CONTRACT NO. 12801

PROFESSIONAL SERVICES AGREEMENT

BETWEEN

THE CHICAGO HOUSING AUTHORITY

AND

LASALLE STAFFING INC.
D/B/A LASALLE NETWORK
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AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (hereinafter, “Agreement”) is entered into as of the 1st day of November 2021, by and between the CHICAGO HOUSING AUTHORITY (the “CHA”), a municipal corporation organized under the Illinois Housing Authority Act 310 ILCS 10/1 et seq., with offices at 60 E. Van Buren St., Chicago, Illinois and LASALLE STAFFING, INC. d/b/a LASALLE NETWORK, located at 200 North LaSalle Street, STE 2500, Chicago, Illinois 60601 (the “Contractor”). CHA and Contractor are referred to collectively as the “parties.”

RECITALS

WHEREAS, the CHA is engaged in the development and operation of safe, decent and sanitary housing throughout the City of Chicago for low income families in accordance with the United States Housing Act of 1937, 42 U.S.C. §1437 et seq.; regulations promulgated by the United States Department of Housing and Urban Development (“HUD”), and the Illinois Housing Authorities Act. 310 ILCS 10/1 et seq., as amended, and other applicable laws, regulations and ordinances; and

WHEREAS, the Board of Education of the City of Chicago, commonly known as Chicago Public Schools (the “Board” or “CPS”) issued Request for Qualifications Specification No. 19-2350029 for vendors to provide temporary staffing services throughout the Board’s offices, schools and facilities, pursuant to which the Board entered into that Master Services Agreement between the Board and LaSalle Staffing Inc d/b/a LaSalle Network (Contractor), effective as of March 23, 2020, followed by the First Renewal Agreement, entered into as of August 1, 2021 (collectively, the “City Agreement”);

WHEREAS, the City Agreement is attached hereto as Exhibit I, and is hereby incorporated by reference as if fully and originally set forth herein;

WHEREAS, the City Agreement was procured pursuant to an open and competitive solicitation;

WHEREAS, based on the CHA’s relationship to the Board as government agencies within the City of Chicago, the CHA desires to enter into its own agreement with Contractor, based on the Board’s decision to enter into the City Agreement with Contractor;

WHEREAS, the CHA and Contractor desire to enter into this Agreement to permit the CHA to utilize temporary staffing services provided by Contractor upon the same general terms, conditions and prices as established in the City Agreement, except as specifically modified by the terms herein (the “Services”); and

WHEREAS, the CHA and Contractor desire to fulfill their respective rights and obligations under this Agreement by modifying certain clauses of the City Agreement to achieve the appropriate reach, application and interpretation of applicable terms and conditions to CHA and Contractor without affecting in any way the rights or obligations of the Board or Contractor under the City Agreement.
NOW THEREFORE, in consideration of the mutual promises and the terms and conditions set forth herein, the CHA and Contractor agree as follows:

ARTICLE 1. INCORPORATION OF RECITALS

Section 1.01 Incorporation of Recitals

The recitals set forth above are incorporated by reference as if fully set forth herein.

Section 1.02 Incorporation of and Modification of the City Agreement

For the purposes of this Agreement and without otherwise affecting the terms, conditions or duration of the City Agreement, or the rights and obligations of the respective parties to the City Agreement, the CHA and Contractor agree that the general terms and provisions of the City Agreement (as applicable to the staffing services to be performed hereunder) are incorporated by reference as if fully set forth herein, except for any provisions which are specifically modified and/or superseded by the terms and conditions below. This Agreement shall have no effect (adverse or otherwise) upon the validity, duration or operation of the City Agreement. Furthermore, to fully effectuate the independent performance, operation and administration of this Agreement as a wholly separate agreement from the City Agreement, this Agreement shall be construed by the CHA and Contractor, and by any court, tribunal or other entity charged with enforcement or interpretation of this Agreement, harmoniously with the City Agreement to the fullest extent practicable. In the event of clear and irreconcilable conflict of a substantial and material nature between the terms of this Agreement and the City Agreement, the terms and conditions of this Agreement shall prevail and have precedence over the terms of the City Agreement.

All rights and duties generally applicable to or reserved to the Board under the City Agreement shall likewise be vested in the CHA for purposes of this Agreement. Furthermore, all rights and duties generally applicable to or reserved to Contractor under the City Agreement shall likewise be vested in Contractor for purposes of this Agreement. Additionally, with respect to any material clause or provision set forth in the City Agreement which has an analogous or equivalent term or provision under law or regulation that would apply to the parties to this Agreement, the equivalent law or provision shall be given full reasonable effect, without intending any material conflict or contradiction with the equivalent or comparable term, condition, law or regulation referenced in the City Agreement.

ARTICLE 2. CONTRACTOR’S DUTIES AND RESPONSIBILITIES

Section 2.01 Services to be Performed

A. Scope of Services

The services that Contractor shall provide during the term of the Agreement shall include, but not be limited to, provide staffing services as needed (hereinafter collectively referred to as the “Services”).
B. Statement of Work

The Services to be performed by Contractor during the term of the Agreement are more fully described Exhibit I-A, and in Exhibit A, Scope of Services to the City Agreement, which is attached hereto and incorporated by reference herein as Exhibit I.

C. Deliverables

In performing the Services, Contractor shall prepare and/or provide the deliverables required by the Agreement along with any other required work product that may consist of documents, data, studies, reports, findings or information in any form prepared or assembled either in hard copy or electronic media (hereinafter, collectively, “Deliverables”). The CHA reserves the right to reject Deliverables which in the reasonable judgment of the CHA do not adequately represent the intended level of completion or standard of performance, do not include relevant information or data, or do not include all documents specified in this Agreement, or reasonably necessary for the purposes for which the CHA made this Agreement with Contractor. The CHA will notify Contractor in writing of any deficiencies the CHA may identify involving a Deliverable.

