



CHICAGO HOUSING
AUTHORITY

SMALL PURCHASE QUOTE REQUEST FORM

PART 1 – REQUESTOR AND SCOPE OF SERVICES INFORMATION

PROJECT TITLE	Cisco Smartnet Voice Renewal
REQUESTING DEPARTMENT / DIVISION	Information Technology Systems
RFQ RELEASED DATE	Thursday, November 17, 2022
QUOTE DUE DATE AND TIME	Monday, November 28, 2022 by 4:00 PM CST
PERFORMANCE PERIOD <small>Initial and Option Periods (if applicable)</small>	1 Year Term
NEED BY DATE	12/5/22
CONTACT PERSON NAME/EMAIL	Raymond Adams, Senior Procurement Specialist – Radams@thecha.org

PART 2 – SCOPE OF WORK

The Chicago Housing Authority’s Department of Information Technology Systems (ITS) is soliciting quotes from qualified and experienced firms interested in providing Cisco Smartnet Voice Maintenance & Support for a term of one (1) year. In the table below, please indicate if your business is M/W/DBE and/or Section 3 by identifying one or both categories.

Item	Quantity	Price/Rate	M/W/DBE and Section 3 Status
Collaboration Flex Plan 3.0	1		
Basic Support for Flex Plan	1		
EntW On-Premises Calling	950		
Session Manager (1)	1		
SRST Endpoints (1)	1900		
On-Premises Smart License - EA (1)	1140		
Access Smart License (1)	190		
Common Area Smart License (1)	475		
Unity Connection Smart License (1)	1140		
Emergency Responder Smart License (1)	2850		
Expressway Product Authorization Key (1)	1		
On-Premises & Partner Hosted Calling SW Bundle v12.5 (1)	1		
Cloud Device Registration Entitlement	1140		
Messaging Entitlement	1140		
File Storage Entitlement	22800		
Pro Pack for Cisco Control Hub Entitlement	1140		
Expressway Rich Media Session (1)	190		

All Quote Responses Must Be Typed.

The successful Respondent(s) will be required to submit mandatory CHA forms and affidavits within seven days of notice of award. The mandatory forms will be forwarded to the successful Respondents prior to contract award. Forms should be completed, signed, and notarized where required or marked "not applicable" where appropriate. The mandatory forms are:

- HUD 5369-C - Certifications and Representations of Offerors Non- Construction Contract
- Compliance Certification Form
- Contractors Affidavit
- Schedule A: M/W/DBE Utilization Plan
- Schedule C: Letter of Intent M/W/DBE and/or Section 3 Business Concern
- Economic Disclosure Statement Form
- HUD-50071 - Certification of Payments to Influence Federal Transactions
- Required Insurance Certificate (see **PART 5 - INSURANCE**)

Failure by the Respondent to provide such information within the allotted time will render the Respondent ineligible for award.

PART 3 – VENDOR INFORMATION

_____ (CORPORATE NAME ATTACHED TO FEDERAL TAX ID NUMBER) has thoroughly read RFQ ITS22 – Cisco Smartnet Voice Renewal and all associated Addenda (if applicable) and can provide the services as described at the offer submitted on this Quote Form.

CONTACT INFORMATION FOR CORPORATE OFFICIAL AUTHORIZED TO BIND RESPONDENT

DATE	
CORPORATE AUTHORIZED REPRESENTATIVE	
CORPORATE OFFICIAL E-MAIL ADDRESS	
COMPANY PHONE NUMBER	
COMPANY ADDRESS	
CORPORATE AUTHORIZED REPRESENTATIVE SIGNATURE	