Contractor will make reasonable attempts to monitor the effectiveness of the salt applications.

- Applications to sidewalks will be made only with calcium chloride. Contractor will notify PPM of hazardous conditions and will secure approval prior to any applications. All applications will be made based upon the subsequent contract from this solicitation predetermined rate.

Contractor should perform all actions in a safe manner with respect to CHA's residents.

C. VEHICLE AND EQUIPMENT REQUIREMENTS

Each bidder must include a description of bidder's capacity to perform the work within the timeframe(s) required including, but not limited to a listing of all vehicles and equipment necessary to perform the work,

proof of ownership, and proper insurance and licensing. All requirements for vehicles, equipment, and supplies listed herein are PER BID Region and must be dedicated to service only facilities within the respective service area.

Prior to contract award, the bidder may be required to conduct a demonstration of good operating performance of Snow Plowing and De-Icing vehicles and equipment.

Prior to contract award, the bidder must permit inspection of all vehicles and related equipment identified, to assure vehicles and equipment are in good operating condition. The CHA reserves the right to reject any vehicle or equipment that is considered to be in poor operating condition. Furthermore, the bidder, upon CHA request, must provide a sufficient implementation plan describing how the number of vehicles and pieces of equipment will be deployed in order to provide sufficient coverage to provide services for all Snow Plowing and De-Icing locations.

The Contractor will be required to supply, maintain, and operate equipment necessary (snow throwers, shovels, Bobcat-like front loading equipment) to keep designated areas free of ice and snow.

D. STANDARDS OF PERFORMANCE

Contractor shall devote, and shall cause all of its employees and subcontractors, if any, to devote, their time, attention, best skill and judgment, knowledge, and professional ability as is necessary to perform all snow plowing and de-icing services effectively, efficiently, and consistently with the best interests and satisfaction of CHA. Contractor's employees must possess a current valid driver's license and all vehicles used in connection with the contract must be properly insured.

Contractor shall pay particular attention to speed bumps, culverts, sewer covers, drains, signs, light posts, fences, gates, and other obstructions prior to commencement of its operations.

E. PROTECTION OF WORK, DAMAGES, AND REPAIRS

Repairs and replacements will be made as soon as possible and reasonable. Claims for damages will be made no later than May 31st. Displaced turf will be reinstalled when possible. A full assessment of turf damage will be conducted in the Spring with damaged areas repaired with topsoil, seed, and germination blanket where appropriate. Seeded areas will receive the initial watering by the Contractor.

Contractor is responsible for damage to curbs, drives, or asphalt unless Contractor has submitted a report of property damage prior to the first snowfall.

F. OTHER REQUIREMENTS

- Snow accumulation will be determined through reports received from the National Weather Service by the CHA at the time service was performed by the Contractor.
- De-Icing services will be required EVERY TIME snow plowing services are performed. Further, the price bid for snow plowing services, for each snow accumulation level, must be inclusive of the costs for De-Icing Services and all related supplies and materials to meet this requirement.

In the event CHA requires De-Icing Services without Snow Plowing Services, the Contractor will bill in accordance with the unit price for De-Icing Services only as indicated in the subsequent contract from this solicitation

- The Contractor must provide the CHA an authorized representative with several 24-hour scalable means for getting in contact with the Contractor's 1st Designated Contact Person and an alternate contact person: e.g. – office phone number, cell number, pager number, and mobile e-mail or text messaging. Whenever necessary, the CHA authorized representative must be able to speak, in real-time, to the 1st Designated Contact Person and/or alternate contact person.
- The Contractor must provide a mechanism for the CHA authorized representative to maintain continuous communications with the Contractor's field supervisors, at no additional cost to the CHA. The Contractor must provide radio, cellular phone, and/or pager numbers for this purpose. The Contractor's personnel will be available to receive communications through these numbers at least two (2) hours prior and two (2) hours after commencement of services, twenty-four (24) hours a day, seven (7) days a week.
- The Contractor must comply with any and all rules, regulations, directions, and safety standards while performing snow plowing operations on CHA-owned property.
- The Contractor must maintain daily Snow Removal/Salt Application Logs (refer to Attachment C) signed by the Contractor's supervisor in charge, and shall be countersigned by the PPM to verify work was actually satisfactorily completed. Daily Snow Removal/Salt Application Logs shall include, but not be limited to the following information:
 - Staff on Duty
 - Weather Conditions
 - Number of pieces and type of equipment used at each location/site.
 - Date and time of snow removal from lots and/or walks.
 - Date and time of salt/de-icing on lots and/or walks.
 - Location of work site.
 - Identification number and name of operator of the vehicle that worked.
- The Contractor shall submit a copy of each daily Snow Removal/Salt Application Log for the applicable month with all invoices to verify all charges. Each location/site must be listed separately. All logs MUST be submitted within 48 hours of service to the relevant site.
- Contractor's engaged in snow plowing and de-icing operations shall have a supervisor within a reasonable radius of all designated work areas at all times when work is being performed. Reasonable will be determined by the PPM.

If CHA determines that an employee(s) of the Contractor is/are not performing satisfactorily, is incompetent or unsuitable, for any reason determined by CHA, the Contractor shall immediately

remove said employee(s) from performing any further service and ensure that all CHA property (keys, badges or any other items belonging to CHA) is returned to CHA within twenty-four (24) hours after removal. The Contractor shall immediately replace with (an) other qualified employee(s) meeting the terms and conditions of this requirement.

PRICING (Refer to Fee Forms, Attachment A):

WITHDRAWAL OF BIDS: No bid shall be withdrawn for a period of **one hundred twenty (120) calendar days** after the opening of bids without the consent of the CHA.

PREPARATION OF BIDS:

- a) For Manual Submissions, Bids must be submitted on the forms furnished by the CHA or on copies of those forms, and must be manually signed. The person signing a bid must initial each erasure or change appearing on any bid form;
- b) The bid forms may require Bidders to submit the bid prices for one or more items on various bases, including lump sum bidding, deductive alternate prices, or any combination thereof.
- c) If the solicitation requires bidding on all items, failure to do so will disqualify the bid. If bidding on all items is not required, Bidders should insert the words "no bid" in the space provided for any item on which no price is submitted; and
- d) Alternate bids will not be considered unless this solicitation authorizes the submission.

FINANCIAL STATEMENT: Financial Information (If submitted manually, provide in a separate sealed envelope)

The Bidder/Financially Responsible Party shall demonstrate its financial capacity by submitting the most recent two years of audited, reviewed or compiled financial statements prepared by a third party licensed Certified Public Accountant (CPA). Listed below are the minimum acceptable required documents based upon the amount of the procurement:

The Bidder must provide Financial Statements, which are compiled, reviewed and/or audited as defined below (which may be subject different levels depending upon the Bidder's quote and the projected contract value of the award), and which consist of:

- Accountant's Report
- Balance Sheet (last 2 years)
- Income Statement (last 2 years)
- Cash Flow Statement (last 2 years)
- Financial Statement Footnotes (if applicable)

For bids or contract awards valued at less than \$2,500,000.00, Bidders must provide compiled financial statements. Compiled financial statements represent the **most basic level of financial statements** prepared by a licensed certified public accountant. In a compilation, the certified public accountant assists management in presenting financial information in the form of financial statements and **does not provide any assurance** that there are no material modifications that should be made to the financial statements. The certified public accountant does not perform inquiry, analytical procedures or other procedures that would be performed in a review, or obtain the understanding of the entity's internal control, assess fraud risk or test accounting records as would be performed in an audit.

For bids or contract awards valued between \$2,500,000.00 and \$10,000,000.00, Bidders must provide reviewed financial statements. Reviewed financial statements provide the user with comfort that the certified public accountant is not aware of any material modification that should be made to the financial statements for the statements to be in conformity with the applicable financial reporting framework. A review involves the certified public accountant performing analytical procedures and inquiries that will provide a reasonable basis for obtaining **limited assurance** that there are no material modifications required to the financial statements. A review does not require the certified public accountant to obtain the understanding of the entity's internal control, assess fraud risk or test accounting records as would be performed in an audit.

For bids or contract awards valued in excess of \$10,000,000.00, Bidders must provide audited financial statements. Audited financial statements provide the user with the **certified public accountant's opinion letter that the financial statements are presented accurately**, in all material respects, in conformity with accounting standards. The auditor is required to obtain an understanding of the entity's internal control, assess fraud risk, perform analytical procedures and test accounting records.

CHA will also evaluate the bids based upon analysis of third party reporting agencies, regulatory agencies, bureaus, etc., as it deems necessary to determine the financial adequacy of the respondent entity and confirm that the entity is in good financial standing with governmental agencies.

Other considerations in the evaluation of the financial condition of Bidders follow:

- Financial statements must be from a legal business entity (i.e. corporation, partnership, LLC, etc.).
- Newly created entities (partnerships, LLC's, etc.) must provide financial statements from the entity's general partner and/or any other financially responsible entity that collectively can demonstrate the capability to complete the contract.
- Internally prepared business entity financial reports generated by the respondent will not be accepted.
- Personal financial statements or tax returns will not be accepted.
- The CHA reserves the right to request additional information to complete the financial evaluation and review of any bid.

FALSE STATEMENTS IN BIDS: Bidders must provide full, accurate, and complete information as required by this solicitation and its attachments. The penalty for making false statements in bids is prescribed in 18 U.S.C. 1001.

BID SECURITY:

[X] Not Required

Each individual bid must be accompanied by a bid bond in the amount of 0% of the total amount of bid submitted or a certified check in the same amount, payable to the "Chicago Housing Authority", hereinafter called the "CHA". If the bid and bid security have not been received by the CHA prior to the time of the bid opening, the bid will not be considered. Checks from unsuccessful bidders will be returned as soon as practicable after the opening of bids.

PRE-AWARD MEETING: The CHA reserves the right to conduct a Pre-Award Meeting with the Bidders, to determine if the Bidder is a responsible party as described and required by Federal Law. This meeting may include a visit to the Bidder's facilities, and examination of the following: the Bidder's facilities; past performance on other CHA and State/local government agencies contracts; capacity to perform the terms and conditions of the contract; on-hand equipment; current employee depth and capabilities; financial records and resources/capabilities; any other area or aspect of the Bidders integrity, operations and/or capability that will assist the CHA in making a determination of responsibility.

AWARD: Contract Award-Sealed Bidding

- a) The CHA will evaluate bids in response to this solicitation without discussions, and will award a contract to the responsible Bidder whose bid, responsive and conforming to the solicitation, will be most advantageous to the CHA, considering the lowest total price per category and the price-related factors specified elsewhere in the solicitation for the base period six (6) months.
- b) The CHA may waive informalities or minor irregularities in bids received.
- c) The CHA may accept any item or combination of items, unless doing so is precluded by a restrictive limitation in the solicitation or the bid.
- d) The CHA may reject a bid as non-responsive if the prices bid are materially unbalanced between line items or sub-line items. A bid is materially unbalanced when it is based on prices significantly less than cost for some items and prices which are significantly overstated in relation to cost for other items, and if there is a reasonable doubt that the bid will result in the lowest overall cost to the CHA even though it may be the low evaluated bid, or it is so unbalanced as to be tantamount to allowing an advance payment.
- e) The CHA reserves the right to reject any and all bids, or to reissue or withdraw this Invitation for Bid in the event that competition is deemed inadequate or that it is otherwise deemed to be in the best interest of the CHA. In such instances, the CHA reserves the right to seek procurement by means of non-competitive negotiation.
- f) No Awards may be made to a contractor or firm that is on the list of contractor's ineligible to receive awards from the Authority or the United States, as furnished by HUD.

SINGLE OR MULTIPLE AWARDS:

The CHA may elect to award a single contract or multiple contracts for the same work or services to two or more contractors/vendors under this solicitation.

COOPERATIVE PURCHASING:

From time to time, the CHA, other "governmental units" (see 30 ILCS 525/1) (hereinafter, "Sister Agencies"), and CHA contracted Property Management Companies may enter into cooperative purchasing agreements for the procurement or use of common goods and services whereby one Sister Agency or Property Manager conducts a competitive procurement and another or several other Sister Agencies or Property Managers enter into separate and distinct contracts with the Selected Respondent. The Sister Agency(ies) or Property Manager(s) issue purchase orders/delivery orders, process invoices and make payments under separate contracts with the Selected Respondent, to the extent each Sister Agency or Property Manager is authorized to do so. Sister Agencies or Property Managers intending to utilize a competitively solicited CHA Contract must notify the CHA's Contracting Officer of the intended participation and identify the contract. The credit or liability of each Sister Agency or Property Manager shall remain separate and distinct. The following Sister Agencies are contemplated by this provision: The City of Chicago; The Chicago Park District; The Chicago Public Schools; The Chicago Board of Education; The City Colleges of Chicago; The Chicago Transit Authority; The Chicago Board of Elections; The Metropolitan Fair & Exposition Authority; McCormick Place; The Municipal Courts of Chicago; and The Public Building Commission.

PERFORMANCE AND PAYMENT BOND:

☒ Not Required

☐ Upon award of the contract, the Contractor must provide and pay for an acceptable Performance Bond in the amount of 0% of the contract price or **separate acceptable Performance and Payment Bonds each in the amount of 50% or more of the contract price.** The surety must be a guaranty or surety company which appears on the U. S. Treasury Circular No. 570 published annually in the Federal

Register. Assistance in securing the Performance and Payment Bond is available through the Small Business Administration, which encourages Minority Business Enterprises. The CHA shall not be responsible for the cost of the Performance and Payment Bond.

W-9 SUBMITTAL: Upon award of the contract by the CHA, the Contractor shall provide a copy of its Request for Taxpayer Number and Certification (W-9) at the time and date specified by the CHA.

TAX: This bid shall not include charges for the Illinois Retailers' Occupational Tax (so called "Sales Tax") on direct sales to CHA or on any material incorporated into or becoming part of the work; federal excise taxes; or federal transportation taxes or federal transportation taxes. The CHA will provide all contract awardees with a tax Exemption Certificate.

AVAILABILITY OF FUNDS: The CHA's obligation under this contract is contingent upon the availability of appropriated funds from which payments for contract purposes can be made. No legal liability on the part of the CHA for any payment may arise until funds are made available to the Contracting Officer for this contract and until the Contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.

CONTRACT DOCUMENTS: The Contract Documents, which forms the Contract between parties (the "Contract"), include the terms and conditions contained within each task order; all written modifications, amendments and change orders to this Contract; all Specification Bid Form pages (pages BF/1 through BF/13 and Attachment A) when accepted by the CHA: "Special Conditions"; "HUD General Conditions for Construction (Form 5370)" or "HUD General Contract Conditions for Non-Construction (Form 5370-C)" (as applicable); the "Work Schedule" as defined in paragraph 6 of HUD General Conditions for Construction and as amended from time to time pursuant to paragraph 6 (if applicable); the "Instructions to Bidders (form HUD- 5369)" or "Instructions to Offerors Non-Construction (form HUD-5369-B)" (as applicable); applicable wage rate determinations from either the U.S. Department of Labor or HUD; the Bid Bond, the Performance and Payment Bond or Bonds or other assurances of completion (if applicable); "Technical Specifications"; drawings, if any; Contractor's Affidavit or any other affidavits, certifications or representations Contractor is required to execute under the Contract with the CHA; MBE/WBE/DBE and Instructions to Contractors regarding Affirmative Action under Executive Orders 11246 and 11914, all inclusive (collectively referred to as the "Contract Documents"). In the event that any provision in one of the component parts of this contract conflicts with any provision of any other component part, the provision in the component part first enumerated herein shall govern except as otherwise specifically stated. The Contract Documents enumerated herein contain the entire Contract between the parties, and no representations, warranties, agreements, or promises (whether oral, written, expressed, or implied) by CHA or Bidder are a part of the contract unless expressly stated therein.

ONLINE CONTRACT COMPLIANCE SYSTEM: The CHA maintains an online contract compliance system which provides various work-flow automation features to improve reporting processes. The online contract compliance system will be used to monitor contract compliance, and the Contractor and its subcontractors shall be required to use the secure web-based system to submit all information related to compliance. Prior to commencing work, the CHA will provide the Contractor access to its online contract compliance system.