Partial or incomplete Deliverables may be accepted for review only when required for a specific purpose and when consented to in advance by the CHA. Such Deliverables may not be considered as satisfying the requirements of this Agreement and partial or incomplete Deliverables shall in no way relieve Contractor of its commitments hereunder.

Section 2.02 Performance Standards

Contractor shall perform all Services required under this Agreement with the degree of skill, care and diligence normally shown by an entity performing services of a scope, purpose and magnitude comparable with the nature of the Services to be provided under this Agreement. Furthermore, Contractor shall perform or cause to be performed all Services required by the Agreement in accordance with the terms and conditions of this Agreement, in accordance with any federal, state and local laws, statutes, applicable to this Agreement, and to the satisfaction of the CHA. Contractor must at all times act in the best interests of the CHA consistent with the professional and fiduciary obligations assumed by it in entering into this Agreement and will assure timely and satisfactory rendering and completion of its Services, including but not limited to Deliverables. Specifically, all services shall be performed in accordance with applicable professional due care standards, and in accordance with the terms and conditions of this Agreement.

Contractor must assure that all Services which require the exercise of professional skills or judgment must be accomplished by professionals qualified and competent in the applicable discipline and appropriately licensed, if required by law. Contractor covenants with the CHA to furnish its best professional expertise and judgment in furthering the CHA’s interests. Contractor shall at all times use its best efforts to assure quality, timeliness, efficiency and creativity in rendering and completing the Services. Contractor agrees that performance of the Services in a satisfactory manner shall include quick response to the CHA’s needs. Accordingly, Contractor shall return all telephone calls and respond to all electronic mail on a timely basis within one (1) business day.
Section 2.03  **Key Personnel**

Thomas Gimbel, Chief Executive Officer, shall be responsible for supervising Contractor’s personnel and directing the Services to be performed during the term of the Agreement. Contractor retains the right to substitute key personnel with reasonable cause by giving written notice to the CHA, provided that the CHA shall have the right to approve such staff changes and said approval shall not be unreasonably withheld.

Section 2.04  **Non-Discrimination**


Section 2.05  **Section 3 and MBE/WBE Participation and Requirements**

Contractor has been granted a waiver of CHA’s MBE/WBE/DBE requirements. Vendor’s approved waiver is attached hereto as Exhibit III.

Section 2.06  **HUD’s General Conditions for Non-Construction Contracts**

HUD’s General Conditions for Non-Construction Contracts (HUD form 5370-C) (“General Conditions”), are attached hereto as Exhibit IV and incorporated by reference as if fully set forth herein. Contractor agrees to fully comply with the General Conditions. In the event of a conflict between the terms and conditions of the General Conditions and the terms and conditions of the Agreement, the terms and conditions of the Agreement shall control.

Section 2.07  **Ownership of Work Product, Documents, Records and Reports**

A. Contractor acknowledges that all Deliverables in any form including but not limited to, work papers, reports, spreadsheets, data, data-bases, documentation, training materials, drawings, photographs, film and all negatives, software, tapes and the masters thereof, prototypes, and other material, or other work product generated and assembled either in hard copy or by electronic media, pursuant to the work contracted for by the CHA
hereunder (hereinafter, “Work Product”) will belong solely to the CHA and Contractor will retain no rights therein. The Work Product is conclusively deemed by the parties as “works made for hire” within the meaning and purview of Section 101 of the United States Copyright Act, 17 U.S.C. §101 et seq. (hereinafter, “the Act”), and the CHA will be the copyright owner thereof and of all aspects, elements and components thereof in which copyright can subsist.

To the extent the Work Product does not qualify as “work made for hire,” Contractor hereby irrevocably grants, conveys, bargains, sells, assigns, transfers and delivers to the CHA, its successors and assigns, all right, title and interest in and to the copyrights and all U.S. and foreign copyright registrations, copyright applications and copyright renewals therefor, and other intangible, intellectual property embodied in or pertaining to the Work contracted for under this Agreement, free and clear of any liens, claims or other encumbrances, to the fullest extent permitted by law. Contractor will execute assignments in the forms attached if requested by the CHA, without additional compensation. Contractor will document all work performed for the CHA and will turn such documentation over to the CHA on completion of Contractor’s services hereunder or earlier, if requested by the CHA. Contractor will make no use of the Work Product generated during the course of its work for the CHA during or after the term of this Agreement except to perform the work requested by the CHA.

To the extent the CHA is unable to effectively or economically use the Work Product without also using rights which are the subject of patent applications, patents, copyrights or other statutory protection owned by Contractor, Contractor grants to the CHA, a royalty-free, irrevocable, worldwide, nonexclusive license to make, have made, sell, use, reproduce, disclose, and publish such rights as necessary to fully utilize the Work Product.

In addition, Contractor agrees that it will not do anything contrary to the CHA’s ownership in the Work Product or which might impair the value of such ownership. Contractor agrees to cooperate with the CHA in executing all documentation requested by the CHA to enable the CHA to perfect its right in and to the Work Product.

B. All Work Product and CHA Documents provided to, or prepared or assembled by Contractor in connection with the performance of Contractor’s Services under this Agreement shall be the property of the CHA. Contractor shall establish precautions against the destruction of all such CHA Documents and shall be responsible for any loss or damage to the CHA Documents while in Contractor’s possession or use and Contractor shall be responsible for restoring such CHA Documents at its sole expense. Except as provided above, if any CHA Documents destroyed while in Contractor’s possession are not restorable, Contractor shall be responsible for any loss suffered by the CHA on account of such loss or damage.

C. Contractor shall deliver or cause to be delivered all Work Product and/or CHA Documents, including, but not limited to, all Deliverables prepared for the CHA under the Agreement, to the CHA promptly in accordance with the time limits prescribed in the Agreement, or if no time limit is specified, then upon reasonable demand thereof or upon termination or completion of Contractor’s Services or expiration of the Agreement hereunder. In the event of the failure by Contractor to make such delivery, then and in that event, Contractor shall pay to the CHA any damages the CHA may sustain by reason thereof. Contractor
shall maintain all CHA Documents not previously delivered to the CHA for a period of three (3) years after final payment made in connection with the Agreement.

