



**CHICAGO HOUSING
AUTHORITY™**

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Chief Operating Officer*

CHA PROJECT LABOR AGREEMENT

LETTER OF ASSENT INSTRUCTIONS

The Project Labor Agreement (PLA) between the Chicago Housing Authority and the Chicago & Cook County Building & Construction Trades Council was executed by the parties in the Summer of 2017. The PLA provides that any construction, demolition, rehab or renovation of any CHA property be performed a party who is, or willing to become, a signatory to certain collective bargaining agreements. The PLA is posted at <http://www.thecha.org/doing-business/section-3/>.

The exceptions to this requirement are: (1) the CHA Job Order Contracting program (JOC); (2) the CHA Task Order Competitive Contracting program (TOCC); and (3) Section 3 qualified and certified contractors hired as prime contractors or subcontractors on contracts not in excess of \$5,000,000, as evidenced by a Letter of Assent. The Letter of Assent is the documentation supporting exception (3). Developers and General Contractors are responsible for the Letter of Assent.

Developers or General Contractors, upon awarding work to a Section 3 Contractor pursuant to exception (3), must execute the Letter of Assent and have the letter executed by the Section 3 Contractor. The Developer or General Contractor must then forward the executed letter to the CHA for execution by the Chief Procurement Officer, Chicago Housing Authority, 60 East Van Buren Street, Chicago, Illinois 60605. Please copy the Chief Legal Officer. No further approvals are required.

After execution by the CHA, the Developer or General Contractor must forward a copy of the Letter of Assent to the Chicago & Cook County Building & Construction Trades Council, 1000 Burr Ridge Parkway #100, Burr Ridge, IL, 60527 (Attention: President).

The form of the Letter of Assent is attached and has been accepted by the member unions of the Chicago & Cook County Building & Construction Trades Council.

Chicago Housing Authority
60 E. Van Buren
12th Floor
Chicago, IL 60605

o 312-742-8500

www.thecha.org

Letter of Assent

Pursuant to Section 5.c. of Appendix C of the Project Labor Agreement (“PLA”), this Letter of Assent is hereby entered into between and among the Chicago Housing Authority (“CHA”), the Chicago & Cook County Building & Construction Trades Council (“CBTC”), and (Contractor/Sub-Contractor (“Contractor”)):

1. (Contractor) hereby affirms and the CHA hereby certifies that (Contractor) is a qualified and certified Section 3 Contractor and meets the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, and the governing regulations formed at 24 CFR 135.
2. (Contractor) has been hired as a (prime or Sub-Contractor) on the (insert project.) The aggregate value of the contract does not exceed \$5,000,000.
3. (Contractor) further states that it has not signed a collective bargaining agreement with a CBTC Union.
4. The parties agree that Paragraphs 4, 5, 6 and 7 of the PLA still apply to the aforementioned Project, notwithstanding the exclusion of the Contractor from the other requirements of the PLA.
5. The certified Contractor is not being awarded the work by the CHA under the Section 3 JOC or TOCC programs.
6. The parties agree that the foregoing satisfies the requirements of Section 5.c. of Appendix C of the PLA.

Executed this _____ day of _____, 20____.

§3 Contractor/§3 Sub-Contractor

Developer/General Contractor

Name: _____

Name: _____

By: _____

By: _____

Its: _____

Its: _____

Chicago Housing Authority

By: _____

Its: _____