Accordingly, the Contractor expressly agrees that it, and its subcontractors, shall provide required the compliance data to the CHA via its electronic system available at <https://cha.diversitycompliance.com/>. The Contractor acknowledges that it and its subcontractors are responsible for responding by any noted response dates or due dates to any instructions or requests for information, and check the electronic system on a regular basis to manage contact information and Contract records. The Contractor also acknowledges

that it is responsible for ensuring that all subcontractors have completed all requested items with complete and accurate information and that their contact information is current. The Contractor shall flow down this provision to subcontractors at every tier.

INSURANCE REQUIREMENTS:

Prior to the commencement of this Agreement, the Vendor agrees to procure and maintain at all times during the term of this Agreement, the types of insurance specified below in order to protect the CHA from the acts, omissions and negligence of the Vendor, its officers, officials, subcontractors, joint ventures, partners, agents or employees. The insurance carriers used by the Vendor must be authorized to conduct business in the State of Illinois and shall have a BEST Rating of not less than an "A- VII". The insurance provided shall cover all operations under the Agreement, whether performed by the Vendor or by its subcontractor, joint ventures, partners, agents, officers or employees.

Insurance is applicable to All Contracts/Purchase Orders with the exception of Supply and Delivery contracts and purchase orders as approved by CHA Risk Management.

The Vendor shall furnish the Chicago Housing Authority (CHA) with satisfactory evidence (subject to approval from the CHA) that it has the following insurance coverage.

- (a) **Workers' Compensation** – Statutory Limits (Coverage A) and Employer's Liability (Coverage B) in an amount of not less than \$500,000/\$500,000/\$500,000.
- (b) **Commercial General Liability Insurance** – in the amount of not less than \$1,000,000 per occurrence with an Aggregate of not less than \$2,000,000. In addition to the stipulations outlined above, the insurance policy is to include coverage for Contractual Liability, Products-Completed Operations, Personal & Advertising Injury and will also cover injury to Vendors agents, subcontractors, invitees and guests and their personal property. **The CHA is to be endorsed as an additional insured on the Vendor's policy and such insurance will be endorsed as primary and non-contributory with any other insurance available to the CHA.**
- (c) **Automobile Liability Insurance** – when any motor vehicles (owned, non-owned and hired) are used in connection with the Services to be performed, the Vendor shall provide Comprehensive Automobile Liability Insurance with limits of not less than \$1,000,000 per occurrence CSL, for Bodily Injury and Property Damage. **The CHA is to be endorsed as an additional insured on the Vendor's policy and such insurance will be endorsed as primary and non-contributory with any other insurance available to the CHA.**
- (d) **Excess Liability** if applicable, is to follow the form of all primary coverage requirements as outlined above in the amount of not less than Two Million Dollars (\$2,000,000).

MUST BE INCLUDED ON ALL CERTIFICATES:

- 1) Certificate Holder: Chicago Housing Authority, 60 E Van Buren, Chicago IL 60605
- 2) Solicitation number or Contract number and/or the title of the Project or Service
- 3) **CHA must be endorsed as an additional insured on the Vendor's general/auto liability policy and such insurance will be primary and non-contributory to any other insurance available to the**

CHA.

A current Certificate of Insurance is to be emailed (unsecured, readable PDF format) to the attention of the Procurement Specialist identified in the solicitation as the sole point of contact.

The Certificate of Insurance evidencing the required coverage shall be in force on the Effective Date of the Contract. In addition, copies of the endorsement(s) adding the CHA to Vendor's policy as an additional insured are required. The required documentation must be received prior to the Vendor commencing work under this Agreement. Renewal Certificates of Insurance, or such similar evidence, is to be received by the Procurement Specialist in the Procurement and Contracts Department prior to expiration or renewal date occurring during the term of this Agreement or extensions thereof. At the CHA's option, non-compliance will result in (1) all payments due the Vendor being withheld until the Vendor has complied with the Agreement; or (2) the Vendor will be assessed Five Hundred Dollars (\$500.00) for every day of non-compliance; or (3) the Vendor will be immediately removed from the premises and the Agreement will be terminated for default. The receipt of any certificates does not constitute agreement by the CHA that the insurance requirements in the Agreement have been fully met or that the insurance policies indicated on the certificate comply with all Agreement requirements. The insurance policies shall provide for thirty (30) days prior written notice to be given to the CHA in the event coverage is substantially changed, canceled or non-renewed.

THE REQUIRED DOCUMENTATION MUST BE RECEIVED PRIOR TO THE VENDOR COMMENCING WORK AT THE DESIGNATED CHA LOCATION.

If any of the required insurance is underwritten on a claims made basis, the retroactive date shall be prior to or coincident with the date of the Agreement and the Certificate of Insurance shall state the coverage is "claims made" and also the Retroactive Date. The Vendor shall maintain coverage for the duration of the Agreement. Any extended reporting period premium (tail coverage) shall be paid by the Vendor. The Vendor shall provide to the CHA, annually, a certified copy of the insurance policies obtained pursuant hereto. It is further agreed that the Vendor shall provide the CHA a thirty (30) day notice in the event of the occurrence of any of the following conditions: aggregate erosion in advance of the Retroactive Date, cancellation and/or non-renewal.

The Vendor shall require all subcontractors to carry the insurance required herein or the Vendor may provide the coverage for any or all of its subcontractors, and if so, the evidence of insurance submitted shall so stipulate and adhere to the same requirements and conditions as outlined above.

The Vendor expressly understands and agrees that any insurance or self-insurance programs maintained by the CHA shall apply in excess of and will not contribute with insurance provided by the Vendor under the Agreement.

Minimum Wage Requirements

Any award under this solicitation shall be subject to the Chicago Housing Authority's Minimum Wage Requirement of Thirteen Dollars per hour (\$13.00/hr.) The Minimum Wage Requirements (http://www.thecha.org/assets/1/6/CHA_Minimum_Wage_Requirement.pdf), which shall be specifically incorporated as a contractual requirement in any award and agreement resulting from this solicitation for any of the Selected Respondent's covered employees. The Respondent should must take the Minimum Wage Requirement into consideration in determining its fees for services to be performed or provided by Respondent under its fee proposal and other submittals.

DISCLOSURE CERTIFICATION

The Contractor shall be required to make the following certification which is included in the Contractors' Affidavit, a required submittal to be executed and notarized.

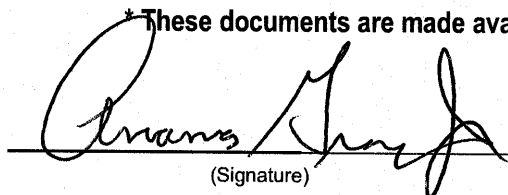
The Contractor certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Agency requirements and have not violated and City or sister agency policy, codes, state, federal, or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the contractor becomes aware of such information, it must immediately disclose it to the Agency.

[REMAINDER OF THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK]

ACKNOWLEDGMENT OF BID DOCUMENTS AND INSTRUCTIONS: The Bidder acknowledges, by signing page BF/15, that it has read, understands, has filled out where applicable, and accepts the terms of any documents listed below which are included in this solicitation. The Bidder shall execute and submit with its bid, and/or notarize documents, as indicated below:

Execute and submit with Bid	Notarize	Document
✓		Invitation for Bid (signed BF pages only)
✓		HUD: General Conditions for Non-Construction Contracts (HUD 5370-C)*
✓		Instructions to Bidders for Contracts (HUD 5369)*
✓		Insurance Requirements
✓		Certifications and Representations of Offerors Non-Construction Contract (HUD 5369-C)*
✓	✓	Contractor's Affidavit* (Review CHA Ethics Policy)
✓	✓	Schedule A - MBE/WBE Utilization Plan*
✓	✓	Schedule B - Section 3 Utilization Plan*
✓	✓	Schedule C - MBE/WBE - Letter of Intent*
✓		Statement of Bidder's Qualifications*
✓		Subcontractor Information Submittal*
✓		Contractor's Financial / Income Tax Statements
✓		Equal Employment Opportunity Compliance Certificate*

* These documents are made available through the CHA's website, www.thecha.org


(Signature)

A&D Property Services
(Organization Name)

Ananias Granger Jr.
(Print Name)

President 22 NOV 16
(Title) (Date)

BID EXECUTION AND ACCEPTANCE FORM

ALL BIDDERS MUST COMPLETE THE TOP SECTION OF THIS PAGE

If this Bid is submitted by a Joint Venture, each business shall provide the information requested below and a copy of the Joint Venture Agreement must be included with your Bid. Failure to provide the Joint Venture Agreement will result in the entire Bid Package being deemed non-responsive. This BF Page must be submitted in duplicate and must bear an original signature.

Under penalties of perjury as provided by law pursuant to Section 1-109 of the Code of Civil Procedure, the undersigned certifies that the statements set forth in this bid are true and correct.

(Affix Corp. Seal)

If a Corporate Seal is not affixed, this document must be notarized. If neither is done, this entire bid will be considered non-responsive and rejected. Subscribed and sworn to before me

A&D Property Services INC
(Contractor's Name)
By: [Signature]
(Signature)
Ananias Granger Jr.
(Printed or Typed Name)

this 22nd day
of NOVEMBER 20 16

Title: President
(If a Corporation, President, Vice President, Partnership, Partner or other Officer should sign, evidence of authority must be submitted.)

My Commission Expires:
April 15, 2018

Hiesha Williams
(Notary Public SEAL)

Address: 7346 S. Exchange

City, State, Zip: Chicago, IL 60649

Telephone No.: () 773-938-7840

Taxpayer ID. No.: [Redacted]



Date Signed By Contractor: 22 NOV 16

Award

112929
(Vendor Code)

11899
(Contract No.)

The Chicago Housing Authority does hereby accept the offer, bid and proposal of the Bidder herein, in an amount not to exceed

One Hundred Sixteen Thousand Seven Hundred Ninty-Five Dollars

(\$ 116,795.00) subject to all conditions and requirements as contained in the "Contract Documents".

The Contractor agrees not to perform, and waives any and all claims of payment for work which would result in billings beyond this amount without a prior written amendment to this agreement authorizing said additional work. The Contractor recognizes an affirmative duty to monitor its performance and billings to ensure that the scope of work is completed within this not-to-exceed amount.

The Term of this Contract is December 9, 2016 - June 9, 2017

The "Notice to Proceed" will be issued as a separate document upon submission of all required documents.

CHICAGO HOUSING AUTHORITY

By: Dionna Brookens
Dionna Brookens

Title: **Contracting Officer**
Chicago Housing Authority
60 East Van Buren Street
Chicago, Illinois 60605-1207

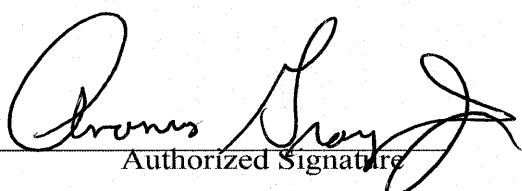
Date Signed: 12/9/16

12/12

Attachment A
Fee Form
Scattered Sites
Six-month Base Period

		Region 3	Region 4
SNOW FALL RATE: 2 to 4 inches			
A	Snow Removal Rate per Event	\$8,235.00	\$11,855
B	Salt/De-icing Rate per Event	\$1,755	\$2,700
C	Sub-Total for Snow Fall Rate 2 - 4 inches per Region:	\$9,990	\$14,555
SNOW FALL RATE: 4.1 to 6 inches			
D	Snow Removal Rate per Event	\$10,155	\$14,065
E	Salt/De-icing Rate per Event	\$1,755	\$2,700
F	Sub-Total for Snow Fall Rate 4.1 - 6 inches per Region:	\$11,910	\$16,765
SNOW FALL RATE: 6.1 to 8 inches			
G	Snow Removal Rate per Event	\$12,405	\$17,625
H	Salt/De-icing Rate per Event	\$3,510	\$5,400
I	Sub-Total for Snow Fall Rate 6.1 - 8 inches per Region:	\$15,915	\$22,525
SNOW FALL RATE: 8.1 to 10 inches			
J	Snow Removal Rate per Event	\$16,200	\$21,800
K	Salt/De-icing Rate per Event	\$3,510	\$5,400

L	Sub-Total for Snow Fall Rate 8.1 - 10 inches per Region:	\$19,710	\$27,200
SNOW FALL RATE: 10.1 inches and Above			
M	Snow Removal Rate per Event	\$20,250	\$27,150
N	Salt/De-icing Rate per Event	\$5265	\$8100
O	Sub-Total for Snow Fall Rate 10.1 inches and Above per Region:	\$25,515	\$35,250
6-Month Base Period BID TOTAL: Enter sum of rows (C + F + I + L + O) Enter this Amount into the Bid Summary on Cover Page		\$83,040	\$116,295
	Prioritize Region Preferences	\$	
OFF-SITE SNOW RELOCATION			
	Snow relocation equipment rate per hour	\$ 450.00 hr	
	Snow relocation labor rate per hour	\$ 75.00 hr	
	Total Hourly Rate for Snow Relocation	\$ 525.00 hr	


Authorized Signature

22 NOV 16
Date

Ananias Granger Jr / President
Printed Name and Title

A&D Property Services
Name of Company

Attachment A

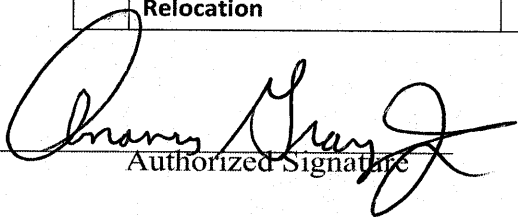
Fee Form

Scattered Sites

Six-month Option Period

		Region 3	Region 4
SNOW FALL RATE: 2 to 4 inches			
A	Snow Removal Rate per Event	\$9085	\$13055
B	Salt/De-icing Rate per Event	\$1935	\$2980
C	Sub-Total for Snow Fall Rate 2 - 4 inches per Region:	\$11,020	\$16,035
SNOW FALL RATE: 4.1 to 6 inches			
D	Snow Removal Rate per Event	\$11,355	\$15,565
E	Salt/De-icing Rate per Event	\$1,935	\$2980
F	Sub-Total for Snow Fall Rate 4.1 - 6 inches per Region:	\$13,360	\$18,545
SNOW FALL RATE: 6.1 to 8 inches			
G	Snow Removal Rate per Event	\$13,705	\$18,925
H	Salt/De-icing Rate per Event	\$3870	\$6000
I	Sub-Total for Snow Fall Rate 6.1 - 8 inches per Region:	\$17,575	\$24,925
SNOW FALL RATE: 8.1 to 10 inches			
J	Snow Removal Rate per Event	\$17,900	\$24,000
K	Salt/De-icing Rate per Event	\$3870	\$6000

L	Sub-Total for Snow Fall Rate 8.1 - 10 inches per Region:	\$21,770	\$30,000
SNOW FALL RATE: 10.1 inches and Above			
M	Snow Removal Rate per Event	\$22,350	\$29,950
N	Salt/De-icing Rate per Event	\$5795	\$9000
O	Sub-Total for Snow Fall Rate 10.1 inches and Above per Region:	\$28,145	\$38,950
6-Month Option Period BID TOTAL: Enter sum of rows (C + F + I + L + O) Enter this Amount into the Bid Summary on Cover Page		\$91,810	\$128,455
Prioritize Region Preferences			
OFF-SITE SNOW RELOCATION			
	Snow relocation equipment rate per hour	\$450.00 hr	
	Snow relocation labor rate per hour	\$75.00 hr	
	Total Hourly Rate for Snow Relocation	\$525.00 hr	