D. Contractor shall maintain its books, records, documents, and other materials related to the performance of the Agreement for a period of three (3) years following the expiration or termination of the Agreement and after final payment has been made and all other pending matters are closed, and adopt accounting procedures and practices sufficient to reflect properly all costs of whatever nature claimed to have been incurred or anticipated to be incurred for or in connection with the performance of Contractor’s Services under the Agreement. Contractor shall maintain its accounting system, books and records in a manner that complies with generally accepted accounting principles (“GAAP”), consistently applied throughout.

E. The provisions of Section 2.07 shall survive the expiration or termination of the Agreement.

F. Contractor shall flow down the provisions of this Section 2.07 titled “Ownership of Work Product, Documents, Records and Reports” to its subcontractors at every tier.

Section 2.08 Audit Requirement

The CHA retains an irrevocable right to independently or, through a third party, audit Contractor’s books and records pertaining to this Agreement and disallow any inappropriate billings upon written notice to Contractor. In the event of a disallowance, Contractor shall refund the amount disallowed to the CHA.

Section 2.09 Confidentiality

Contractor agrees that all Deliverables, reports, documents or other information prepared or assembled by, or received or encountered by Contractor, its employees, agents and subcontractors pursuant to this Agreement are to remain confidential (“Confidential Information”). Further, Contractor agrees that such Confidential Information shall not be made available to any individual or organization other than the CHA, HUD or courts of competent jurisdiction or administrative agencies pursuant to a subpoena without the prior written approval of the CHA. In the event Contractor is presented with a subpoena regarding such Confidential Information, which may be in Contractor’s possession by reason of this Agreement, Contractor must immediately give notice to the CHA’s Chief Executive Officer and General Counsel with the understanding that the CHA will have the opportunity to contest such process by any means available to it before the Confidential Information is submitted to a court or other third party. Contractor, however, is not obligated to withhold the delivery of such Confidential Information beyond the time ordered by the court or administrative agency, unless the subpoena or request is quashed or the time to produce is otherwise extended. Contractor agrees that Section 2.09 of the Agreement shall survive the termination of the Agreement.

Section 2.10 Subcontracts and Assignments

Unless otherwise provided for herein, Contractor shall not subcontract, assign, delegate or otherwise transfer all or any part of its obligations under this Agreement or any part hereof without the prior written approval of the CHA. The absence of such prior written approval shall void the
attempted subcontracting, assignment, delegation or transfer and shall have no legal effect on the Services or this Agreement.

Contractor shall not transfer or assign, in whole or in part, any funds or claims due or which may become due under this Agreement without the prior written approval of the CHA. Any attempted transfer or assignments of any contract funds, either in whole or in part, or any interest therein, which shall be due or to become due to Contractor, without the prior written approval of CHA shall be void and of no legal effect. The CHA expressly reserves the right to assign or otherwise transfer all or any part of its rights or interests hereunder.

Section 2.11 Patents and Copyrights

The CHA reserves an exclusive, perpetual and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use for CHA or HUD purposes, including, but not limited to, commercial exploitation: (a) the copyright or patent in any work developed or discovered in the performance of the Services under this Agreement, and (b) any rights of copyright or patent of which Contractor purchases ownership with funds awarded pursuant to this Agreement for the purpose of meeting the objectives of this Agreement.

Section 2.12 Religious Activities

In connection with the Services to be provided under this Agreement, Contractor agrees:

A. That it shall not discriminate against any person on the basis of religion and shall not limit employment or give preference in employment to persons on the basis of religion; and

B. That it shall not discriminate when rendering the Services hereunder against any person on the basis of religion and shall not limit such Services or give preference to persons on the basis of religion.

Section 2.13 Drug-Free Workplace

Contractor shall establish procedures and policies to promote a “Drug-Free Workplace.” Further, Contractor shall notify all employees of its policy for maintaining a “Drug-Free Workplace,” and the penalties that may be imposed for drug abuse violations occurring in the workplace. Further, Contractor shall notify the CHA if any of its employees are convicted of a criminal drug offense in the workplace no later than ten (10) days after such conviction.

Section 2.14 Force Majeure

Notwithstanding any other provision in this Agreement, Contractor shall not be liable or held responsible for any failure to perform or for delays in performing its obligation under the Agreement, including but not limited to, the scope of services set forth hereunder which result from circumstance or causes beyond Contractor’s reasonable control, including without limitation, fire or casualty, acts of God, strikes or labor disputes, war or violence, or any lay, order or requirement of any government agency or authority.
Section 2.15  **CHA Inspector General**

It is the duty of Contractor and its subcontractors to cooperate with the CHA Inspector General in any investigation or hearing undertaken. All of Contractor’s subcontracts must include this provision and require agreement and compliance with the same.

Section 2.16  **Compliance with CHA Policies**

Contractor shall comply with the applicable provisions of all CHA policies including, but not limited to:

- Ethics Policy
- Local Transportation & Mileage Reimbursement Policy
- CHA Travel Guidelines
- General Business Expense Policy
- Minimum Wage Policy
- Social Security Number Privacy and Protection Policy

**ARTICLE 3. TERM OF AGREEMENT**

Section 3.01  **Term of Agreement**

The term of this Agreement is for the one-year period of November 8, 2021 through November 7, 2022, or until the Agreement is terminated in accordance with its terms, whichever occurs first.

Section 3.02  **Contract Extension Options**

The CHA, at its sole discretion, may extend this Agreement for one (1) additional one-year option period. Any extension shall be under the same terms and conditions as this original Agreement. The Agreement shall be modified to reflect the time extension in accordance with the provisions of Section 9.03 of this Agreement. CHA shall notify Contractor thirty (30) days in advance of the expiration of the base term, or any extended term, as the case may be, of its intent to exercise its option.

