RECOMMENDATION TO ENTER INTO A CONTRACT FOR WORKFORCE SERVICES AND JOBS PLUS TECHNICAL ASSISTANCE

Presenter: Mary Howard, Chief Resident Services Officer

Recommendation
The Chief Executive Officer recommends that the Board of Commissioners of the Chicago Housing Authority (“CHA”) approve the execution of a contract with the Chicago Cook Workforce Partnership (“CCWP”) in an aggregate not-to-exceed amount of $1,840,000.00.

<table>
<thead>
<tr>
<th>Recommended Awardee</th>
<th>Two-Year Base Term Contract Value</th>
<th>Option Year Term 1 Contract Value</th>
<th>Option Year Term 2 Contract Value</th>
<th>Total Contract Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicago Cook Workforce Partnership</td>
<td>$920,000.00</td>
<td>$460,000.00</td>
<td>$460,000.00</td>
<td>$1,840,000.00</td>
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</tbody>
</table>

The Board delegates authority to the Chief Executive Officer to use her discretion to exercise the option terms. Each option term shall only be exercised individually, and at the time of the expiration of the prior contract term.

The requested action complies in all material respects with all applicable federal, state and local laws, and Chicago Housing Authority board policies. Staff have completed all necessary due diligence to support the submission of this initiative.

Funding
Resident Services Division Budget

Procurement Summary
In April 2019, CHA approved a non-competitive procurement (sole source) for CCWP services for a 5-year period. In May 2019, the Board approved the first one-year term for a not to exceed amount of $430,000. CHA is now requesting the Board’s approval of the remaining four years, which will align with the four-year Jobs Plus grant term.
CHA approved a non-competitive procurement (sole source) for CCWP services based on CCWP’s unique role as the fiscal agent, sub-recipient and administrative entity for the local workforce innovation area that provides public workforce services to Chicago and Cook County.

**Background**
The Chicago Cook Workforce Partnership was created in 2012 to provide workforce development services for the city of Chicago and Cook county, with targeted efforts in line with local jobs that are in demand and/or projected to be in demand. The CCWP mission is to create, promote, and effectively manage a network of workforce development organizations that designs innovative solutions to address business needs and prepares individuals for and connects them to career opportunities. CCWP is the local workforce authority designated by the U.S. Department of Labor and is the conduit for employers and job seekers.

CCWP services are impacted by state of Illinois workforce strategic planning elements, which includes analyses of the state’s economic conditions, workforce characteristics, and workforce development activities. These analyses drive the required vision and goals for the state’s workforce development system and align strategies for workforce development programs to support economic growth.

The contract with CCWP has allowed CHA to receive customized services and allows for flexibility to meet the needs of CHA residents. This includes allowing CHA residents to receive workforce services regardless of meeting eligibility requirements for public workforce services. Through this partnership, CCWP will enroll 600 CHA residents annually at multiple American Job Centers throughout Chicago. CHA residents can access services including, but not limited to, training and education through the Workforce Innovation and Opportunity Act (WIOA), career coaching, digital literacy, job search and job placement. Job search and job placement services are enhanced by the support of the CCWP Business Relations and Economic Development team, which is uniquely positioned to collaborate with other partners to leverage economic and workforce development strategies and resources.

CHA received notification of a four-year Jobs Plus grant award during February 2020, which will serve approximately 500 residents at Dearborn Homes during the grant term (up to eighty percent of work-able adults). Approximately six percent of the requested contract value is for Jobs Plus technical assistance, including participation in monthly Jobs Plus meetings, customized data analysis and leveraging WIOA training dollars, which will be provided by CCWP. The compensation for the Jobs Plus grant will ensure that an experienced CCWP team member can provide customized labor market analysis on a regular basis to enhance the Jobs Plus program design and allow for real-time adjustments based on market trends.

Respectfully Submitted:

______________________     _____________________
Mary Howard       James L. Bebley
Chief Resident Services Officer    Chief Operating Officer
RESOLUTION NO. 2020-CHA-

WHEREAS, the Board of Commissioners of the Chicago Housing Authority ("CHA") has reviewed the Board Letter dated May 19, 2020 entitled “RECOMMENDATION TO ENTER INTO A CONTRACT FOR WORKFORCE SERVICES AND JOBS PLUS TECHNICAL ASSISTANCE”.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CHICAGO HOUSING AUTHORITY:

THAT, the Board of Commissioners authorizes the Chief Executive Officer or her designee to execute a contract with the Chicago Cook Workforce Partnership ("CCWP") in an aggregate not-to-exceed amount $1,840,000.00 for a two-year base term and two (2) one-year option terms.

This award is subject to CCWP’s compliance with the CHA’s MBE/WBE/DBE, Section 3 hiring and insurance requirements.

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Angela Hurlock
Chairperson
Chicago Housing Authority