Authorized Signature

22 NOV 16
Date

Ananias Granger Jr / President
Printed Name and Title

A&D Property Services
Name of Company

ATTACHMENT B

Listing of Property Addresses

Region 3 Family & Senior Properties

Region	Agency	AMP#	Address	Property Type	Units
3	039-Washington Park	IL002039000	1165-1171 E 53RD ST	Family-Other	4
3	039-Washington Park	IL002039000	1207-1229 E 55TH ST	Family-Other	11
3	039-Washington Park	IL002039000	1500-1510 E 62ND ST	Family-Other	6
3	039-Washington Park	IL002039000	1512-1518 E 62ND ST	Family-Other	4
3	040-Wentworth Gardens	IL002040000	207-217 W 37TH ST	Family-Other	6
3	040-Wentworth Gardens	IL002040000	236-258 W 37TH PL	Family-Other	12
3	040-Wentworth Gardens	IL002040000	237-259 W 38TH PL	Family-Other	12
3	040-Wentworth Gardens	IL002040000	238-254 W 38TH PL	Family-Other	30
3	040-Wentworth Gardens	IL002040000	239-257 W 37TH PL	Family-Other	30
3	040-Wentworth Gardens	IL002040000	241-245 W DE SAIBLE ST	Family-Other	18
3	052-Lincoln Perry Apts.	IL002052100	243 E 32ND ST	Senior	183
3	040-Wentworth Gardens	IL002040000	252-268 W 39TH ST	Family-Other	9
3	040-Wentworth Gardens	IL002040000	253-269 W 37TH ST	Family-Other	9
3	013-Dearborn Homes	IL002013000	2701 S DEARBORN ST	Family-Other	42
3	013-Dearborn Homes	IL002013000	2710 S STATE ST	Family-Other	36
3	013-Dearborn Homes	IL002013000	2730 S STATE ST	Family-Other	42
3	013-Dearborn Homes	IL002013000	2731 S DEARBORN ST	Family-Other	44
3	013-Dearborn Homes	IL002013000	2840 S STATE ST	Family-Other	36
3	013-Dearborn Homes	IL002013000	2900 S STATE ST	Family-Other	36
3	013-Dearborn Homes	IL002013000	2901 S FEDERAL ST	Family-Other	42
3	013-Dearborn Homes	IL002013000	2910 S DEARBORN ST	Family-Other	52
3	013-Dearborn Homes	IL002013000	2920 S STATE ST	Family-Other	42
3	013-Dearborn Homes	IL002013000	2930 S DEARBORN ST	Family-Other	46
3	013-Dearborn Homes	IL002013000	2931 S FEDERAL ST	Family-Other	42
3	013-Dearborn Homes	IL002013000	2940 S STATE ST	Family-Other	36
3	013-Dearborn Homes	IL002013000	2951 S FEDERAL ST	Family-Other	42
3	013-Dearborn Homes	IL002013000	2961 S DEARBORN ST	Family-Other	46
3	013-Dearborn Homes	IL002013000	2964 S STATE ST	Family-Other	42
3	013-Dearborn Homes	IL002013000	2971 S FEDERAL ST	Family-Other	42
3	052-Lincoln Perry Apts.	IL002052100	3245 S PRAIRIE AV	Senior	267
3	040-Wentworth Gardens	IL002040000	3700-3722 S WELLS ST	Family-Other	12
3	040-Wentworth Gardens	IL002040000	3701-3723 S PRINCETON AV	Family-Other	12
3	040-Wentworth Gardens	IL002040000	3701-3723 S WELLS ST	Family-Other	12
3	040-Wentworth Gardens	IL002040000	3706-3716 S WENTWORTH AV	Family-Other	6
3	040-Wentworth Gardens	IL002040000	3725-3735 S WELLS ST	Family-Other	6
3	040-Wentworth Gardens	IL002040000	3730-3736 S WENTWORTH AV	Family-Other	4
3	040-Wentworth Gardens	IL002040000	3737-3747 S WELLS ST	Family-Other	6
3	040-Wentworth Gardens	IL002040000	3739-3747 S PRINCETON AV	Family-Other	18

3	040-Wentworth Gardens	IL002040000	3744-3752 S WELLS ST	Family-Other	18
3	040-Wentworth Gardens	IL002040000	3744-3754 S WENTWORTH AV	Family-Other	6
3	040-Wentworth Gardens	IL002040000	3749-3759 S WELLS ST	Family-Other	5
3	040-Wentworth Gardens	IL002040000	3800-3808 S WELLS ST	Family-Other	18
3	040-Wentworth Gardens	IL002040000	3801-3809 S PRINCETON AV	Family-Other	18
3	040-Wentworth Gardens	IL002040000	3804-3814 S WENTWORTH AV	Family-Other	6
3	040-Wentworth Gardens	IL002040000	3807-3817 S WELLS ST	Family-Other	6
3	040-Wentworth Gardens	IL002040000	3819-3829 S WELLS ST	Family-Other	6
3	040-Wentworth Gardens	IL002040000	3822-3832 S WENTWORTH AV	Family-Other	6
3	040-Wentworth Gardens	IL002040000	3829-3851 S PRINCETON AV	Family-Other	12
3	040-Wentworth Gardens	IL002040000	3831-3837 S WELLS ST	Family-Other	4
3	040-Wentworth Gardens	IL002040000	3839-3861 S WELLS ST	Family-Other	12
3	040-Wentworth Gardens	IL002040000	3842-3864 S WELLS ST	Family-Other	12
3	040-Wentworth Gardens	IL002040000	3852-3862 S WENTWORTH AV	Family-Other	6
3	040-Wentworth Gardens	IL002040000	3864-3874 S WENTWORTH AV	Family-Other	6
3	039-Washington Park	IL002039000	3932-3938 S PRAIRIE AV	Family-Other	4
3	018-Lake Parc Place	IL002018100	3939 S LAKE PARK AV	Family-Other	145
3	039-Washington Park	IL002039000	3940-3946 S PRAIRIE AV	Family-Other	4
3	039-Washington Park	IL002039000	3948-3954 S PRAIRIE AV	Family-Other	4
3	018-Lake Parc Place	IL002018100	3983 S LAKE PARK AV	Family-Other	145
3	039-Washington Park	IL002039000	4008-4010 S PRAIRIE AV	Family-Other	12
3	039-Washington Park	IL002039000	4008-4012 S LANGLEY AV	Family-Other	3
3	039-Washington Park	IL002039000	4010-4024 S WABASH AV	Family-Other	8
3	039-Washington Park	IL002039000	4012-4014 S PRAIRIE AV	Family-Other	12
3	039-Washington Park	IL002039000	4013-4027 S PRAIRIE AV	Family-Other	8
3	039-Washington Park	IL002039000	4023-4025B S MICHIGAN AV	Family-Other	6
3	083-4030 S. Lake Park Ave.	IL002083000	4030 S LAKE PARK AV	Senior	154
3	039-Washington Park	IL002039000	4033-4043 S WABASH AV	Family-Other	6
3	039-Washington Park	IL002039000	4153-4157 S WABASH AV	Family-Other	3
3	084-Judge Slater Apts.	IL002084000	4218 S COTTAGE GROVE	Senior	203
3	083-4030 S. Lake Park Ave.	IL002083000	4227 S OAKENWALD AV	Senior	124
3	039-Washington Park	IL002039000	4417-4427 S WABASH AV	Family-Other	6
3	039-Washington Park	IL002039000	4441-4447 S PRAIRIE AV	Family-Other	4
3	039-Washington Park	IL002039000	4501-4515 S CHAMPLAIN AV	Family-Other	8
3	039-Washington Park	IL002039000	4508-4512A S EVANS AV	Family-Other	6
3	039-Washington Park	IL002039000	4514-4516A S EVANS AV	Family-Other	4
3	039-Washington Park	IL002039000	4517-4519 S WABASH AV	Family-Other	12
3	039-Washington Park	IL002039000	4517-4527 S CHAMPLAIN AV	Family-Other	6
3	039-Washington Park	IL002039000	4518-4520A S EVANS AV	Family-Other	4
3	039-Washington Park	IL002039000	4522-4536 S EVANS AV	Family-Other	8
3	039-Washington Park	IL002039000	4529-4539A S CHAMPLAIN AV	Family-Other	8

3	039-Washington Park	IL002039000	4614-4624 S WABASH AV	Family-Other	6
3	039-Washington Park	IL002039000	4626-4636 S WABASH AV	Family-Other	6
3	039-Washington Park	IL002039000	5120-5124 S BLACKSTONE AV	Family-Other	6
3	039-Washington Park	IL002039000	5132-5146 S CALUMET AV	Family-Other	8
3	039-Washington Park	IL002039000	52-56 E 42ND ST	Family-Other	3
3	039-Washington Park	IL002039000	5300-5306 S WOODLAWN AV	Family-Other	4
3	039-Washington Park	IL002039000	543-555 E 40TH ST	Family-Other	6
3	039-Washington Park	IL002039000	5501-5505 S WOODLAWN AV	Family-Other	3
3	039-Washington Park	IL002039000	557-567 E 40TH ST	Family-Other	6
3	039-Washington Park	IL002039000	5604-5612 S DORCHESTER AV	Family-Other	6
3	039-Washington Park	IL002039000	601-611 E 40TH ST	Family-Other	6
3	039-Washington Park	IL002039000	613-627 E 40TH ST	Family-Other	8
3	039-Washington Park	IL002039000	629-639 E 40TH ST	Family-Other	6
3	082-6360 S. Minerva Ave.	IL002082000	6360 S MINERVA AV	Senior	165
3	080-Vivian Carter	IL002080000	6401 S YALE AV	Senior	224
3	039-Washington Park	IL002039000	641-651 E 40TH ST	Family-Other	6
3	039-Washington Park	IL002039000	653-657 E 40TH ST	Family-Other	3
3	086-655 W. 65th St.	IL002086000	655 W 65TH ST	Senior	193
3	081-Ada S. Dennison-McKinley	IL002081000	661 E 69TH ST	Senior	125
3	039-Washington Park	IL002039000	701-715 E 45TH ST	Family-Other	8
3	084-Judge Slater Apts.	IL002084000	740 E 43RD ST	Senior	204

CHA - Scattered Sites

Region	Agency	AMP#	Address	Type	Status	Units
3	033-SS Region 3	IL002033000	4311 S ELLIS AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	4148 S ELLIS AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4246 S DREXEL AV	Family- S/S	VA-Valid Building	6
3	033-SS Region 3	IL002033000	1220 E 46TH ST	Family- S/S	VA-Valid Building	1
3	033-SS Region 3	IL002033000	1218 E 46TH ST	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4630 S DREXEL AV	Family- S/S	VA-Valid Building	5
3	033-SS Region 3	IL002033000	4800 S BISHOP ST	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	5034 S HERMITAGE AV	Family- S/S	VA-Valid Building	1
3	033-SS Region 3	IL002033000	4338 S GREENWOOD AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4413 S OAKENWALD AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	824 E 42ND ST	Family- S/S	VA-Valid Building	3

3	033-SS Region 3	IL002033000	1420-26 E 50TH ST	Family- S/S	VA-Valid Building	4
3	033-SS Region 3	IL002033000	929-935 E 45TH ST	Family- S/S	VA-Valid Building	6
3	033-SS Region 3	IL002033000	819-823 E 45TH ST	Family- S/S	VA-Valid Building	6
3	033-SS Region 3	IL002033000	4325 S BERKELEY AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4333 S BERKELEY AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4331 S ELLIS AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4330 S GREENWOOD AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4332 S GREENWOOD AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	3554-3568 S CALUMET AV	Family- S/S	VA-Valid Building	8
3	033-SS Region 3	IL002033000	1432B-34A E 67TH PL	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	1434B-40 E 67TH PL	Family- S/S	VA-Valid Building	4
3	033-SS Region 3	IL002033000	336-338 W 42ND PL	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	315 W ROOT ST	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	317-319 W ROOT ST	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	325-327 W ROOT ST	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	341-49 W ROOT ST	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	301-307 E 37TH ST	Family- S/S	VA-Valid Building	4
3	033-SS Region 3	IL002033000	310-312 W 42ND PL	Family- S/S	VA-Valid Building	1
3	033-SS Region 3	IL002033000	340-342 W 42ND PL	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	345-59 W 42ND PL	Family- S/S	CM-Comprehensive Modernization	5
3	033-SS Region 3	IL002033000	348-360 W 42ND PL	Family- S/S	CM-Comprehensive Modernization	5
3	033-SS Region 3	IL002033000	300 W 42ND ST	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	301-303 W 42ND ST	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	307-309 W 42ND ST	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	312-14 W 42ND ST	Family- S/S	CM-Comprehensive Modernization	2
3	033-SS Region 3	IL002033000	315-17 W 42ND ST	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	331-33 W 42ND ST	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	347-59 W 42ND ST	Family- S/S	CM-Comprehensive Modernization	6
3	033-SS Region 3	IL002033000	344-58 W 43RD ST	Family- S/S	CM-Comprehensive Modernization	5
3	033-SS Region 3	IL002033000	704 W 59TH ST	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	529 W 62ND ST	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	4936-42 S BLACKSTONE AV	Family- S/S	VA-Valid Building	4

3	033-SS Region 3	IL002033000	3542-3552 S CALUMET AV	Family- S/S	VA-Valid Building	6
3	033-SS Region 3	IL002033000	3700-3706 S CALUMET AV	Family- S/S	VA-Valid Building	4
3	033-SS Region 3	IL002033000	7027 S CLYDE AV	Family- S/S	VA-Valid Building	6
3	033-SS Region 3	IL002033000	6442 S EGGLESTON AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	3555-3569 S GILES AV	Family- S/S	VA-Valid Building	8
3	033-SS Region 3	IL002033000	6361 S INGLESIDE AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	6437-39 S INGLESIDE AV	Family- S/S	VA-Valid Building	6
3	033-SS Region 3	IL002033000	6211 S KIMBARK AV	Family- S/S	VA-Valid Building	6
3	033-SS Region 3	IL002033000	4525 S LAKE PARK AV	Family- S/S	VA-Valid Building	15
3	033-SS Region 3	IL002033000	5240 S SANGAMON ST	Family- S/S	VA-Valid Building	1
3	033-SS Region 3	IL002033000	1501-05 E 67TH PL	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	1426-32 E 67TH PL	Family- S/S	CM-Comprehensive Modernization	4
3	033-SS Region 3	IL002033000	1533 E 67TH PL	Family- S/S	CM-Comprehensive Modernization	4
3	033-SS Region 3	IL002033000	1432 E 68TH ST	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	1415 E 69TH ST	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	1417 E 69TH ST	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	1419 E 69TH ST	Family- S/S	VA-Valid Building	1
3	033-SS Region 3	IL002033000	1422 E 69TH ST	Family- S/S	CM-Comprehensive Modernization	4
3	033-SS Region 3	IL002033000	1423 E 69TH ST	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4801 S BISHOP ST	Family- S/S	CM-Comprehensive Modernization	2
3	033-SS Region 3	IL002033000	4842 S BISHOP ST	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	4844 S BISHOP ST	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	6735 S BLACKSTONE AV	Family- S/S	CM-Comprehensive Modernization	3
3	033-SS Region 3	IL002033000	6733 S CHAPPEL AV	Family- S/S	VA-Valid Building	4
3	033-SS Region 3	IL002033000	6735 S CHAPPEL AV	Family- S/S	VA-Valid Building	4
3	033-SS Region 3	IL002033000	7031 S CLYDE AV	Family- S/S	VA-Valid Building	4
3	033-SS Region 3	IL002033000	7029 S DANTE AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	7039 S DANTE AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	6817 S DORCHESTER AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	6836 S DORCHESTER AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	5033 S HERMITAGE AV	Family- S/S	CM-Comprehensive Modernization	3
3	033-SS Region 3	IL002033000	6147 S KIMBARK AV	Family- S/S	CM-Comprehensive Modernization	5