Section 3.03  **Timeliness of Performance**

Contractor shall use its best efforts to provide the Services and Deliverables within the time limits required under this Agreement, or from time to time as otherwise required by the CHA. Contractor and the CHA acknowledge that deadlines for certain Services provided for in this Agreement may be dictated by the requirements of agencies or events outside the control of the CHA and Contractor, and the failure by Contractor to meet deadlines may result in economic or other significant losses to the CHA. Therefore, except to the extent that Contractor’s inability to meet its deadlines is caused by the delay due to the CHA, by acts of God or other events outside the control of Contractor, **TIME IS OF THE ESSENCE**, so that failure to perform in a timely manner shall be considered a material breach of the Agreement.
ARTICLE 4. COMPENSATION AND PAYMENT

Section 4.01 Compensation

During the one-year base term of the Agreement, the total compensation available to be paid to Contractor, for Services performed satisfactorily under this Agreement, shall be an amount not-to-exceed One Hundred Seventy-Five Thousand and 00/100 Dollars ($175,000.00). Contractor agrees not to perform, and waives any and all claims for payment of work, materials, expenses, resources or other claims which would result in billings beyond this amount. It is mutually understood and agreed by the parties that the above agreed upon compensation amount, which includes all reimbursable expenses, is the only compensation provided for in this Agreement and there will be no additional, costs, fees or other type of profit allowable or paid under this Agreement without an express written amendment to the Agreement authorizing said additional work or expenses. Contractor acknowledges an affirmative duty to monitor its performance and billings to ensure that the scope of work is completed within the previously agreed compensation amount.

Compensation payable under this Agreement for Contractor’s Services shall be as follows:

Base Salaries up to $100K
Minimum of 399 hours through LaSalle Network
Flat fee conversion to permanent of $8,000.00

Base Salaries above $100k
Minimum of 399 hours through LaSalle Network
Flat fee conversion to permanent of $12,000.00

Section 4.02 Payment

Contractor shall submit an invoice within ten (10) business days after the end of each month during the term of this Agreement. Each invoice shall contain back-up information as required by the CHA, including but not limited to, a brief description of the services provided during the invoice period. The CHA shall not be required to give approval or make payments pursuant to a submitted invoice unless the information required to be included with the invoice, or that has been specifically requested by the CHA, and all the reporting requirements and Deliverables as set forth in this Agreement, or other reasonable and written requests by CHA for additional information, have been met. Invoices shall be directed to: Chicago Housing Authority, Accounts Payable, 60 E. Van Buren Street, 10th Floor, Chicago, Illinois 60605.

CHA will make commercially reasonable efforts to make payment for services rendered under this Agreement within thirty (30) days after receipt and approval of each invoice submitted. All invoices shall be subject to review and approval by the CHA. If the CHA objects to all or any portion of any invoice, it shall notify Contractor of its objection in writing and both parties shall make every effort to settle the disputed portion of the invoice. Notwithstanding the foregoing, the CHA may, at its option, pay the undisputed portion of any invoice without being deemed to have accepted the disputed portion. All disputes regarding invoices shall be handled in accordance with the paragraph no. 7 of the General Conditions.
Section 4.03  Non-Appropriation

Funding for this Agreement is subject to: (1) availability of federal funds from HUD, (2) the approval of funding by the CHA’s Board of Commissioners, and (3) Contractor’s satisfactory performance of this Agreement. Furthermore, in the event that no funds or insufficient funds are appropriated and budgeted or appropriated funds are rescinded by Congress in any fiscal period of the term of this Agreement for payments to be made under this Agreement, then the CHA may notify Contractor of such occurrence and this Agreement shall terminate on the earlier of the last day of the fiscal period for which sufficient appropriation was made or whenever the funds appropriated for payment under this Agreement are exhausted.

ARTICLE 5. DISPUTES

Section 5.01  Disputes

In the event of a dispute between the CHA and Contractor involving this Agreement, both parties will attempt to negotiate a resolution. If the parties cannot resolve the dispute through negotiation, either party shall, unless otherwise set forth herein, submit the dispute in writing to CHA’s Director of Procurement and Contracts in accordance with the provision set forth in Paragraph No. 7 of the HUD General Conditions for Non-Construction Contracts (Exhibit IV).

ARTICLE 6. RISK MANAGEMENT

Section 6.01  Insurance

Contractor agrees to comply with and meet or exceed all of CHA’s insurance requirements that are set forth in Exhibit V, which is attached hereto and incorporated by reference as if fully set forth herein.

Section 6.02  Indemnification

Contractor agrees to protect, defend, indemnify, keep, save, and hold the CHA, its officers, officials, employees and agents and contractors free and harmless from and against any and all liabilities, losses, penalties, damages, settlements, environmental liability, costs, charges, professional fees, including attorney fees, or other expenses or liabilities of every kind, nature and character arising out of or relating to any and all claims, liens, demands, obligations, actions, suits, judgments or settlements, proceedings or causes of action of every kind, nature and character (collectively, “Claims”) in connection with or arising directly or indirectly out of this Agreement and/or the acts and omissions of Contractor, its agents, employees, and subcontractors, including but not limited to, the enforcement of this indemnification provision. Without limiting the foregoing, any and all such Claims, relating to personal injury, death, damage to property, defects in material or workmanship, actual or alleged infringement of any patent, trademark, copyright or any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. Contractor further agrees to investigate, handle, respond to, provide defense for and defend all suits for any and all Claims at its sole expense and agrees to bear all the costs and expenses related thereto, even if the Claims are considered groundless, false or fraudulent.
To the extent permissible by law, Contractor waives any limits on Contractor’s liability that it would otherwise have by virtue of the Workers Compensation Act or any other law or judicial decision (specifically Kotecki v. Cyclops Welding Corporation, 146 Ill.2d 155 (1991)).