3	033-SS Region 3	IL002033000	4855 S MARSHFIELD AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	6817 S MERRILL AV	Family- S/S	CM-Comprehensive Modernization	4
3	033-SS Region 3	IL002033000	7120 S MERRILL AV	Family- S/S	VA-Valid Building	51
3	033-SS Region 3	IL002033000	7034 S PAXTON AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	7038 S PAXTON AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	7040 S PAXTON AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	4822 S THROOP ST	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	827 E BOWEN AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4416 S UNIVERSITY AV	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	4546 S OAKENWALD AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	1538 E 67TH PL	Family- S/S	CM-Comprehensive Modernization	2
3	033-SS Region 3	IL002033000	802 E 41ST ST	Family- S/S	VA-Valid Building	3
3	033-SS Region 3	IL002033000	324-26 W 42ND PL	Family- S/S	CM-Comprehensive Modernization	1
3	033-SS Region 3	IL002033000	826 E 42ND ST	Family- S/S	CM-Comprehensive Modernization	3
3	033-SS Region 3	IL002033000	4365 S GREENWOOD AV	Family- S/S	VA-Valid Building	2
3	033-SS Region 3	IL002033000	4448 S UNIVERSITY AV	Family- S/S	VA-Valid Building	1
3	033-SS Region 3	IL002033000	900 E 40TH ST	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7832 S MERRILL AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7539 S CLYDE AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8823 S CLYDE AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8724 S CRANDON AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4640 S KEATING AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5354 S KOLIN AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	951 W 34TH ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6436 S LAVERGNE AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9916 S MALTA ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	418 W 42ND ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9932 S CHARLES ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5950 S TRIPP AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3316 S LEAVITT AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9437 S BELL AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7154 S LAWNGDALE AV	Family- S/S	VA-Valid Building	2

4	035-SS Region 4	IL002035000	3645 W 55TH ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	5439 S KENNETH AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3521 W 63RD PL	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	7612 S COLES AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4852 S WINCHESTER AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4111 S CAMPBELL AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7614 S COLES AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10043 S AVENUE L AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10125 S AVENUE L AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8423 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8546 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8840 S ESCANABA AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8548 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3622 S DAMEN AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7256 S KEDZIE AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7247 S MILLARD AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4218 S MAPLEWOOD AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	2548 W 119TH ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7740-7744 S KEDZIE AV	Family- S/S	VA-Valid Building	9
4	035-SS Region 4	IL002035000	8721 S ESCANABA AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8532 S MACKINAW AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7400-04 S SHORE DR	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8901 S HOUSTON AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8903 S HOUSTON AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8907 S HOUSTON AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8910 S HOUSTON AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8917 S MUSKEGON AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8917 S HOUSTON AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8915 S HOUSTON AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7150 S STEWART AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8550 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4636 W 45TH ST	Family- S/S	VA-Valid Building	5

4	035-SS Region 4	IL002035000	345 W 69TH ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	2112 W 71ST ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	934-936 W 71ST ST	Family- S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	2227 W 72ND ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	2523-25 E 74TH ST	Family- S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	2104 W 75TH PL	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	432-442 W 75TH ST	Family- S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	1247 W 96TH ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6439 S ABERDEEN ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8540 S ABERDEEN ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5818 S BISHOP ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10050 S CALHOUN AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8328 S CARPENTER ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10543 S CHURCH ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10914 S CHURCH ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7653 S CLYDE AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7713 S COLES AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	10527 S CORLISS AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	7153-55 S CORNELL AV	Family- S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	8311 S CRANDON AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5700 S ELIZABETH ST	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	8144 S ELLIS AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	7236 S EMERALD AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	600 W ENGLEWOOD AV	Family- S/S	VA-Valid Building	4
4	035-SS Region 4	IL002035000	7822-24 S ESSEX AV	Family- S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	9116-18 S ESSEX AV	Family- S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	9140 S HALSTED ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7749 S HAMILTON AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7101 S HARVARD AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7227-29 S HARVARD AV	Family- S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	7836 S HERMITAGE AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7322 S HONORE ST	Family- S/S	VA-Valid Building	1

4	035-SS Region 4	IL002035000	7325 S HOYNE AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5743 S LAFLIN ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4520 S LEAMINGTON AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6236 S LOOMIS ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6411 S MARSHFIELD AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7619 S MARSHFIELD AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8808 S MAY ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	12440 S PARNELL AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	12834 S PEORIA ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	6207-6211 S RICHMOND ST	Family- S/S	VA-Valid Building	12
4	035-SS Region 4	IL002035000	7329 S ROCKWELL ST	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	7052-7054 S SANGAMON ST	Family- S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	7148 S STEWART AV	Family- S/S	CM-Comprehensive Modernization	6
4	035-SS Region 4	IL002035000	8245 S THROOP ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10251 S VAN VLISSINGEN RD	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	1018 W VERMONT ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	11600 S VINCENNES AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7634 S WINCHESTER AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5613 S WOLCOTT AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5754 S WOLCOTT AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	404-406 W 120TH ST	Family- S/S	VA-Valid Building	4
4	035-SS Region 4	IL002035000	3339 W 37TH PL	Family- S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	3227 W 38TH PL	Family- S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	3329 W 38TH PL	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4724 W 47TH ST	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	2242 W 50TH ST	Family- S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	3654 W 58TH ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	2677-79 E 74TH ST	Family- S/S	CM-Comprehensive Modernization	2
4	035-SS Region 4	IL002035000	2712 E 76TH ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3519 W 77TH ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3401 W 79TH ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3459 W 79TH ST	Family- S/S	VA-Valid Building	2

4	035-SS Region 4	IL002035000	2914 E 91ST ST	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	2920 E 91ST ST	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	2924 E 91ST ST	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	4358 S ARTESIAN AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	9541 S AVENUE M AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9543 S AVENUE M AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9612 S AVENUE M AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9730 S AVENUE M AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9736 S AVENUE M AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10322 S AVENUE M AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10533 S AVENUE M AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	9659 S AVENUE N AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8400 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8402 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8411 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8413 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8419 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8421 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8446 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8450 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8754 S BUFFALO AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	5328 S CAMPBELL AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	5341 S CAMPBELL AV	Family- S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	5801 S CAMPBELL AV	Family- S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	7457 S COLES AV	Family- S/S	CM-Comprehensive Modernization	8
4	035-SS Region 4	IL002035000	7600 S COLES AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	7405-07 S COLFAX AV	Family- S/S	VA-Valid Building	6
4	035-SS Region 4	IL002035000	8937 S ESCANABA AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	9040 S ESCANABA AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	10737 S GREEN BAY AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	11223 S GREEN BAY AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4434 S HERMITAGE AV	Family- S/S	VA-Valid Building	1

4	035-SS Region 4	IL002035000	4512 S HERMITAGE AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4334 S HONORE ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4340 S HONORE ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4426 S HONORE ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4751 S HONORE ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4457 S KEATING AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8310 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8312 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8314 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8318 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8320 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8324 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8330 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8332 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8334 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8338 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8340 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8501 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8520 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8522 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	10907 S MACKINAW AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	10901 S MACKINAW AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	8322 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8503 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8505 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8511 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8513 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8515 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8524 S MACKINAW AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	8921 S MUSKEGON AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	4322 S PAULINA ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4558 S PAULINA ST	Family- S/S	CM-Comprehensive Modernization	1

4	035-SS Region 4	IL002035000	6101 S SACRAMENTO AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	4811 S SPRINGFIELD AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4401 S TALMAN AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3410 S WESTERN AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3412 S WESTERN AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3534 S WESTERN AV	Family- S/S	CM-Comprehensive Modernization	2
4	035-SS Region 4	IL002035000	4853 S WINCHESTER AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4517 S WOLCOTT AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4302 S WOOD ST	Family- S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	4308 S WOOD ST	Family- S/S	CM-Comprehensive Modernization	1
4	035-SS Region 4	IL002035000	2249 W 54TH PL	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	2245 W 54TH PL	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	2251 W 54TH PL	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3542 W 38TH PL	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	5433 S CLAREMONT AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	4329 S ROCKWELL ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	5370 S MAPLEWOOD AV	Family- S/S	VA-Valid Building	3
4	035-SS Region 4	IL002035000	547 W 116TH ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3939 W 71ST ST	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	9940 S AVENUE H AV	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	5724 S WOOD ST	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	9738-40 S YATES AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	254 W 24TH PL	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	4759 S KARLOV AV	Family- S/S	VA-Valid Building	2
4	035-SS Region 4	IL002035000	3323 W 38TH PL	Family- S/S	VA-Valid Building	1
4	035-SS Region 4	IL002035000	3325 W 38th PL	Family- S/S	VA-Valid Building	1

ATTACHMENT C

Snow and Salt Log



Snow Removal / Salt Application Log

Development Name:

Week ending date:

	Sunday				Monday				Tuesday				Wednesday				Thursday				Friday				Saturday			
Date:																												
Staff on Duty:																												
Weather Condition:																												
Activity	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots	Shoveled Walks	Salted Walks	Plowed Lots	Salted Lots				
12:00 - 2:00 AM																												
2:00 - 4:00 AM																												
4:00 - 6:00 AM																												
6:00 - 8:00 AM																												
8:00 - 10:00 AM																												
10:00 AM - Noon																												
Noon - 2:00 PM																												
2:00 - 4:00 PM																												
4:00 - 6:00 PM																												
6:00 - 8:00 PM																												
8:00 - 10:00 PM																												
10:00 - Midnight																												

Notes / Special Instructions:

Name of Outside Contractor / Contact Name & Phone:

Attachment D

Quick Guide Contract Compliance Requirements



Quick Guide Contract Compliance Requirements

Contract Compliance, within the Department of Procurement and Contracts, is responsible for monitoring the Minority/Women/Disadvantaged Business Enterprises (M/W/DBE) and Section 3 policies and the Davis-Bacon regulations for the Chicago Housing Authority.

What Compliance Requirements apply to the different types of contracts?

Type of Contract	M/W/DBE	Section 3	Davis-Bacon
Professional Service	Yes	Yes	No
Construction	Yes	Yes	Yes

Minority/Women/Disadvantaged Business Enterprises (M/W/DBEs)

In accordance with the Chicago Housing Authority's M/W/DBE policy, minority, women, and disadvantaged businesses have the maximum opportunity to participate in the performance of contracts awarded by CHA. Depending upon the type of contract and the dollar value, the following requirements are in place for M/W/DBE subcontracting:

Type of Contract	Contract Amount	MBE/WBE/DBE Participation
Construction	\$25,000 - \$200,000	25%
	\$200,001 - \$500,000	30%
	\$500,001 - \$1,000,000	35%
	\$1,000,001 +	40%
Service and Supply & Delivery	\$25,000 +	20%

Required M/W/DBE Documents:

Document Name	To be Completed By	Details
Schedule A M/W/DBE UTILIZATION PLAN	Prime Contractor	This form lists out all M/W/DBE subcontractors the Prime plans to work with that will count towards their M/W/DBE subcontracting requirements, including a self-performing Prime.
Schedule C LETTER OF INTENT	Each M/W/DBE listed on the Schedule A, including a self-performing Prime Contractor	This form will be submitted by each subcontractor listed on the Schedule A. If a Prime is an M/W/DBE and they are self-performing, they must submit a Schedule C. The information outlined on the Schedule C must correspond with the Schedule A. A valid certification letter must be attached.
Letter of Certification	Each M/W/DBE listed on the Schedule A, including a self-performing Prime Contractor	This form must be submitted with every Schedule C. Applications are not accepted and the certification letter cannot be expired.
Waiver Request- M/W/DBE	Prime Contractor	This form is only to be used if a vendor cannot meet their subcontracting requirements. The form must have two things outlined in the justification/request portion for the waiver request: (1) scope of work and (2) reason the Prime cannot meet the commitments outlined. Make sure that all good faith efforts, including indirect participation, have been exhausted.

- B2Gnow requires Prime Contractors to login and approve payments from CHA and enter payments they have made to subcontractors.
- Subcontractors are then required to login and approve payments entered by the Prime Contractor.



Quick Guide Contract Compliance Requirements

Section 3

Under CHA's Section 3 policy, there are multiple requirements. **Hiring and Subcontracting are required under Section 3, and vendors cannot choose between the two. Section 3 does not apply to Supply & Delivery contracts.**

- **Hiring –30%** of all of new hires must be Section 3 employees. This includes CHA and low-income Chicago area residents. The Prime will be required to complete the Schedule B and outline all of the employees who are needed to complete this scope of work. Through the hiring chart on Schedule B- Section 3 Utilization Plan, Compliance is able to determine how many Section 3 employees are needed for the contract. The 30% of all new hires covers new hires for the Prime Contractor and the Subcontractors. Contractors will be required to utilize CHA's Section 3 Job Opportunities website, which allows Section 3 individuals to apply for open positions on CHA contracts. The Section 3 Opportunities system is replacing the Job Order Form process and will require Applicants to actively apply for jobs and Employers to interview and hire for their Section 3 positions based on a streamlined process in accordance with HUD's Code of Federal Regulations (CFR). Section 3 Hiring Specialists will be responsible for initiating the job postings and approving the job profiles prior to the new jobs posting to the website available to the public.
- **Subcontracting** – Prime Contractors are required to subcontract **10%** of the total contract value for construction contracts and **3%** of the total contract value for all other contracts to Section 3 Business Concerns. CHA's Section 3 Business Concern Registry is a great place to start when looking for Section 3 Businesses to contract with. HUD does perform random audits of the businesses in this registry.

What makes a business a Section 3 Business Concern? There are three ways a business can qualify as a Section 3 Business Concern:

1. A business that is **51** percent or more owned by section 3 residents, meaning a CHA resident or low-income Chicago area resident;
2. A business whose permanent, full-time employees are made up of at least **30** percent of section 3 residents (including CHA and low-income residents), or within three years of the date of first employment with the business concern were section 3 residents; or
3. A business that subcontracts **25** percent or more of their total subcontracts to business concerns that meet the qualifications in the first two options (this is identified on a project by project basis).

PLEASE NOTE: A business who is self-identified as a Section 3 Business Concern and also certified as an M/W/DBE will count towards the subcontracting goals for both the M/W/DBE and Section 3 Policies.

- **Other Economic Opportunities-** A Prime Contractor who has demonstrated its attempts, to the maximum extent feasible, to meet its Section 3 hiring and contracting goals may satisfy Section 3 obligations by engaging in Indirect Participation, Mentorship Program Participation, and/or Other Results-Oriented Economic Opportunities as alternative means to achieving Section 3 goals. In addition, a contribution to the Section 3 Fund is allowable under Other Economic Opportunities, as long as it is outlined in accordance with the Section 3 Policy. Please note that all Other Economic Opportunities must benefit the Section 3 resident and business community.

Required Section 3 Documents:

Document Name	To be Completed By	Details
Schedule B SECTION 3 UTILIZATION PLAN	Prime Contractor	This form will outline your hiring, subcontracting, and other economic opportunities that the Prime is committing to.
Schedule C LETTER OF INTENT (also used for M/W/DBE subcontractors)	Each Section 3 Business Concern listed on the Schedule B, including a self-performing Prime Contractor	This will be submitted by each subcontractor listed on the Schedule B. If the self-identified Section 3 Business Concern is also a certified M/W/DBE, they can submit one Schedule C and indicate their status by checking off both qualifications.



Quick Guide Contract Compliance Requirements

Section 3 Clause:

Construction Contractors must post the Section 3 Clause on-site. Each Prime Contractor is required to provide a copy of the notice to the CHA upon issuance of the notice to proceed. The Prime Contractor will also be required to demonstrate that the notice has been posted at the worksite in accordance with the Section 3 clause. This may be verified through site visits or a request by the CHA for proof of posting and notification to employees.

"The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin."

The Davis-Bacon & Related Acts apply to construction contracts over **\$2,000** and ensure that all construction employees are paid in accordance with the Department of Labor's wage decision. If there are union contractors, please ensure that Davis-Bacon wages are met, in accordance with the contract.

CERTIFIED PAYROLL SUBMITTAL & REPORTING

- Certified Payroll Reports must be entered into LCPTracker on a weekly basis.
- All wage rates and job classifications are available through LCPTracker, and will be utilized when entering weekly payroll updates.
- Schedule D- Hiring Reports are also uploaded through LCPTracker, for proof of hiring your Section 3 employees.
- If you ever have a question about job classifications that may not be listed on the wage decision, ask your Contract Compliance Specialist.

In addition to certified payroll reports, the CHA Compliance Team will perform random unannounced site visits. These site visits are then compared to payment information and certified payrolls submitted through B2Gnow and LCPTracker.

Please note that as long as your firm and all subcontractors are in compliance throughout this project, with everything we just covered, there should be no need for payment holds on our end. If you are ever concerned about invoices being placed on hold, always contact your Contract Compliance Specialist first, in order to ensure that your contract is in compliance and that CHA has no reason to hold your payment.



Quick Guide Contract Compliance Requirements

Compliance Utilization Plans

Below is a list of items needed to evaluate a full Compliance plan for CHA's M/W/DBE and Section 3 Policies:

Schedule A- M/W/DBE Utilization Plan

Detailed Requirement	
Schedule A	The Schedule A must be submitted, signed and notarized
Contract Amount	This amount must match all other bid documents
M/W/DBE Total	This amount must be the correct sum of all subcontract amounts listed on the Schedule A
Subcontractor Company Name	This must be listed for each Subcontractor listed on the Schedule A
Subcontractor Original MBE/WBE/DBE Dollars	The subcontract amount must be included for each Subcontractor
Subcontractor Work To Be Performed/Materials To Be Supplied	The scope of work, even if brief, must be included for each Subcontractor

Schedule B- Section 3 Utilization Plan

Detailed Requirement	
Schedule B was submitted	The Schedule B must be submitted, signed and notarized
Prime Contractor Acknowledgement of Section 3 Requirements	Page 4 of the Schedule B must be completed by a Principal of the Prime Contractor
All elements of the Hiring Chart	This includes all required fields (1) through (8) for the Prime <u>and</u> Subcontractors- refer to the instructions on page 2 of the Schedule B
Section 3 Business Concern must have their Business Name, Original Contract Value, and Scope of work outlined	This must be listed for each Section 3 Business Concern listed on the Schedule B
Other Economic Opportunities	If there is a shortfall in the hiring or contracting plans, Other Economic Opportunities must be proposed

Schedule C- Letter of Intent M/W/DBE and/or Section 3 Business Concern Subcontractors, Suppliers, Consultants

Detailed Requirement	
Schedule Cs for every Subcontractor listed on the Schedule A and/or B must be submitted	The dollar values must correspond with the Schedule A and/or B
M/W/DBE or SECTION 3 BUSINESS CONCERN NAME	Subcontractor's Business Name must be indicated on page 1 of the Schedule C
M/W/DBE Certification Status	If the Subcontractor is listed on the Schedule A, they must identify their M/W/DBE certification status
Section 3 Business Concern Status	If the Subcontractor is listed on the Schedule B, they must identify their Section 3 status
Contract Value	The contract value outlined on the Schedule C must match the Schedule A- M/W/DBE Utilization Plan or B- Section 3 Utilization Plan



CERTIFICATE OF LIABILITY INSURANCE

A&DPR-1

OP ID: KS

DATE (MM/DD/YYYY)
12/15/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Connor & Gallagher Ins. Serv. 750 Warrenville Road, Ste. 400 Lisle, IL 60532 Jerry Doorhy	CONTACT NAME: Jerry Doorhy PHONE (A/C, No, Ext): 630-810-9100 E-MAIL ADDRESS: FAX (A/C, No): 630-810-0100
INSURED A and D Property Services Inc 7348 S. Exchange Chicago, IL 60649	INSURER(S) AFFORDING COVERAGE INSURER A : Cincinnati Insurance Company INSURER B : Granite State Insurance Co. INSURER C : Evanston Insurance Company INSURER D : Executive Risk INSURER E : INSURER F : NAIC # 10677 35378

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	EPP0150882	07/15/2016	07/15/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 100,000 PERSONAL & ADV INJURY \$ 10,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	EPP0150882	07/15/2016	07/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		EPP0150882	07/15/2016	07/15/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A		20735887-15	07/15/2016	07/15/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	Professional Liab		8222-6659	09/13/2016	09/13/2017	AGG/DED 2M/5,000
C	Excess Liability		MKLV3EUE100015	07/15/2016	07/15/2017	Limit 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured on primary & non-contributory basis: Chicago Housing Authority

CERTIFICATE HOLDER

CANCELLATION

CHICHOU Chicago Housing Authority 60 E Van Buren Chicago, IL 60605	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts Contract Compliance Division

SCHEDULE A – M/W/DBE UTILIZATION PLAN
(To Be Completed by PRIME CONTRACTOR)

RFP/IFB/CONTRACT/PURCHASE ORDER NO: 1899 DATE FORM SUBMITTED: 22 NOV 14
PROJECT TITLE: CHA-WIDE SNOW REMOVAL & SALT/DE-ICING SERVICES
PRIME CONTRACTOR NAME(S): A&D Property SERVICES
ADDRESS: 7346 S. Exchange AVE TELEPHONE: (773) 988-7840
CONTACT NAME/TITLE: Ananias Granger JR - President
E-MAIL ADDRESS: president@adpropertyservices.com
Ethnicity: BLACK AMERICAN Gender: MALE
FEDERAL TAX IDENTIFICATION OR SOCIAL SECURITY NO.: [REDACTED]

CONTRACT AMOUNT: \$ 116,795

M/W/DBE TOTAL: \$ 116,795

M/W/DBE TOTAL PERCENTAGE: 100 %

NOTE: The M/W/DBE Total represents the sum of all of the subcontracts listed on this Schedule A, including Self-Performing Prime's portion.

The Contractor shall in determining the manner of M/W/DBE participation, first consider **Direct Participation** with M/W/DBE companies as subcontractors, suppliers of goods and services, or as joint venture partners, directly related to the performance of this contract. After exhausting reasonable good faith efforts and with prior CHA approval, the bidder/proposer may also meet all or part of the CHA's M/W/DBE commitment goals, through **Indirect Participation**, by contracting with M/W/DBEs for the provision of goods and services not directly related to the performance of the contract/scope of work. Indirect participation can be demonstrated by providing copies of canceled checks (both front and back) paid to the certified subcontractors, and a Letter of Certification that was current at the time the checks were issued to the subcontractor (must be entered into B2Gnow and Contract Compliance Specialist will approve). Indirect participation must have occurred within a six month period of the dates of this contract and will not be considered as acceptable participation on multiple contracts.

Firms seeking M/W/DBE subcontracting credit via Direct or Indirect participation must include **one (1) current certification** from a CHA approved certifying agency. A copy of a current Letter of Certification is required. Applications for certified status will not be accepted. M/W/DBEs utilized for direct or indirect participation must be currently certified by one of the following agencies: City of Chicago, METRA, PACE, Cook County, State of Illinois - Central Management Services (CMS), Women Business Development Center (WBDC), Chicago Transit Authority (CTA), the Chicago Minority Supplier Development Council (CMSDC), Illinois Department of Transportation (IDOT), and/or the Small Business Administration (SBA 8(a)). For contractors whose principal business address is located outside of the metropolitan Chicago area, certification of comparable agencies will be considered.

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts Contract Compliance Division

SCHEDULE A – M/W/DBE UTILIZATION PLAN
(To Be Completed by PRIME CONTRACTOR)

I. DIRECT PARTICIPATION

A. COMPANY NAME: AD Property Services
ADDRESS: 7846 S. Exchange Ave
CONTACT PERSON: Ananias Granger Jr TELEPHONE: 773-719-7507
E-MAIL ADDRESS: president@adproperty.com
ORIGINAL M/W/DBE DOLLAR VALUE: DUR % of Total Contract Value: DUR
AMENDED M/W/DBE DOLLAR VALUE: DUR % of Total Contract Value: DUR

NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.

WORK TO BE PERFORMED/MATERIALS SUPPLIED:

Snow Removal, Salt, De-icing, Inspections, Administrative

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

DUR
B. COMPANY NAME: Cardenas Lawn & Snow Maintenance
ADDRESS: 4534 W. Kennedy Peotone, IL 60468
CONTACT PERSON: Theresa Cardenas TELEPHONE: 708-258-3689
E-MAIL ADDRESS: Cardenas242000@yahoo.com
ORIGINAL M/W/DBE DOLLAR VALUE: DUR % of Total Contract Value: DUR
AMENDED M/W/DBE DOLLAR VALUE: DUR % of Total Contract Value: DUR

NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.

WORK TO BE PERFORMED/MATERIALS SUPPLIED:

Snow removal, De-icing, Salting

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

DUR
C. COMPANY NAME: Joe & Son Snow and Lawn
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: (773-960-0940)
E-MAIL ADDRESS: joeandson@yahoo.com
ORIGINAL M/W/DBE DOLLAR VALUE: DUR % of Total Contract Value: DUR
AMENDED M/W/DBE DOLLAR VALUE: DUR % of Total Contract Value: DUR

NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.

WORK TO BE PERFORMED/MATERIALS SUPPLIED:

Snow removal, De-icing, Salting

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

DUR

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts Contract Compliance Division

SCHEDULE A – M/W/DBE UTILIZATION PLAN
(To Be Completed by PRIME CONTRACTOR)

D. COMPANY NAME: A&M General Contractor Corporation
ADDRESS: 8127 S. Sangamon AVE
CONTACT PERSON: Anthony McClinton TELEPHONE: 312-609-9891
E-MAIL ADDRESS: amgeneralcontracting@yahoo.com
ORIGINAL M/W/DBE DOLLAR VALUE: Dur % of Total Contract Value: Dur
AMENDED M/W/DBE DOLLAR VALUE: Dur % of Total Contract Value: Dur

NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.

WORK TO BE PERFORMED/MATERIALS SUPPLIED:

Snow Removal, De-icing, Salting

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

E. COMPANY NAME: Power's Property Services
ADDRESS: 3117 W. 89th AVE
CONTACT PERSON: MIKE LOPEZ TELEPHONE: 773-544-5700
E-MAIL ADDRESS: ironlandfence@yahoo.com
ORIGINAL M/W/DBE DOLLAR VALUE: Dur % of Total Contract Value: Dur
AMENDED M/W/DBE DOLLAR VALUE: Dur % of Total Contract Value: Dur

NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.

WORK TO BE PERFORMED/MATERIALS SUPPLIED:

Snow Removal, De-icing & Salting

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

F. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____

NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.

WORK TO BE PERFORMED/MATERIALS SUPPLIED:

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts Contract Compliance Division

SCHEDULE A – M/W/DBE UTILIZATION PLAN
(To Be Completed by PRIME CONTRACTOR)

G. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.
WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

H. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.
WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

I. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.
WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts Contract Compliance Division

SCHEDULE A – M/W/DBE UTILIZATION PLAN
(To Be Completed by PRIME CONTRACTOR)

II. INDIRECT PARTICIPATION

A. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: (____) _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.
WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

B. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: (____) _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.
WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

C. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: (____) _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.
WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts Contract Compliance Division

SCHEDULE A – M/W/DBE UTILIZATION PLAN
(To Be Completed by PRIME CONTRACTOR)

D. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.
WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

E. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.
WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

F. COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
AMENDED M/W/DBE DOLLAR VALUE: _____ % of Total Contract Value: _____
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.
WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts Contract Compliance Division

SCHEDULE A – M/W/DBE UTILIZATION PLAN
(To Be Completed by PRIME CONTRACTOR)

AFFIDAVIT OF PRIME CONTRACTOR

To the best of my knowledge, information and belief, the facts and representations contained in this Schedule A are true and no material facts have been omitted.

The undersigned will enter into agreements with the above listed companies for work as indicated on this Schedule A within five (5) days after receipt of a signed contract executed by the Chicago Housing Authority. Copies of agreements including but not limited to joint ventures, subcontracts, supplier agreements, purchase orders referencing the SPEC., RFP, or Purchase Order Number shall be forwarded to the Procurement & Contracts Department, Contract Compliance Section, 60 East Van Buren, 13th Floor, Chicago, IL 60605.

I do solemnly declare and affirm under the penalty of perjury that the contents of the forgoing document are true and correct, and that I am authorized on behalf of the Prime Contractor to make this affidavit.

NAME OF PRIME CONTRACTOR (Print or Type)

A&D Property Services

AUTHORIZED OFFICER

Ananias Granger Jr

[Signature]

22 Nov 16

Name

Signature

Date

NAME OF NOTARY (Print or Type)

STATE OF ILLINOIS COUNTY OF COOK ON THIS 22 DAY OF

NOVEMBER 2016 BEFORE ME APPEARED (NAME) Ananias Granger Jr TO ME PERSONALLY

KNOWN WHO, BEING DULY SWORN, DID EXECUTE THE FOREGOING AFFIDAVIT, AND DID STATE THAT HE OR SHE WAS PROPERLY

AUTHORIZED BY (NAME OF COMPANY) A&D Property Services TO EXECUTE THIS AFFIDAVIT AND DID SO AS

HIS OR HER FREE ACT AND DEED. NOTARY PUBLIC Hiesha Williams (SEAL) COMMISSION EXPIRES:

April 15, 2018



CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

PRIME/GENERAL CONTRACTOR'S NAME: A&D Property Services

RFP/IFB/RFQ/CONTRACT or PO NUMBER: 1883 DATE FORM COMPLETED: 22 NOV 16

PROJECT TITLE: City Wide - Snow Removal & Salt/De-icing Services

CONTACT NAME/TITLE: Ananias Granger Jr / President

E-MAIL ADDRESS: president@adpropertyservices.com

PLEASE READ CAREFULLY AND SIGN THE ACKNOWLEDGMENT ON PAGE 4
PRIOR TO COMPLETING AND SUBMITTING SCHEDULE B

Overview:

The contractor hereby agrees to comply with all the provisions of Section 3 as set forth in 24 CFR 135 and the CHA's Section 3 Policy. The Contractor hereby submits Schedule B to identify employment, subcontracting, and other opportunities for Chicago Housing Authority residents and low income Chicago area residents during the term of the contract between the Contractor and CHA. Any changes to this Utilization Plan must be approved by the Contract Compliance Specialist, via an amended Schedule B and Section 3 Change Form, when requested.

Type of Contract	Contract Amount	Section 3 Requirements		
		Hiring	Contracting	Other Economic Opportunities
Construction	All Contract Values	30% <i>Of all <u>new</u> hires</i>	10% <i>Of total contract value subcontracted</i>	See instructions
Other Contracts <i>(Including Professional Service)</i>	All Contract Values	30% <i>Of all <u>new</u> hires</i>	3% <i>Of total contract value subcontracted</i>	See instructions

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

Instructions:

Part I: Hiring

- Per 24 CFR 135.30, Section 3 requires at least 30% of the contractor's new hires be Section 3 residents.
- The prime contractor is **required** to fill out the **Table I.b Hiring Chart- ENTIRE WORKFORCE for both Prime and all Subcontractors** in **Part I: Hiring**. This chart includes Section 3 hires, **AS WELL AS** all other non-section 3 hires for the scope of work.
- **Table I.a SAMPLE Hiring Chart Entire Workforce for both Prime and all Subcontractors** is provided to you as a sample.
- **Table I.b Hiring Chart Entire Workforce for both Prime and all Subcontractors** will require you to indicate the total workforce that you and your subcontractors already have in place and those you need to hire. You will need to list their (1) Job Titles, (2) Total Employees Needed at each Job Title, (3) Total Number of Employees Currently Employed at each Job Title, (4) Total New Hires Needed for each Job Title, (5) Total Section 3 Hires for each Job Title, (6) Total Columns (1) through (5) individually, and (7) Total New Section 3 Hires Required and (8) Percentage of New Hires that are Section 3.
- By filling out the hiring chart, the Contractor affirms that the jobs identified for Section 3 residents shall be for meaningful employment.
- A Prime Contractor may satisfy the CHA Resident Hiring Requirements through the hiring of Section 3 residents through his/her subcontractors.
- The Hiring Chart must be completed in its entirety, including a response for each column, in addition to proper calculations in each field where totals are required.
- If any proposed Section 3 positions cannot be filled, a Section 3 Change Form is required under the Section 3 Policy.
- Prime Contractors and Subcontractors are required to use CHA's Section 3 Job Opportunities website to fill all Section 3 positions.