The CHA shall have the right, at Contractor’s expense, to participate in the defense of any suit, without relieving Contractor of any of its obligations under this indemnity provision. Contractor expressly understands and agrees that the requirements set forth in this indemnity to protect, defend, indemnify, keep, save and hold the CHA free and harmless are separate from and not limited by Contractor’s responsibility to obtain, procure and maintain insurance pursuant to any other section of this Agreement. Further, the indemnities contained in this section shall survive the expiration or termination of this Agreement.

ARTICLE 7. EVENTS OF DEFAULT, REMEDIES, TERMINATION, RIGHT TO OFFSET, SUSPENSION

Section 7.01 Events of Default Defined

Each of the following shall constitute an event of default:

A. Any material misrepresentation, whether negligent or willful and whether in the inducement or in the performance, made by Contractor to the CHA.

B. Contractor’s failure to perform any of its obligations under this Agreement including, but not limited to, the following:

1. Failure to perform the Services with sufficient personnel or with sufficient material to ensure the performance of the Services or due to a reason or circumstance within Contractor’s control;

2. Failure to meet any of the performance standards set forth in this Agreement;

3. Failure to perform the Services in a manner reasonably satisfactory to the CHA, or inability to perform the Services satisfactorily as a result of insolvency, filing for bankruptcy or assignment for the benefit of creditors;

4. Failure to promptly re-perform within a reasonable time Services or Deliverables that were rejected as erroneous or unsatisfactory;

5. Discontinuance of the Services for reasons or circumstances not beyond Contractor’s control;

6. Failure to comply with a material term of this Agreement, including, but not limited to, the provisions concerning compliance with HUD regulations, insurance and nondiscrimination; and
7. Any other acts specifically and expressly stated in this Agreement as constituting an event of default.

8. Failure to cooperate with the CHA Inspector General in any investigations, audits, reviews, inspections or hearings.

C. Any change in majority ownership or majority control of Contractor without the prior written approval of the CHA, which written approval shall not be unreasonably withheld.

D. The filing of a voluntary petition of bankruptcy or insolvency or a petition for reorganization under any bankruptcy law by Contractor;

E. The consent to an involuntary petition in bankruptcy or the failure of Contractor to have vacated within ninety (90) days from the date of entry thereof any order approving an involuntary petition;

F. The entering of an order, judgment or decree by any court of competent jurisdiction, on the application of a creditor, adjudicating Contractor bankrupt or insolvent or approving a petition seeking reorganization or appointing a receiver, trustee or liquidator of all or a substantial part of such party’s assets, and such order, judgment or decree continuing unstayed and in effect for a period of one hundred twenty (120) consecutive days.

G. Contractor’s default under any other agreement it may presently have or may enter into with the CHA during this Agreement. Contractor acknowledges and agrees that in the event such default cannot be reasonably cured within thirty (30) calendar days after notice, the CHA may, at its sole option, declare Contractor in default. Whether to declare Contractor in default is within the sole discretion of the CHA and neither that decision nor the factual basis for it is subject to review or challenge under the disputes provision of this Agreement. Written notification of the default, and any intention of the CHA to terminate the Agreement, shall be provided to Contractor and such decision shall be final and effective upon Contractor’s receipt of such notice pursuant to Article 10. Upon the giving of such notice, the CHA may invoke any or all of the following remedies:

Section 7.02 Remedies

Within five (5) business days after Contractor has been provided written notice from CHA of the occurrence of each default, Contractor shall provide a statement setting forth the actions that Contractor has taken and/or proposes to take with respect to curing the default, and an estimated time period within which Contractor anticipates being able to cure the default.

Absent an agreed-upon time frame to cure an event of default, Contractor shall be given thirty (30) calendar days to cure each event of default following CHA’s notice. If Contractor fails to cure such default within thirty (30) calendar days after receipt of written notice, or Contractor has failed to commence and continue diligent efforts to cure such default within thirty (30) days, in the event such default cannot be reasonably cured within thirty (30) calendar days after notice, the CHA may, at its sole option, declare Contractor in default. Whether to declare Contractor in default is within the sole discretion of the CHA and neither that decision nor the factual basis for it is subject to review or challenge under the disputes provision of this Agreement. Written notification of the default, and any intention of the CHA to terminate the Agreement, shall be provided to Contractor and such decision shall be final and effective upon Contractor’s receipt of such notice pursuant to Article 10. Upon the giving of such notice, the CHA may invoke any or all of the following remedies:
A. The right to terminate this Agreement as to any or all of the Services yet to be performed effective at a time specified by the CHA.

B. The right to pursue any and all remedies, legal and/or equitable, available to the CHA.

C. The right to withhold all or any part of Contractor’s compensation hereunder with respect to Services not completed in accordance with the terms hereof prior to the termination of this Agreement.

D. The right to deem Contractor non-responsible in future contracts to be awarded by the CHA.

E. The right to take over and complete the Services or any part thereof as agent for and at the cost of contractor, either directly or through others.

If the CHA considers it to be in its best interests, it may elect not to declare default or to terminate the Agreement hereunder. The parties acknowledge that this provision is solely for the benefit of the CHA and that if the CHA permits Contractor to continue to provide the Services despite one or more events of default, Contractor shall in no way be relieved of any of its responsibilities, duties or obligations under this Agreement nor shall the CHA waive or relinquish any of its rights.

The remedies under the terms of this Agreement are not intended to be exclusive of any other remedies provided, but each and every such remedy shall be cumulative and shall be in addition to any other remedies, existing now or hereafter, at law, in equity or by statute. No delay or failure to exercise any right or power accruing upon any event of default or acquiescence therein shall be deemed as a waiver of such right or power, and every such right and power may be exercised from time to time and as often as may be deemed expedient.