Part II: Contracting

- Per 24 CFR 135.30, Section 3 requires Construction contracts to subcontract at least 10% of the work to Section 3 Business Concerns and 3% of the work for all Other Contracts.
- ***The definition of 'Section 3 Business Concern' under HUD Regulations is:***
 - (1) 51 percent or more owned by section 3 residents; or
 - (2) Whose permanent, full-time employees include persons, at least 30 percent of whom are currently section 3 residents, or within three years of the date of first employment with the business concern were section 3 residents; or
 - (3) That provides evidence of a commitment to subcontract in excess of 25 percent of the dollar award of all subcontracts to be awarded to business concerns that meet the qualifications set forth in paragraphs (1) or (2) in this definition of "section 3 business concern."
- Section 3 subcontracting refers to direct participation (only subcontracts for work that is included in the scope of the project).
- Contractors shall direct their efforts to award Section 3 covered contracts, to the greatest extent feasible, to Section 3 Business Concerns in the order of priority provided in 24 CFR 135.36.
- The Prime Contractor is required to fill out the contracting information in Table II: Contracting Commitments, Table II.a: Section 3 Business Concern Contracts, Table II.b.: Contracting Shortfall (if necessary), and/or Table II.c: Outreach Efforts (if necessary) of Part II.
- **Table II: Contracting Commitments** requires you to indicate the Total Dollar Value being subcontracted to Section 3 Business Concerns **and** the percentage of the total contract value, to which the total of all Section 3 Business Concern subcontracts is equivalent.

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

- **Table II.a. Section 3 Business Concern Contracts** requires you to identify each Section 3 Business Concern that will hold a subcontract under this Contract. The Company's Name, Contract Value, and Scope of Work to be Performed must be identified in order for the plan to be considered complete. A corresponding Schedule C must be submitted with the Schedule B.
- **Table II.b. Contracting Shortfall or Table II.c. Outreach Efforts** must be completed when the Prime Contractor is unable to meet the full minimum subcontracting requirements under 24 CFR 135.
 - When there is no plan or need to subcontract, please outline the reason(s) why in Table II.b. Contracting Shortfall
 - If the prime contractor is unable to contract to a Section 3 Business Concern, all outreach efforts must be documented in Table II.c. Outreach Efforts. You must document all of the companies that have been contacted for subcontracting opportunities. If there are limited companies available who perform the necessary duties under this scope of work, please indicate in the 'reasons for not subcontracting'.
 - This is required before Other Economic Opportunities are proposed.
- **PRIME CONTRACTOR MUST USE CHA'S SECTION 3 JOB OPPORTUNITIES WEBSITE TO IDENTIFY AND HIRE ANY AND ALL SECTION 3 EMPLOYEES. CHA WILL NOT CONSIDER OR AUTHORIZE ANY ALTERNATE PROPOSALS TO IDENTIFY SUCH EMPLOYEES.**

Part III: Other Economic Opportunities

- In the event that a Prime Contractor has demonstrated no plan or need to hire and/or subcontract or is unable to meet the hiring and/or subcontracting requirements in Part I and Part II, the Prime Contractor is required to provide other economic opportunities by completing the **Table III: Other Economic Opportunities Plan(s)**.
- **PLEASE NOTE THAT THE INABILITY TO MEET THE HIRING AND/OR SUBCONTRACTING REQUIREMENT MUST BE DOCUMENTED COMPLETELY IN PART I: HIRING AND PART II: CONTRACTING BEFORE COMPLETING PART III: OTHER ECONOMIC OPPORTUNITIES.**
- Other Economic Opportunities could include indirect subcontracting with a Section 3 Business Concern (subcontracting for work not included in the scope of work), training programs, mentorship program participation, or other economic opportunities directed towards section 3 residents and businesses. Any Other Economic Opportunities must be proposed on pages 10 through 12 in Part III: OTHER ECONOMIC OPPORTUNITIES.
- If the other forms of Other Economic Opportunities are not feasible, the Prime Contract may propose a contribution to the Section 3 Fund. Guidance on how to contribute to the Section 3 Fund is outlined below:
 - **Hiring Requirements Contribution:** If a Prime Contractor chooses to contribute to the Section 3 Fund as its Other Economic Opportunity, because they cannot meet the full hiring requirements (30% of new hires), and cannot provide other economic opportunities outlined above, then the contractor must pay 5% of the total dollar amount of the contract for building, trade work or 1.5% for all other contracts will be paid to the Section 3 fund. **NOTE: The amount shall not exceed \$100,000 for any one contract.**
 - **Contracting Requirements Contribution:** If a Prime Contractor chooses to contribute to the Section 3 Fund as its Other Economic Opportunity, because they cannot meet the full Section 3 Business Concern subcontracting requirements, and cannot provide other economic opportunities outlined above, the difference between 10% of the covered contract (building, trade work) or 3% (non-construction) and the actual amount provided to Section 3 Business Concerns must be paid to the Section 3 Fund. **NOTE: The amount shall not exceed \$500,000 for any one contract.**
 - A Prime Contractor may also pay the entire 10% of the covered contract (building, trade work) or 3% (non-construction) if they have documented the infeasibility of offering any Other Economic Opportunities. **NOTE: The amount shall not exceed \$500,000 for any one contract.**

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

- Charts have been provided for each category accepted under Other Economic Opportunities. You must outline the actual proposed opportunity, how you will measure the success of this opportunity, and the anticipated results. You will only need to complete the tables that apply to your Section 3 Plan.
- Please reference the Section 3 Policy for more details.

This page (page 4) must be signed by a Principal of the Contractor. The last page (page 12) must be signed and notarized. This document is subject to change, by the CHA, at any time.

Prime Contractor Acknowledgement of Section 3 Requirements:



Signature of Principal of Contractor

22 NOV 16

Date

Ananias Granger Jr

Print Name

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

Part I: Hiring

SAMPLE HIRING CHART

Table I.a: SAMPLE Hiring Chart- ENTIRE WORKFORCE for both Prime and all Subcontractors

(1)	(2)	(3)	(4)	(5)
Job Titles	Total Number of Employees Needed at each Job Title	Total Number of Employees Currently Employed at each Job Title	Total New Hires Needed for each Job Title	Total Section 3 Hires for Each Job Title
<i>List the Job Titles that are needed to complete your scope of work- including the entire workforce for the Prime and any Subcontractors. This includes all Section 3 and non-Section 3 job titles.</i>	<i>List how many employees are needed to complete the Scope of Work for each Job Title.</i>	<i>List how many employees are currently employed at this position.</i>	<i>List how many of these positions are currently open.</i>	<i>List the number of Section 3 hires you will commit to for each position.</i>
Painters	10	8	2	0
Laborers	20	19	1	1
Carpenters	15	15	0	0
Bricklayers	4	4	0	0
Sprinkler Fitter	3	3	0	0
Marble Mason	1	1	0	0
Electrician	6	5	1	0
Power Equipment Operator	2	2	0	0
Iron Worker	5	5	0	0
Cement Mason	2	2	0	0
Plumber	4	4	0	0
Roofer	10	10	0	0
Administrative Assistant	2	1	1	1
Superintendent	1	1	0	0
Payroll Coordinator	1	0	1	1
(6) Totals:	86	80	6	3

SAMPLE HIRING CHART

(7) Total New Section 3 Hires Required: <i>(Total of column (4) x 0.3) round up to the nearest whole number</i>	2
(8) Percentage of New Hires that are Section 3: <i>(Total of column (5) ÷ Total of column (4)) x 100= % of New Hires</i>	50%

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

In the Section below, complete the hiring chart in accordance with the instructions on page 2. Please reference the Sample Hiring Chart.

Table I.b: Hiring Chart- ENTIRE WORKFORCE for both Prime and all Subcontractors

(1)	(2)	(3)	(4)	(5)
Job Titles	Total Number of Employees Needed at each Job Title	Total Number of Employees Currently Employed at each Job Title	Total New Hires Needed for each Job Title	Total Section 3 Hires for Each Job Title
<i>List the Job Titles that are needed to complete your scope of work- including the entire workforce for the Prime and any Subcontractors. This includes all Section 3 and non-Section 3 job titles.</i>	<i>List how many employees are needed to complete the Scope of Work for each Job Title.</i>	<i>List how many employees are currently employed at this position.</i>	<i>List how many of these positions are currently open.</i>	<i>List the number of Section 3 hires you will commit to for each position.</i>
Laborers	10	20	0	0
(6) Totals:	10	20	0	0

(7) Total New Section 3 Hires Required: (Total of column (4) x 0.3) round up to the nearest whole number	0
(8) Percentage of New Hires that are Section 3: (Total of column (5) ÷ Total of column (4)) x 100= % of New Hires	0

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

Part II: CONTRACTING

Table II: Contracting Commitments

In the section below, outline the total dollar value and percentage of the total contract value that will be subcontracted with Section 3 Business Concerns.

Total Dollar Value of Section 3 Business Concern Contracts:	\$ 116,795.00
Total Percentage of Section 3 Business Concern Contracts:	100 %

Table II.a.- Section 3 Business Concern Contracts: In the table on the next page, outline the Section 3 Business Concerns that will be working on this contract. (Note: Each subcontractor listed below must submit a corresponding Schedule C)

Contracts to Section 3 Business Concerns	
COMPANY NAME:	AED Property Services INC
ADDRESS:	7846 S. Exchange Ave
CONTACT PERSON:	Ararias Granger
TELEPHONE:	773-938-7840
E-MAIL ADDRESS:	president@aedproperty-services.com
ORIGINAL CONTRACT DOLLAR VALUE:	DUR
AMENDED CONTRACT DOLLAR VALUE:	DUR
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.	
WORK TO BE PERFORMED/MATERIALS SUPPLIED: Snow removal, De-icing, Salting, Administration	
Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):	
D.U.R.	
COMPANY NAME:	
ADDRESS:	
CONTACT PERSON:	
TELEPHONE:	
E-MAIL ADDRESS:	
ORIGINAL CONTRACT DOLLAR VALUE:	
AMENDED CONTRACT DOLLAR VALUE:	
NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.	
WORK TO BE PERFORMED/MATERIALS SUPPLIED:	
Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):	

(If more space is needed, you can use page 8 multiple times)

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

Contracts to Section 3 Business Concerns (continued)

COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL CONTRACT DOLLAR VALUE: _____
AMENDED CONTRACT DOLLAR VALUE: _____

NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.

WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL CONTRACT DOLLAR VALUE: _____
AMENDED CONTRACT DOLLAR VALUE: _____

NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.

WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

COMPANY NAME: _____
ADDRESS: _____
CONTACT PERSON: _____ TELEPHONE: _____
E-MAIL ADDRESS: _____
ORIGINAL CONTRACT DOLLAR VALUE: _____
AMENDED CONTRACT DOLLAR VALUE: _____

NOTE: Amended Dollar Value only used when changes are made and approved by Compliance during a contract.

WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Anticipated Performance Timeframe (When will the contractor be onsite performing the work and for how long):

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

Table II.b: Contracting Shortfall

If the Prime Contractor cannot meet the minimum contracting requirements, outlined on pages 2 through 4, provide the reasoning below. You must include the scope of work and why you cannot meet the requirements. For additional space, please attach a document on your company's letterhead.

A&D will meet all Section 3 requirements.

Table II.c: Outreach Efforts

If the Prime Contractor is unable to find subcontractors, after exhausting all good faith efforts, to perform under this scope of work, list the Companies that were contacted for subcontracting opportunities for this contract.

Outreach Efforts	
Business Name:	
Primary Contact:	
Phone Number:	
E-Mail Address:	
Reason for not subcontracting:	
	N/A
Business Name:	
Primary Contact:	
Phone Number:	
E-Mail Address:	
Reason for not subcontracting:	
	N/A

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

Part III: OTHER ECONOMIC OPPORTUNITIES

Table III: Other Economic Opportunities Plan(s)

THIS SECTION MUST BE COMPLETED IF YOUR PLAN DOES NOT MEET THE MINIMUM HIRING (30% OF NEW HIRES) AND/OR CONTRACTING (10%/3%) REQUIREMENTS.

In the space provided below, please outline your plan to provide other economic opportunities to a Section 3 or low-income person (if more space is needed, please provide an attachment to this Schedule B). Examples of plans may include internship programs, mentorship programs, and teaming agreements. Please note that any indirect subcontracting should also be described in the section below. Refer to the instruction page for more information.

Indirect Participation (subcontracting to a Section 3 business for work outside the scope)

Note: An indirect subcontractor should still submit a Schedule C to correspond with this information.

COMPANY NAME: _____

ORIGINAL CONTRACT DOLLAR VALUE: _____

WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

COMPANY NAME: _____

ORIGINAL CONTRACT DOLLAR VALUE: _____

WORK TO BE PERFORMED/MATERIALS SUPPLIED: _____

Mentorship Program Participation

Describe in detail the work that
will be performed by the Section 3
Resident or Business Concern

Quantifiable Goals

Anticipated Results

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

Training Program

Describe in detail the work that
will be performed by the Section 3
Resident or Business Concern

Quantifiable Goals

Anticipated Results

N/A

Internship Program

Describe in detail the work that
will be performed by the Section 3
Resident or Business Concern

Quantifiable Goals

Anticipated Results

N/A

Other Results-Oriented Economic Opportunities (Please Describe)

Note: Any part-time hires can be represented here.

Describe in detail the work that
will be performed by the Section 3
Resident or Business Concern

Quantifiable Goals

Anticipated Results

N/A

CHICAGO HOUSING AUTHORITY (CHA)
Department of Procurement and Contracts- Compliance Division

SCHEDULE B - SECTION 3 UTILIZATION PLAN
(To Be Completed by Prime Contractor)

Please select which type of contribution is being paid into the Section 3 Fund, according to your Schedule B- Section 3 Utilization Plan. If a contribution is being made for Hiring and Contracting, you should indicate that in the chart below.

Section 3 Fund

Note: Please refer to page three (3) Part III: Other Economic Opportunities for more details on contributions.

Hiring	<input type="checkbox"/> 5% of total contract value (Construction)- Not to Exceed \$100,000
	<input type="checkbox"/> 1.5% of total contract value (Professional Service)- Not to Exceed \$100,000
Contracting	<input type="checkbox"/> Contributing the difference between the actual subcontracting dollar amount and the minimum subcontracting requirement Not to Exceed \$500,000
	<input type="checkbox"/> 10% of total contract value (Construction) Not to Exceed \$500,000 <input type="checkbox"/> 3% (Other Contracts- including Professional Service) Not to Exceed \$500,000

Contribution to Section 3 Fund

(this is the total of all hiring and Contracting contributions identified in the Section 3 Fund chart above)

Dollar Value of Contribution \$

How will I contribute the funds? ☐ CHA can deduct portions from each of my purchase orders ☐ I will submit one check to cover the full contribution amount

By signing below, the Contractor hereby agrees to comply with the Section 3 requirements indicated above. To the extent that the completion of this form is contingent upon future information, for example price negotiations, request for specific services, etc., the undersigned hereby affirms and agrees to fully adhere to the CHA Section 3 Policy. Furthermore, the undersigned acknowledges and affirms responsibility for completion and submission of this form at the time the bid or proposal is due.

A&D Property Services
NAME OF PRIME CONTRACTOR (Print or Type)

Ananias Granger Jr.
NAME OF AUTHORIZED OFFICER

Iiesha Williams Date 22 NOV 16
NAME OF NOTARY (Print or Type)

STATE OF ILLINOIS COUNTY OF COOK ON THIS 22 DAY OF
November 20 16 BEFORE ME APPEARED (NAME) Ananias Granger Jr.
TO ME PERSONALLY KNOWN WHO, BEING DULY SWORN, DID EXECUTE THE FOREGOING AFFIDAVIT, AND DID STATE THAT HE OR SHE WAS PROPERLY AUTHORIZED BY THE PRIME CONTRACTOR TO EXECUTE THIS AFFIDAVIT AND DID SO AS HIS OR HER FREE ACT AND DEED.

NOTARY PUBLIC: Iiesha Williams (SEAL):
COMMISSION EXPIRES: April 15, 2018



INTERNAL CHA APPROVAL: [Signature] 12-20-16
COMPLIANCE MANAGER'S SIGNATURE DATE

INTERNAL CHA APPROVAL: _____
SECTION 3 ADMINISTRATOR DATE
(Applicable when Other Economic Opportunities are proposed)

CHICAGO HOUSING AUTHORITY (CHA)
Procurement & Contracts Department Contract Compliance Division

SCHEDULE C

Letter of Intent M/W/DBE and/or Section 3 Business Concern
Subcontractors, Suppliers, Consultants
(To Be Completed by Subcontractor and/or Self-Performing Prime Contractor)

M/W/DBE or SECTION 3 BUSINESS CONCERN NAME:

Certification Status (Check One): ☒ MBE ☐ WBE ☒ DBE

Section 3 Business Concern: ☒ Yes ☐ NO

FEIN: [REDACTED] ETHNICITY: Black American GENDER: MALE

CONTACT NAME/TITLE: Ananias Granger Jr./President

E-MAIL ADDRESS: president@adpropertyServices.com

IFB/RFP/CONTRACT OR PURCHASE ORDER NO.: 1833

PROJECT TITLE: CHA-WIDE SNOW Removal & Salt/De-icing DATE FORM COMPLETED: 22 NOV 14

PRIME CONTRACTOR: A & D Property Services INC 773-933-7840
(NAME) (TELEPHONE NUMBER)

NOTE: M/W/DBE contractors must attach a Letter of Certification from one of the certifying agencies listed on the Schedule A - M/W/DBE Utilization Plan.