Section 7.03 Termination for Convenience

The CHA may terminate this Agreement, or all or any portion of the Services to be performed under it, at any time by written notice from the CHA to Contractor when the Agreement may be deemed to be no longer in the best interests of the CHA. If the CHA elects to terminate the Agreement in full, all Services to be performed hereunder shall cease effective ten (10) calendar days after the date written notice has been provided unless such other date is specified in the notice of termination. Contractor shall continue to render the services until the effective date of termination. No cost incurred by Contractor after the effective date of termination shall be allowed. Subject to performance within the requisite performance standards and audits of invoices as set forth above, the CHA shall pay to Contractor on a pro-rata basis, costs incurred for Services rendered through the date of termination. This Section 7.03 is not subject to Article 5 of this Agreement.

Contractor shall flow down the provisions of Section 7.03 in all of its contracts with its subcontractors, if any.
Section 7.04  Suspension

The CHA may at any time request that Contractor suspend its Services, or any part thereof, by giving ten (10) days prior written notice to Contractor or upon no notice in the event of an emergency. No costs incurred after the effective date of such suspension shall be allowed. Contractor shall promptly resume its performance of such Services under the same terms and conditions as stated herein upon written notice by the CHA (Director of Procurement and Contracts).

Section 7.05  No Damages for Delay

Contractor agrees that it shall make no claims against the CHA for damages, charges, interest, additional costs or fees incurred by reason of delays or suspension of work caused by the CHA in the performance of its obligations under this Agreement. Contractor’s sole and exclusive remedy for delays or suspension of work caused by the CHA is an extension of time equal to the duration of delay or suspension to allow Contractor to perform its obligation under this Agreement.

Section 7.06  Right to Offset

To the extent permitted by applicable law:

A.  In connection with performance under the Agreement, the CHA may offset any incremental costs and other damages the CHA incurs in any and all of the following circumstances:

   i.  If the CHA terminates the Agreement for default or any other reason resulting from Contractor’s performance or non-performance;

   ii. If the CHA exercises any of its remedies under Section 7.02 of the Agreement;

   iii. If the CHA has any credits due or has made any overpayments under the Agreement.

The CHA may offset these incremental costs and any other damages by use of any payment due for Services completed before the CHA terminated the Agreement or before the CHA exercised any remedies. If the amount offset is insufficient to cover those incremental costs and other damages, Contractor shall be liable for and must promptly remit to the CHA the balance upon written demand for it. The right to offset is in addition to and not a limitation of any other remedies available to the CHA.

B.  Without breaching this Agreement, the CHA may set off a portion of the compensation due under this Agreement in an amount equal to the amount of any liquidated or un-liquidated damages or claims that the CHA has against Contractor arising out of any other agreements between the CHA and Contractor or otherwise unrelated to this Agreement. If and when the CHA’s claims against Contractor are finally adjudicated in a court of competent jurisdiction or otherwise resolved, the CHA will reimburse Contractor to the extent of the amount the CHA has offset against this Agreement inconsistently with the determination or resolution.
ARTICLE 8. WARRANTIES, REPRESENTATIONS AND SPECIAL CONDITIONS

Section 8.01  Warranties, Representations and Covenants

In connection with the execution of this Agreement, Contractor warrants and represents to CHA:

A. That it is financially solvent; and that it and each of its employees or agents of any tier are competent to perform the Services required under this Agreement; and that Contractor is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated herein.

B. That no officer, agent or employee of the CHA is employed by Contractor or has a financial interest directly or indirectly in this Agreement or the compensation to be paid hereunder, except as may be permitted in writing by the CHA and HUD, and that no payment, gratuity or offer of employment shall be made in connection with this Agreement by or on behalf of Contractor to any employee of the CHA; and Contractor further acknowledges that any agreement entered into, negotiated or performed in violation of any of the provisions set forth herein shall be voidable as to the CHA.

C. That Contractor and its subcontractors, if any, are not in default at the time of the execution of this Agreement, or deemed by the CHA’s Director of Procurement and Contracts to have, within the last five (5) years, been found to be in default on any contract awarded by the CHA.

D. That, except only for those representations, statements, or promises expressly contained in this Agreement, and any exhibits attached hereto and incorporated by reference herein, no representation, statement or promise, oral or in writing, or of any kind whatsoever, by the CHA, its officials, officers, agents, or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor.

E. That Contractor has carefully examined and analyzed the provisions and requirements of this Agreement and that it understands the nature of the Services required;

F. That Contractor acknowledges that the CHA, in its selection of Contractor to perform the Services hereunder, materially relied upon Contractor’s Proposal, that the Proposal was accurate at the time it was made and that no material changes in it have been nor will be made without the express consent of the CHA;

G. That except only for those representations, statements, or promises expressly contained in this Agreement, and any exhibits attached hereto and incorporated by reference herein, no representation, statement or promise, oral or in writing, or of any kind whatsoever, by the CHA, its officials, officers, agents, or employees, has induced Contractor to enter into this Agreement or has been relied upon by Contractor.

H. That Contractor and, to the best of its knowledge, its subcontractors are not in violation of the provisions of 18 U.S.C. § 666 (a)(2) and other Federal criminal laws applicable to public contracts funded with federal government funds, the Illinois Criminal Code, 720...
ILCS 5/33E-1 et seq. (1989), as amended; and the CHA’s Ethics Policy, as amended and during the term of the Agreement will not violate the provisions of such laws and policies.

I. That Contractor has disclosed any and all relevant information to the CHA and Contractor understands and agrees that any certification, affidavit or acknowledgment made under oath or failure to disclose in connection with this Agreement is made under penalty of perjury and, if false, is also cause for termination of this Agreement.

J. That Contractor is a duly organized and validly existing corporation under the laws of the State of Illinois and has and will continue to have at all times during the term of this Agreement, all licenses necessary to render the Services required hereunder.

K. That Contractor has the power and authority to enter into and perform all of its obligations under this Agreement, and that this Agreement, when executed will constitute the duly authorized, valid and legally binding obligation of Contractor.