1. Will the Subcontractor contract any of the work to be performed on this contract to another firm? Yes ☐ No ☒

If yes, explain below (Include dollar amount & percentage that will be subcontracted to other firms):

N/A

2. List commodities/services to be provided for the above-referenced contract:

N/A

3. Indicate the total dollar value: \$ 116,795⁰⁰

4. Terms of the agreement including but not limited to joint venture, subcontract, supplier or purchase order agreements on the above-referenced contract (timeframe and other subcontract details):

CHICAGO HOUSING AUTHORITY (CHA)
Procurement & Contracts Department Contract Compliance Division

SCHEDULE C
Letter of Intent M/W/DBE and/or Section 3 Business Concern
Subcontractors, Suppliers, Consultants
(To Be Completed by Subcontractor and/or Self-Performing Prime Contractor)

AFFIDAVIT

The undersigned will enter into a signed agreement with the Prime Contractor listed above within five (5) days after receipt of a signed contract executed by the Chicago Housing Authority.

I do solemnly declare and affirm under the penalty of perjury that the contents of the forgoing document are true and correct, and that I am authorized on behalf of the Subcontractor to make this affidavit.

A&D Property Services
(NAME OF MBE/WBE/DBE SUBCONTRACTOR/SUPPLIER - PRINT OR TYPE)

[Signature]
(SIGNATURE OF AUTHORIZED PRINCIPAL OR AGENT)

22 Nov 16
(DATE)

Ilesha Williams
(NAME OF NOTARY - PRINT OR TYPE)

STATE OF ILLINOIS COUNTY OF COOK

ON THIS 22 DAY OF November 2016

BEFORE ME APPEARED (NAME) Ananias Granger Jr
to me personally known who, being duly sworn, did execute the foregoing affidavit, and did state that he or she was properly authorized by Ananias Granger Jr to execute the affidavit and did so as his or her free act and deed.

NOTARY PUBLIC: Ilesha Williams

COMMISSION EXPIRES: April 15, 2018

(SEAL)



Certifications and Representations of Offerors

Non-Construction Contract

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No: 2577-0180 (exp. 7/30/96)

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

This form includes clauses required by OMB's common rule on bidding/offering procedures, implemented by HUD in 24 CFR 85.36, and those requirements set forth in Executive Order 11625 for small, minority, women-owned businesses, and certifications for independent price determination, and conflict of interest. The form is required for nonconstruction contracts awarded by Housing Agencies (HAs). The form is used by bidders/offers to certify to the HA's Contracting Officer for contract compliance. If the form were not used, HAs would be unable to enforce their contracts. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.

1. Contingent Fee Representation and Agreement

(a) The bidder/offers represents and certifies as part of its bid/offer that, except for full-time bona fide employees working solely for the bidder/offers, the bidder/offers:

- (1) ☐ has, ☒ has not employed or retained any person or company to solicit or obtain this contract; and
- (2) ☐ has, ☒ has not paid or agreed to pay to any person or company employed or retained to solicit or obtain this contract any commission, percentage, brokerage, or other fee contingent upon or resulting from the award of this contract.

(b) If the answer to either (a)(1) or (a) (2) above is affirmative, the bidder/offers shall make an immediate and full written disclosure to the PHA Contracting Officer.

(c) Any misrepresentation by the bidder/offers shall give the PHA the right to (1) terminate the resultant contract; (2) at its discretion, to deduct from contract payments the amount of any commission, percentage, brokerage, or other contingent fee; or (3) take other remedy pursuant to the contract.

2. Small, Minority, Women-Owned Business Concern Representation

The bidder/offers represents and certifies as part of its bid/offer that it:

- (a) ☐ is, ☒ is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.
- (b) ☒ is, ☐ is not a women-owned small business concern. "Women-owned," as used in this provision, means a small business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.
- (c) ☒ is, ☐ is not a minority enterprise which, pursuant to Executive Order 11625, is defined as a business which is at least 51 percent owned by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals.

For the purpose of this definition, minority group members are:

(Check the block applicable to you)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Black Americans | <input type="checkbox"/> Asian Pacific Americans |
| <input type="checkbox"/> Hispanic Americans | <input type="checkbox"/> Asian Indian Americans |
| <input type="checkbox"/> Native Americans | <input type="checkbox"/> Hasidic Jewish Americans |

3. Certificate of Independent Price Determination

(a) The bidder/offers certifies that—

- (1) The prices in this bid/offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder/offers or competitor relating to (i) those prices, (ii) the intention to submit a bid/offer, or (iii) the methods or factors used to calculate the prices offered;
- (2) The prices in this bid/offer have not been and will not be knowingly disclosed by the bidder/offers, directly or indirectly, to any other bidder/offers or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and
- (3) No attempt has been made or will be made by the bidder/offers to induce any other concern to submit or not to submit a bid/offer for the purpose of restricting competition.

(b) Each signature on the bid/offer is considered to be a certification by the signatory that the signatory:

- (1) Is the person in the bidder/offers's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
- (2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above (insert full name of person(s) in the bidder/offers's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the bidder/offers's organization);
- (ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the bidder/offeror deletes or modifies subparagraph (a)2 above, the bidder/offeror must furnish with its bid/offer a signed statement setting forth in detail the circumstances of the disclosure.

4. Organizational Conflicts of Interest Certification

(a) The Contractor warrants that to the best of its knowledge and belief and except as otherwise disclosed, it does not have any organizational conflict of interest which is defined as a situation in which the nature of work under a proposed contract and a prospective contractor's organizational, financial, contractual or other interest are such that:

- (i) Award of the contract may result in an unfair competitive advantage;
- (ii) The Contractor's objectivity in performing the contract work may be impaired; or
- (iii) That the Contractor has disclosed all relevant information and requested the HA to make a determination with respect to this Contract.

(b) The Contractor agrees that if after award he or she discovers an organizational conflict of interest with respect to this contract, he or she shall make an immediate and full disclosure in writing to the HA which shall include a description of the action which the Contractor has taken or intends to eliminate or neutralize the conflict. The HA may, however, terminate the Contract for the convenience of HA if it would be in the best interest of HA.

(c) In the event the Contractor was aware of an organizational conflict of interest before the award of this Contract and intentionally did not disclose the conflict to the HA, the HA may terminate the Contract for default.

(d) The Contractor shall require a disclosure or representation from subcontractors and consultants who may be in a position to influence the advice or assistance rendered to the HA and shall include any necessary provisions to eliminate or neutralize conflicts of interest in consultant agreements or subcontracts involving performance or work under this Contract.

5. Authorized Negotiators (RFPs only)

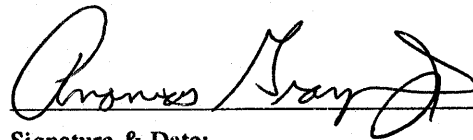
The offeror represents that the following persons are authorized to negotiate on its behalf with the PHA in connection with this request for proposals: (list names, titles, and telephone numbers of the authorized negotiators):

6. Conflict of Interest

In the absence of any actual or apparent conflict, the offeror, by submission of a proposal, hereby warrants that to the best of its knowledge and belief, no actual or apparent conflict of interest exists with regard to my possible performance of this procurement, as described in the clause in this solicitation titled "Organizational Conflict of Interest."

7. Offeror's Signature

The offeror hereby certifies that the information contained in these certifications and representations is accurate, complete, and current.

 22 NOV 14

Signature & Date:

Ananias Granger Jr

Typed or Printed Name:

President

Title:

General Conditions for Non-Construction Contracts

Section I – (With or without Maintenance Work)

U.S. Department of Housing and Urban Development

Office of Public and Indian Housing

Office of Labor Relations

OMB Approval No. 2577-0157 (exp. 01/31/2014)

Public Reporting Burden for this collection of information is estimated to average 0.08 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600; and to the Office of Management and Budget, Paperwork Reduction Project (2577-0157), Washington, D.C. 20503. Do not send this completed form to either of these addressees.

Applicability. This form HUD-5370-C has 2 Sections. These Sections must be inserted into non-construction contracts as described below:

- 1) **Non-construction contracts** (without maintenance) greater than \$100,000 - use Section I;
- 2) **Maintenance contracts** (including nonroutine maintenance as defined at 24 CFR 968.105) greater than \$2,000 but not more than \$100,000 - use Section II; and
- 3) **Maintenance contracts** (including nonroutine maintenance), greater than \$100,000 – use Sections I and II.

Section I - Clauses for All Non-Construction Contracts greater than \$100,000

1. Definitions

The following definitions are applicable to this contract:

- (a) 'Authority or Housing Authority (HA)' means the Housing Authority.
- (b) 'Contract' means the contract entered into between the Authority and the Contractor. It includes the contract form, the Certifications and Representations, these contract clauses, and the scope of work. It includes all formal changes to any of those documents by addendum, Change Order, or other modification.
- (c) 'Contractor' means the person or other entity entering into the contract with the Authority to perform all of the work required under the contract.
- (d) 'Day' means calendar days, unless otherwise stated.
- (e) 'HUD' means the Secretary of Housing and Urban Development, his delegates, successors, and assigns, and the officers and employees of the United States Department of Housing and Urban Development acting for and on behalf of the Secretary.

2. Changes

- (a) The HA may at any time, by written order, and without notice to the sureties, if any, make changes within the general scope of this contract in the services to be performed or supplies to be delivered.
- (b) If any such change causes an increase or decrease in the hourly rate, the not-to-exceed amount of the contract, or the time required for performance of any part of the work under this contract, whether or not changed by the order, or otherwise affects the conditions of this contract, the HA shall make an equitable adjustment in the not-to-exceed amount, the hourly rate, the delivery schedule, or other affected terms, and shall modify the contract accordingly.
- (c) The Contractor must assert its right to an equitable adjustment under this clause within 30 days from the date of receipt of the written order. However, if the HA decides that the facts justify it, the HA may receive and act upon a proposal submitted before final payment of the contract.

- (d) Failure to agree to any adjustment shall be a dispute under clause Disputes, herein. However, nothing in this clause shall excuse the Contractor from proceeding with the contract as changed.
- (e) No services for which an additional cost or fee will be charged by the Contractor shall be furnished without the prior written consent of the HA.

3. Termination for Convenience and Default

- (a) The HA may terminate this contract in whole, or from time to time in part, for the HA's convenience or the failure of the Contractor to fulfill the contract obligations (default). The HA shall terminate by delivering to the Contractor a written Notice of Termination specifying the nature, extent, and effective date of the termination. Upon receipt of the notice, the Contractor shall: (i) immediately discontinue all services affected (unless the notice directs otherwise); and (ii) deliver to the HA all information, reports, papers, and other materials accumulated or generated in performing this contract, whether completed or in process.
- (b) If the termination is for the convenience of the HA, the HA shall be liable only for payment for services rendered before the effective date of the termination.
- (c) If the termination is due to the failure of the Contractor to fulfill its obligations under the contract (default), the HA may (i) require the Contractor to deliver to it, in the manner and to the extent directed by the HA, any work as described in subparagraph (a)(ii) above, and compensation be determined in accordance with the Changes clause, paragraph 2, above; (ii) take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable for any additional cost incurred by the HA; (iii) withhold any payments to the Contractor, for the purpose of off-set or partial payment, as the case may be, of amounts owed to the HA by the Contractor.
- (d) If, after termination for failure to fulfill contract obligations (default), it is determined that the Contractor had not failed, the termination shall be deemed to have been effected for the convenience of the HA; and the Contractor shall be entitled to payment as described in paragraph (b) above.
- (e) Any disputes with regard to this clause are expressly made subject to the terms of clause titled Disputes herein.

4. Examination and Retention of Contractor's Records

- (a) The HA, HUD, or Comptroller General of the United States, or any of their duly authorized representatives shall, until 3 years after final payment under this contract, have access to and the right to examine any of the Contractor's directly pertinent books, documents, papers, or other records involving transactions related to this contract for the purpose of making audit, examination, excerpts, and transcriptions.

- (b) The Contractor agrees to include in first-tier subcontracts under this contract a clause substantially the same as paragraph (a) above. "Subcontract," as used in this clause, excludes purchase orders not exceeding \$10,000.
- (c) The periods of access and examination in paragraphs (a) and (b) above for records relating to:
 - (i) appeals under the clause titled Disputes;
 - (ii) litigation or settlement of claims arising from the performance of this contract; or,
 - (iii) costs and expenses of this contract to which the HA, HUD, or Comptroller General or any of their duly authorized representatives has taken exception shall continue until disposition of such appeals, litigation, claims, or exceptions.

5. Rights in Data (Ownership and Proprietary Interest)

The HA shall have exclusive ownership of, all proprietary interest in, and the right to full and exclusive possession of all information, materials and documents discovered or produced by Contractor pursuant to the terms of this Contract, including but not limited to reports, memoranda or letters concerning the research and reporting tasks of this Contract.

6. Energy Efficiency

The contractor shall comply with all mandatory standards and policies relating to energy efficiency which are contained in the energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub.L. 94-163) for the State in which the work under this contract is performed.

7. Disputes

- (a) All disputes arising under or relating to this contract, except for disputes arising under clauses contained in Section III, Labor Standards Provisions, including any claims for damages for the alleged breach thereof which are not disposed of by agreement, shall be resolved under this clause.
- (b) All claims by the Contractor shall be made in writing and submitted to the HA. A claim by the HA against the Contractor shall be subject to a written decision by the HA.
- (c) The HA shall, with reasonable promptness, but in no event in no more than 60 days, render a decision concerning any claim hereunder. Unless the Contractor, within 30 days after receipt of the HA's decision, shall notify the HA in writing that it takes exception to such decision, the decision shall be final and conclusive.
- (d) Provided the Contractor has (i) given the notice within the time stated in paragraph (c) above, and (ii) excepted its claim relating to such decision from the final release, and (iii) brought suit against the HA not later than one year after receipt of final payment, or if final payment has not been made, not later than one year after the Contractor has had a reasonable time to respond to a written request by the HA that it submit a final voucher and release, whichever is earlier, then the HA's decision shall not be final or conclusive, but the dispute shall be determined on the merits by a court of competent jurisdiction.
- (e) The Contractor shall proceed diligently with performance of this contract, pending final resolution of any request for relief, claim, appeal, or action arising under the contract, and comply with any decision of the HA.

8. Contract Termination; Debarment

A breach of these Contract clauses may be grounds for termination of the Contract and for debarment or denial of participation in HUD programs as a Contractor and a subcontractor as provided in 24 CFR Part 24.

9. Assignment of Contract

The Contractor shall not assign or transfer any interest in this contract; except that claims for monies due or to become due from the HA under the contract may be assigned to a bank, trust company, or other financial institution. If the Contractor is a partnership, this contract shall inure to the benefit of the surviving or remaining member(s) of such partnership approved by the HA.

10. Certificate and Release

Prior to final payment under this contract, or prior to settlement upon termination of this contract, and as a condition precedent thereto, the Contractor shall execute and deliver to the HA a certificate and release, in a form acceptable to the HA, of all claims against the HA by the Contractor under and by virtue of this contract, other than such claims, if any, as may be specifically excepted by the Contractor in stated amounts set forth therein.

11. Organizational Conflicts of Interest

- (a) The Contractor warrants that to the best of its knowledge and belief and except as otherwise disclosed, it does not have any organizational conflict of interest which is defined as a situation in which the nature of work under this contract and a contractor's organizational, financial, contractual or other interests are such that:
 - (i) Award of the contract may result in an unfair competitive advantage; or
 - (ii) The Contractor's objectivity in performing the contract work may be impaired.
- (b) The Contractor agrees that if after award it discovers an organizational conflict of interest with respect to this contract or any task/delivery order under the contract, he or she shall make an immediate and full disclosure in writing to the Contracting Officer which shall include a description of the action which the Contractor has taken or intends to take to eliminate or neutralize the conflict. The HA may, however, terminate the contract or task/delivery order for the convenience of the HA if it would be in the best interest of the HA.
- (c) In the event the Contractor was aware of an organizational conflict of interest before the award of this contract and intentionally did not disclose the conflict to the Contracting Officer, the HA may terminate the contract for default.
- (d) The terms of this clause shall be included in all subcontracts and consulting agreements wherein the work to be performed is similar to the service provided by the prime Contractor. The Contractor shall include in such subcontracts and consulting agreements any necessary provisions to eliminate or neutralize conflicts of interest.

12. Inspection and Acceptance

- (a) The HA has the right to review, require correction, if necessary, and accept the work products produced by the Contractor. Such review(s) shall be carried out within 30 days so as to not impede the work of the Contractor. Any

product of work shall be deemed accepted as submitted if the HA does not issue written comments and/or required corrections within 30 days from the date of receipt of such product from the Contractor.

- (b) The Contractor shall make any required corrections promptly at no additional charge and return a revised copy of the product to the HA within 7 days of notification or a later date if extended by the HA.
- (c) Failure by the Contractor to proceed with reasonable promptness to make necessary corrections shall be a default. If the Contractor's submission of corrected work remains unacceptable, the HA may terminate this contract (or the task order involved) or reduce the contract price or cost to reflect the reduced value of services received.

13. Interest of Members of Congress

No member of or delegate to the Congress of the United States of America or Resident Commissioner shall be admitted to any share or part of this contract or to any benefit to arise there from, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

14. Interest of Members, Officers, or Employees and Former Members, Officers, or Employees

No member, officer, or employee of the HA, no member of the governing body of the locality in which the project is situated, no member of the governing body in which the HA was activated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the project, shall, during his or her tenure, or for one year thereafter, have any interest, direct or indirect, in this contract or the proceeds thereof.

15. Limitation on Payments to Influence Certain Federal Transactions

(a) Definitions. As used in this clause:

"Agency", as defined in 5 U.S.C. 552(f), includes Federal executive departments and agencies as well as independent regulatory commissions and Government corporations, as defined in 31 U.S.C. 9101(1).

"Covered Federal Action" means any of the following Federal actions:

- (i) The awarding of any Federal contract;
- (ii) The making of any Federal grant;
- (iii) The making of any Federal loan;
- (iv) The entering into of any cooperative agreement; and,
- (v) The extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

Covered Federal action does not include receiving from an agency a commitment providing for the United States to insure or guarantee a loan.

"Indian tribe" and "tribal organization" have the meaning provided in section 4 of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450B). Alaskan Natives are included under the definitions of Indian tribes in that Act.

"Influencing or attempting to influence" means making, with the intent to influence, any communication to or appearance before an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any covered Federal action.

"Local government" means a unit of government in a State and, if chartered, established, or otherwise recognized by a State for the performance of a governmental duty, including a local public authority, a special district, an intrastate district, a council of governments, a sponsor group representative organization, and any other instrumentality of a local government.

"Officer or employee of an agency" includes the following individuals who are employed by an agency:

- (i) An individual who is appointed to a position in the Government under title 5, U.S.C., including a position under a temporary appointment;
- (ii) A member of the uniformed services as defined in section 202, title 18, U.S.C.;
- (iii) A special Government employee as defined in section 202, title 18, U.S.C.; and,
- (iv) An individual who is a member of a Federal advisory committee, as defined by the Federal Advisory Committee Act, title 5, appendix 2.

"Person" means an individual, corporation, company, association, authority, firm, partnership, society, State, and local government, regardless of whether such entity is operated for profit or not for profit. This term excludes an Indian tribe, tribal organization, or other Indian organization with respect to expenditures specifically permitted by other Federal law.

"Recipient" includes all contractors, subcontractors at any tier, and subgrantees at any tier of the recipient of funds received in connection with a Federal contract, grant, loan, or cooperative agreement. The term excludes an Indian tribe, tribal organization, or any other Indian organization with respect to expenditures specifically permitted by other Federal law.

"Regularly employed means, with respect to an officer or employee of a person requesting or receiving a Federal contract, grant, loan, or cooperative agreement, an officer or employee who is employed by such person for at least 130 working days within one year immediately preceding the date of the submission that initiates agency consideration of such person for receipt of such contract, grant, loan, or cooperative agreement. An officer or employee who is employed by such person for less than 130 working days within one year immediately preceding the date of submission that initiates agency consideration of such person shall be considered to be regularly employed as soon as he or she is employed by such person for 130 working days.

"State" means a State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, a territory or possession of the United States, an agency or instrumentality of a State, and a multi-State, regional, or interstate entity having governmental duties and powers.

(b) Prohibition.

- (i) Section 1352 of title 31, U.S.C. provides in part that no appropriated funds may be expended by the recipient of a Federal contract, grant, loan, or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (ii) The prohibition does not apply as follows:

(1) Agency and legislative liaison by Own Employees.

(a) The prohibition on the use of appropriated funds, in paragraph (i) of this section, does not apply in the case of a payment of reasonable compensation made to an officer or employee of a person requesting or receiving a Federal contract, grant, loan, or cooperative agreement, if the payment is for agency and legislative activities not directly related to a covered Federal action.

(b) For purposes of paragraph (b)(i)(1)(a) of this clause, providing any information specifically requested by an agency or Congress is permitted at any time.

(c) The following agency and legislative liaison activities are permitted at any time only where they are not related to a specific solicitation for any covered Federal action:

(1) Discussing with an agency (including individual demonstrations) the qualities and characteristics of the person's products or services, conditions or terms of sale, and service capabilities; and,

(2) Technical discussions and other activities regarding the application or adaptation of the person's products or services for an agency's use.

(d) The following agency and legislative liaison activities are permitted where they are prior to formal solicitation of any covered Federal action:

(1) Providing any information not specifically requested but necessary for an agency to make an informed decision about initiation of a covered Federal action;

(2) Technical discussions regarding the preparation of an unsolicited proposal prior to its official submission; and

(3) Capability presentations by persons seeking awards from an agency pursuant to the provisions of the Small Business Act, as amended by Public Law 95-507 and other subsequent amendments.

(e) Only those activities expressly authorized by subdivision (b)(ii)(1)(a) of this clause are permitted under this clause.

(2) Professional and technical services.

(a) The prohibition on the use of appropriated funds, in subparagraph (b)(i) of this clause, does not apply in the case of-

(i) A payment of reasonable compensation made to an officer or employee of a person requesting or receiving a covered Federal action or an extension, continuation, renewal, amendment, or modification of a covered Federal action, if payment is for professional or technical services rendered directly in the preparation, submission, or negotiation of any bid, proposal, or application for that Federal action or for meeting requirements imposed by or pursuant to law as a condition for receiving that Federal action.

(ii) Any reasonable payment to a person, other than an officer or employee of a

person requesting or receiving a covered Federal action or an extension, continuation, renewal, amendment, or modification of a covered Federal action if the payment is for professional or technical services rendered directly in the preparation, submission, or negotiation of any bid, proposal, or application for that Federal action or for meeting requirements imposed by or pursuant to law as a condition for receiving that Federal action. Persons other than officers or employees of a person requesting or receiving a covered Federal action include consultants and trade associations.

(b) For purposes of subdivision (b)(ii)(2)(a) of clause, "professional and technical services" shall be limited to advice and analysis directly applying any professional or technical discipline.

(c) Requirements imposed by or pursuant to law as a condition for receiving a covered Federal award include those required by law or regulation, or reasonably expected to be required by law or regulation, and any other requirements in the actual award documents.

(d) Only those services expressly authorized by subdivisions (b)(ii)(2)(a)(i) and (ii) of this section are permitted under this clause.

(iii) Selling activities by independent sales representatives.

(c) The prohibition on the use of appropriated funds, in subparagraph (b)(i) of this clause, does not apply to the following selling activities before an agency by independent sales representatives, provided such activities are prior to formal solicitation by an agency and are specifically limited to the merits of the matter:

(i) Discussing with an agency (including individual demonstration) the qualities and characteristics of the person's products or services, conditions or terms of sale, and service capabilities; and

(ii) Technical discussions and other activities regarding the application or adaptation of the person's products or services for an agency's use.

(d) Agreement. In accepting any contract, grant, cooperative agreement, or loan resulting from this solicitation, the person submitting the offer agrees not to make any payment prohibited by this clause.

(e) Penalties. Any person who makes an expenditure prohibited under paragraph (b) of this clause shall be subject to civil penalties as provided for by 31 U.S.C. 1352. An imposition of a civil penalty does not prevent the Government from seeking any other remedy that may be applicable.

(f) Cost Allowability. Nothing in this clause is to be interpreted to make allowable or reasonable any costs which would be unallowable or unreasonable in accordance with Part 31 of the Federal Acquisition Regulation (FAR), or OMB Circulars dealing with cost allowability for recipients of assistance agreements. Conversely, costs made specifically unallowable by the requirements in this clause will not be made allowable under any of the provisions of FAR Part 31 or the relevant OMB Circulars.

16. Equal Employment Opportunity

During the performance of this contract, the Contractor agrees as follows:

- (a) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
- (b) The Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to (1) employment; (2) upgrading; (3) demotion; (4) transfer; (5) recruitment or recruitment advertising; (6) layoff or termination; (7) rates of pay or other forms of compensation; and (8) selection for training, including apprenticeship.
- (c) The Contractor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.
- (d) The Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- (e) The Contractor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Contractor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
- (f) The Contractor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
- (g) The Contractor shall furnish all information and reports required by Executive Order 11246, as amended and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto. The Contractor shall permit access to its books, records, and accounts by the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (h) In the event of a determination that the Contractor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this contract may be canceled, terminated, or suspended in whole or in part, and the Contractor may be declared ineligible for further Government contracts, or federally assisted construction contracts under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Contractor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.
- (i) The Contractor shall include the terms and conditions of this clause in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive Order 11246, as amended, so that these terms and conditions will be binding upon each subcontractor or vendor. The Contractor shall take such action with respect to any subcontractor or purchase order as the Secretary of Housing and Urban Development or the Secretary of Labor may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided that if the

Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into the litigation to protect the interests of the United States.

17. Dissemination or Disclosure of Information

No information or material shall be disseminated or disclosed to the general public, the news media, or any person or organization without prior express written approval by the HA.

18. Contractor's Status

It is understood that the Contractor is an independent contractor and is not to be considered an employee of the HA, or assume any right, privilege or duties of an employee, and shall save harmless the HA and its employees from claims suits, actions and costs of every description resulting from the Contractor's activities on behalf of the HA in connection with this Agreement.

19. Other Contractors

HA may undertake or award other contracts for additional work at or near the site(s) of the work under this contract. The contractor shall fully cooperate with the other contractors and with HA and HUD employees and shall carefully adapt scheduling and performing the work under this contract to accommodate the additional work, heeding any direction that may be provided by the Contracting Officer. The contractor shall not commit or permit any act that will interfere with the performance of work by any other contractor or HA employee.

20. Liens

The Contractor is prohibited from placing a lien on HA's property. This prohibition shall apply to all subcontractors.

21. Training and Employment Opportunities for Residents in the Project Area (Section 3, HUD Act of 1968; 24 CFR 135)

- (a) The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- (b) The parties to this contract agree to comply with HUD's regulations in 24 CFR Part 135, which implement section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the Part 135 regulations.
- (c) The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the section 3 preference, shall set forth minimum number and job titles subject to hire, availability of

apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

- (d) The contractor agrees to include this section 3 clause in every subcontract subject to compliance with regulations in 24 CFR Part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR Part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR Part 135.
- (e) The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR Part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR Part 135.
- (f) Noncompliance with HUD's regulations in 24 CFR Part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

22. Procurement of Recovered Materials

- (a) In accordance with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, the Contractor shall procure items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition. The Contractor shall procure items designated in the EPA guidelines that contain the highest percentage of recovered materials practicable unless the Contractor determines that such items: (1) are not reasonably available in a reasonable period of time; (2) fail to meet reasonable performance standards, which shall be determined on the basis of the guidelines of the National Institute of Standards and Technology, if applicable to the item; or (3) are only available at an unreasonable price.
- (b) Paragraph (a) of this clause shall apply to items purchased under this contract where: (1) the Contractor purchases in excess of \$10,000 of the item under this contract; or (2) during the preceding Federal fiscal year, the Contractor: (i) purchased any amount of the items for use under a contract that was funded with Federal appropriations and was with a Federal agency or a State agency or agency of a political subdivision of a State; and (ii) purchased a total of in excess of \$10,000 of the item both under and outside that contract.

CITY OF CHICAGO

LICENSE CERTIFICATE NON-TRANSFERABLE

BY THE AUTHORITY OF THE CITY OF CHICAGO, THE FOLLOWING SPECIFIED LICENSE IS HEREBY GRANTED TO

NAME: A&D PROPERTY SERVICES, INC.

PRINTED ON:
10/31/2016

DBA: A&D PROPERTY SERVICES INC.
AT: 7344-7350 S. EXCHANGE AVE.
CHICAGO, IL 60649

LICENSE NO: 2217662

CODE: 4404

FEE \$****250.00

LICENSE: Regulated Business License

Includes: Home Repair;

PRESIDENT: ANANIAS GRANGER JR

This license is a privilege granted and not a property right. This license is the property of the City of Chicago.

THIS LICENSE IS ISSUED AND ACCEPTED SUBJECT TO THE REPRESENTATIONS MADE ON THE APPLICATION THEREFOR, AND MAY BE SUSPENDED OR REVOKED FOR CAUSE AS PROVIDED BY LAW, LICENSEE SHALL OBSERVE AND COMPLY WITH ALL LAWS, ORDINANCES, RULES AND REGULATIONS OF THE UNITED STATES GOVERNMENT, STATE OF ILLINOIS, COUNTY OF COOK, CITY OF CHICAGO AND ALL AGENCIES THEREOF:

WITNESS THE HAND OF THE MAYOR OF SAID CITY AND THE CORPORATE SEAL THEREOF
THIS 15 DAY OF DECEMBER, 2016

EXPIRATION DATE: December 15, 2018

ATTEST:



Rahm Emanuel

ACCOUNT NO. 277003

SITE: 1
MAYOR

TRANS NO.

Susana Mendez

CITY CLERK



THIS LICENSE MUST BE POSTED IN A CONSPICUOUS PLACE UPON THE LICENSED PREMISES.

**City of Chicago
Department of Buildings
General Contractor's Licenses**

BY THE AUTHORITY OF THE CITY OF CHICAGO, THE FOLLOWING LICENSE IS HEREBY GRANTED TO :

A & D PROPERTY SERVICES, INC.
7344-50 SOUTH EXCHANGE
CHICAGO IL 60649

LICENSE CLASS: (C) \$5,000,000 PROJECT CEILING



LICENSE NUMBER: TGC052048

CERTIFICATE NUMBER: GC052048-12

FEE: \$ 750

DATE ISSUED: 02/24/2016

DATE EXPIRES: 03/15/2017

THIS LICENSE IS NON-TRANSFERABLE

THIS LICENSE IS ISSUED AND ACCEPTED SUBJECT TO THE REPRESENTATIONS MADE ON THE APPLICATION FOR SAID LICENSE. THIS LICENSE MAY BE SUSPENDED OR REVOKED FOR CAUSE AS PROVIDED BY LAW. THE ABOVE LICENSEE SHALL OBSERVE AND COMPLY WITH ALL LAWS, ORDINANCES, RULES AND REGULATIONS OF THE UNITED STATES, STATE OF ILLINOIS, COUNTY OF COOK AND CITY OF CHICAGO AND ALL AGENCIES THEREOF.

Rahm Emanuel

Rahm Emanuel
Mayor

Judith Frydland

Judith Frydland
Commissioner