Section 8.02 Joint and Several Liability

In the event that Contractor, or its successors or assigns, if any, is comprised of more than one individual or other legal entity (or a combination thereof), then and in that event, each and every obligation or undertaking herein stated to be fulfilled or performed by Contractor shall be the joint and several obligation or undertaking of each individual or other legal entity.

Section 8.03 Business Documents and Contractor’s Affidavit

Contractor shall provide to the CHA evidence of its authority to conduct business in the State of Illinois, including without limitation, registrations of assumed names or limited partnerships and certifications of good standing with the Office of the Secretary of the State of Illinois. Contractor’s Affidavit (Exhibit VI) and Equal Employment Opportunity Compliance Certificate (Exhibit VII) are attached hereto and are incorporated by reference as if fully set forth herein. Contractor shall at all times comply with, and be in compliance with Contractor’s Affidavit and the Equal Employment Opportunity Certificate.

Section 8.04 Conflict of Interest

A. No member of the governing body of the CHA or other units of government and no other officer, employee, or agent of the CHA or other unit of government who exercises any functions or responsibilities in connection with the Services to which this Agreement pertains, shall have any personal interest, direct, or indirect, in this Agreement. No member of or delegate to the Congress of the United States or the Illinois General Assembly or CHA employee shall be entitled to any share or part of this Agreement or to any financial benefit to arise from it.

B. Contractor covenants that it and its employees, or sub-contractors, presently have no interest and shall acquire no interest, direct or indirect, in this Agreement which would conflict in any manner or degree with the performance of the Services hereunder. Contractor further covenants that during the performance of this Agreement, no person having any such interest shall be employed. Contractor agrees that if the CHA determines that any of Contractor’s services for others conflict with the Services that Contractor is to
render for the CHA under this Agreement; Contractor shall terminate such other services immediately upon request of the CHA.

C. Additionally, pursuant to the conflict of interest requirements in 2 C.F.R. §200.318 (c), no person who is an employee, agent, Contractor, officer, or appointed official of the CHA and who exercises or has exercised any functions or responsibilities with respect to HUD assisted activities, or who is in a position to participate in a decision making process or gain inside information with regard to HUD activities, may obtain a financial interest or benefit from the activity, or have an interest in any contract, subcontract, or agreement with respect thereto, or the proceeds hereunder, either for himself or herself or for those whom he or she has family or business ties, during his or her tenure or for one year thereafter.


Section 8.05 Non-Liability of Public Officials

No official, employee or agent of the CHA shall be personally liable to Contractor or Contractor’s successor in interest for: (i) any default or breach by the CHA under this Agreement, (ii) any fee due to Contractor or Contractor’s successor in interest or (iii) any other obligation arising under this Agreement.

Section 8.06 Independent Contractor

Contractor and the CHA recognize that Contractor is an independent contractor and not an employee, agent, partner, joint venturer, covenantor, or representative of the CHA and that CHA will not incur any liability as the result of Contractor’s actions. Contractor and its employees, representatives, and agents shall at all times represent and disclose that they are independent contractors of the CHA and shall not represent to any third party that they are an employee, agent, covenantor, or representative of the CHA. The CHA shall not be obligated to withhold any funds from Contractor for tax or other governmental purposes, with respect to its employees, agents, representative or subcontractors. Contractor and its employees, representatives, and agents shall not be entitled to receive any employment benefits offered to employees of the CHA including workers’ compensation insurance coverage.

ARTICLE 9. GENERAL CONDITIONS

Section 9.01 Entire Agreement

This Agreement and the Exhibits attached hereto shall constitute the entire agreement between the parties hereto relating to the subject matter hereof and no other warranties, inducements, considerations, covenant, conditions, promises or interpretations shall be implied between the parties that are not set forth herein. In the event of a conflict between the Agreement and any Exhibits that have been incorporated by reference, the terms of the Agreement shall control.
Section 9.02  Counterparts

This Agreement may be executed in several identical counterparts, each of which shall be deemed an original and constitute one Agreement binding on the parties hereto. Return of this document by electronic transmission bearing the signature of a party hereto constitutes the execution and acceptance of such party. This agreement may be executed via DocuSign or other electronic signature software, which shall be deemed an original.

Section 9.03  Amendments

No changes, amendments, modifications, or discharge of this Agreement, or any part thereof, shall be valid unless in writing and signed by the authorized agent of Contractor and by the CEO of the CHA or his/her respective designees. The CHA shall incur no liability for additional Services without a written amendment to this Agreement pursuant to this Section.

Whenever in this Agreement Contractor is required to obtain prior written approval, the effect of any approval which may be granted pursuant to Contractor’s request shall be prospective only from the later of the date approval was requested or the date on which the action for which the approval was sought is to begin. In no event may approval apply retroactively to a date before the approval was granted.

Section 9.04  Compliance with All Laws and Regulations


B.  Contractor shall take such actions as may be necessary to comply promptly with any and all governmental orders imposed by any duly constituted government authority whether imposed by Federal, state, county or municipal authority.
Section 9.05  Deemed Inclusion

Provisions required by applicable federal, state, county or municipal law, statutes, ordinances, rules, regulations or executive orders to be included in this Agreement are deemed inserted in this Agreement whether or not they appear in the Agreement or, upon application of either party, the Agreement shall be amended to make this insertion; however, in no event shall the failure to insert the required provisions before or after the Agreement is signed prevent its enforcement.

Section 9.06  Severability

If any provisions of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case in any jurisdiction or in all cases because it conflicts with any other provision or provisions hereof or of any constitution, statute, ordinance, rule of law or public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstances, or of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses or sections contained in this Agreement shall not affect the remaining portions of this Agreement or any part thereof.

Section 9.07  Jurisdiction

This Agreement shall be governed as to performance and interpretation in accordance with the laws of the State of Illinois. Contractor hereby irrevocably submits itself to the original jurisdiction of those courts located within the County of Cook, State of Illinois, with regard to any controversy arising out of, relating to, or in any way concerning the execution or performance of this Agreement. Contractor agrees that service of process on Contractor may be made, at the option of the CHA, either by registered or certified mail addressed to the applicable office as provided for in this Agreement and to the office actually maintained by Contractor, or by personal delivery on any managing partner, partners and principals of Contractor. If Contractor brings any action against the CHA concerning this Agreement, the action shall only be brought in those courts located within the County of Cook, State of Illinois.

Section 9.08  Interpretation

Any headings of this Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of any gender shall be deemed and construed to include correlative words of the other genders. Words importing the singular number shall include the plural number and vice versa, unless the context shall otherwise indicate. All references to any exhibit or document shall be deemed to include all supplements and/or amendments to any such exhibits or documents entered into in accordance with the terms and conditions hereof and thereof. All references to any person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligations of such persons or entities in accordance with the terms and conditions of this Agreement.
Section 9.09 **Assigns**

All of the terms and conditions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors, transferees and assigns.

Section 9.10 **Cooperation and Duties Upon Termination**

Contractor agrees at all times to cooperate fully with the CHA and to act in the CHA’s best interests. If this Agreement is terminated for any reason, or if it is to expire on its own terms, Contractor shall make every effort to assure an orderly transition to another Contractor, the uninterrupted provision of Services during any transition period and shall otherwise comply with the reasonable requests and requirements of the CHA in connection with the termination or expiration of this Agreement.

Upon expiration or termination of this Agreement for any reason:

(a) Contractor will immediately deliver to CHA, at no cost to CHA, all books and records maintained by it pursuant to this Agreement and do all that is reasonably necessary to facilitate the orderly transition of the Services;

(b) Contractor shall be responsible for losses incurred by CHA as a result of Contractor’s failure to maintain or provide records required to be maintained under this Agreement.

(c) Contractor shall use best efforts to transition to any successor Contractor all contracts, leases, or other agreements Contractor entered into under or pursuant to the terms of this Agreement. The responsibility of such transition belongs solely to Contractor and Contractor agrees that it will not attempt to hold the CHA accountable for any contracts, leases or other agreements that Contractor entered into for any reason. Contractor further accepts responsibility for paying all of CHA’s costs, including reasonable attorney’s fees, for any action that arises against the CHA regarding the contracts, leases or agreements entered into by Contractor under this Agreement.

(d) Contractor shall flow down the terms of this Section 9.10 to all its contracts associated with the Services and shall assure no interruption of Services.

Section 9.11 **Waiver**

Whenever under this Agreement the CHA, by a proper authority, expressly waives Contractor’s performance in any respect or expressly waives a requirement or condition to either the CHA’s or Contractor’s performance, the waiver so granted, shall only apply to the particular instance and shall not be deemed a waiver forever or for subsequent instances of the performance, requirement or condition. No such waiver shall be construed as a modification of the Agreement regardless of the number of times the CHA may have waived the performance of a requirement or condition.

Contractor shall flow down the following provisions of the Agreement and General Conditions to its contracts with subcontractors: Section 2.04, Section 2.05, Section 2.06, Section 2.07, Section 2.08, Section 2.09, Section 2.10, Section 2.11, Section 2.12, Section 2.13, Section 2.14, Section 2.15, Section 2.16, Section 7.03, Section 7.03, Section 7.04, and Section 9.04 of the Agreement and paragraph numbers 2, 3, 4, 5, 6, 10, 11, 12, 13, 14, 15, 16, 17, 20, 21 and 22 of the General Conditions.

ARTICLE 10. COMMUNICATION AND NOTICES

Section 10.01 Communication Between the Parties

All verbal and written communication, including required reports and submissions between Contractor and the CHA shall be through CHA’s Human Resources, 60 E. Van Buren St., 8th Floor, IL 60605, when required. No verbal communication between the parties shall change any of the terms and conditions of this Agreement. Nothing stated herein shall be construed as a waiver or modification of the requirements for notice or service of process of litigation, as set forth in the Illinois Code of Civil Procedure, the Federal Rules of Civil Procedure, the local rules of the Circuit Court of Cook County, and the local rules governing the U.S. District Court for the Northern District of Illinois.

Section 10.02 Notices

Any notices sent to Contractor shall be mailed by certified mail, return receipt requested, postage prepaid to:

LaSalle Network
200 N. LaSalle Street, Suite 2500
Chicago, Illinois 60601
Attention: Thomas Gimbel, Chief Executive Officer

Notices sent to the CHA shall be mailed by certified mail, return receipt requested, postage prepaid to:

Chicago Housing Authority
60 E. Van Buren St., 8th Floor
Chicago, Illinois 60605
Attention: Dominick Maniscalco
Copy to: Chicago Housing Authority
60 E. Van Buren St., 12th Floor
Chicago, Illinois 60605
Attention: Chief Legal Officer
ARTICLE 11. AUTHORITY

Section 11.01 CHA’s Authority

Execution of this Agreement by the CHA is pursuant to the United States Housing Act of 1937, 42 U.S.C. §1437 et seq.; regulations promulgated by HUD, and the State Housing Authorities Act, 310 ILCS 10/1 et seq., as amended, and other applicable laws, regulations and ordinances.

Section 11.02 Contractor’s Authority

The signature of the person signing on behalf of Contractor has been made with complete and full authority to commit Contractor to all terms and conditions of this Agreement, including each and every representation, certification and warranty contained herein, including without limitation such representations, certifications and warranties collectively attached hereto and incorporated by reference herein.

IN WITNESS WHEREOF, the CHA and Contractor have executed this Agreement as of the date first written above.

CHICAGO HOUSING AUTHORITY

By: ____________________________
Sheila Johnson
Deputy Chief Procurement

LASALLE STAFFING, INC., d/b/a LASALLE NETWORK

By: ____________________________
Trey Jones
Print Name: Trey Jones
Title: Sr. BDM

Approved as to Form and Legality
Chicago Housing Authority
Office of the Chief Legal Counsel

By: ____________________________
LaRue Little
Deputy Chief Legal Officer